

RURAL MUNICIPALITY OF RIDING MOUNTAIN WEST
SPECIAL COUNCIL MEETING AGENDA
September 30, 2019 @ 8:15 a.m.

Call to Order

Agenda

MINUTES

Approval of Minutes of September 4, 2019 Meeting
Approval of Minutes of September 10, 2019 Special Meeting
Approval of Minutes of September 25, 2019 Meeting

URGENT BUSINESS

Appointing Interim CAO

FINANCIAL REPORTS

Accounts Payable
Payroll/Indemnities

Financial Statement as at August 31st, 2019

APPOINTMENTS and DELEGATIONS

8:30 am Public Works Report

BY-LAWS

By-law No. 2019-09 Wildland Fire Prevention and Control Second and Third Readings

COMMITTEE REPORTS

Roads and Transportation Committee – Gravelling Rd 164W

ADMINISTRATION REPORTS

1. Council Meetings – Recommendation to Record Public Meetings
2. Rural Municipality of Riding Mountain West Human Resource Policies and Procedures Manual and Job Descriptions
3. Group Benefits Review
4. 10% Pay for Acting Position

5. Agreement with Angusville Community Centre for Donations
6. Agreement with Prairie Lake Lodge - Property Owners Association for Donations
7. Costs Regarding Tax Collection
8. Tire Purchase – Angusville Tractor
9. Appoint Municipal Auditor
10. Inglis Waste Disposal Site – Hours of Operation
11. Establish a Mining & Aggregate Committee
12. Community Well Sites
13. Angusville Office – Hours of Operation for Tax Season
14. Angusville Office – Safety Concerns
15. Money Handling Policy No. F/A-002
16. Letter of Support - Regional Employment Resource Centre
17. Request of Financial Assistance – Regional Employment Resource Centre
18. Application to Construct Water Control Works SW 22-20-26WPM
19. Appoint Board of Revision Secretary
20. 80 View Vac Services – Septic Hauler Licence
21. L.P.C.D. Subdistrict Members

IN-CAMERA

Personnel Matters

COMMUNICATIONS

Public Hearing Notice Public Utilities Board October 24th

AMM Convention Nov 25-27, 2019

Manitoba Infrastructure – New Transportation Infrastructure Act Fee Structure

ADJOURN

AT INGLIS, MANITOBA, WEDNESDAY SEPTEMBER 25, 2019

AT A REGULAR MEETING OF COUNCIL OF THE
RURAL MUNICIPALITY OF RIDING MOUNTAIN WEST

AT 8:15 AM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Municipal Office once approved.

Present: Reeve Grant Boryskavich, in the Chair
Councillor Brett Bauereiss
Councillor Kathy Bennett
Councillor Ian Chipelski
Councillor Albert Holopina
Councillor Darlene Jackson
Councillor Rod Sudbury
Councillor Judy Usunier via telephone
Councillor Barry Wowk

Also in
Attendance: Chief Administrative Officer, Erna Hall

AGENDA

19-453 Confirmation of Agenda

Councillor Rod Sudbury, moved, seconded by Councillor Albert Holopina AND IT WAS RESOLVED, that the Council of the R.M. of Riding Mountain West agrees to adopt the agenda as presented.

CARRIED

TABLED REPORTS

19-451 Erna Hall, CAO - Contract

Councillor Rod Sudbury, moved, seconded by Councillor Alberta Holopina AND IT WAS RESOLVED THAT the R.M. of Riding Mountain West terminate the contract between the R.M. of Riding Mountain West and Erna Hall effective immediately.

A recorded vote was requested.

| | In Favour | Opposed | Abstain |
|----------------------------|--------------|---------|---------|
| Reeve Boryskavich | ✓ | | |
| Councillor Ian Chipelski | ✓ | | |
| Councillor Barry Wowk | ✓ | | |
| Councillor Judy Usunier | ✓ | | |
| Councillor Darlene Jackson | | ✓ | |
| Councillor Rod Sudbury | ✓ | | |
| Councillor Brett Bauereiss | | ✓ | |
| Councillor Albert Holopina | ✓ | | |
| Councillor Kathy Bennett | | ✓ | |

CARRIED

ADJOURN

19-454 Adjourn

Councillor Rod Sudbury moved, seconded by Councillor Barry Wowk, AND IT WAS RESOLVED, that the meeting adjourn at 8:25 am.

CARRIED

Reeve

Chief Administrative Officer

Date: September 30, 2019

To: Members of Council

Re: Interim CAO

RECOMMENDATION

That the Council of the Rural Municipality of Riding Mountain West (RM) immediately appoints an Interim Chief Administrative Officer.

DISCUSSION

The hiring of a CAO is one of the key responsibilities of any corporate leader – in this instance Council. The quality of the relationship between the CAO and Council is key to the effective and efficient conduct of business in the municipality. It is incumbent upon Council to allow the CAO to manage. This assumes that Council will channel requests for action, or reports from staff through the CAO. This will ensure that the CAO is kept fully aware of the concerns of both the public and the council.

RECOMMENDATION IMPLICATIONS

Financial Implications

The financial implications will be discussed and outlined in the Interim CAO contract.

Policy and/or Strategic Implications

Section 125 of *The Municipal Act*

125(1) Every council must establish by by-law the position of chief administrative officer and must appoint a person to the position.

125(2) The appointment of a person as chief administrative officer and any suspension or revocation of the appointment must be approved by a majority of the number of members comprising the council.

COMMUNICATION

Contract to be discussed at the In-Camera Session.

Respectfully submitted,

A handwritten signature in blue ink, reading "Estha Baseley". The signature is written in a cursive, flowing style.

Estha Baseley
Chief Financial Officer

Attachment

Date: September 25, 2019

To: Members of Council

Re: Regional Employment Resource Centre – Letter of Support

RECOMMENDATION

That the Rural Municipality of Riding Mountain West send a Letter of Support to the Regional Employment Resource Centre for their continuation of initiatives and the on-going availability of employment services for area residents.

DISCUSSION

Reeve Boryskavich has asked that this item be included on the agenda for discussion.

RECOMMENDATION IMPLICATIONS

Financial Implications

There are no financial implications associated with this report.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

Council will advise the Administration if any communication is required.

Respectfully submitted,



Estha Baseley
Chief Financial Officer

Rural Municipality of Riding Mountain West

September 25, 2019

Terrie Petz-Welwood
Parkwest Regional Employment & Development Corp.
Box 69
Russell, MB R0J 1W0

Dear Terrie:

The Council of the R.M. of Riding Mountain West is providing the following letter of support for the Regional Employment Resource Centre located in Russell, Manitoba.

RERC continually strives to extend its' services to residents and businesses throughout the R.M. of Riding Mountain West along with surrounding communities. The services of RERC are relied upon by jobseekers in our community, employers and the general public for information, resources and assistance. They spend an incremental amount of time helping people prepare for interviews, updating and improving their resumes, seeking out jobs and advising on career decisions. The RERC promotes community growth through developing marketing skills and employment services.

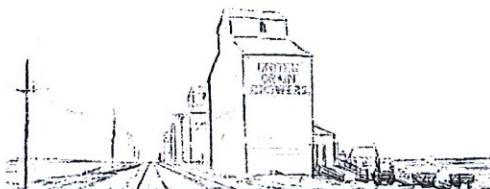
In closing the R.M. of Riding Mountain West supports the continuation of the current Regional Employment Resource Centre.

If you should have any questions, please do not hesitate to contact the writer at 204-564-2589.

Sincerely,

Grant Boryskavich
Reeve

info@rmwest.ca
www.rmwest.ca



118 Main Street
Box 110
Inglis, MB R0J 0X0
Ph: 204-564-2589
Fax: 204-564-2643



Sept. 17, 2019

RM of Riding Mountain West
118 Main Street
P.O. Box 110
Inglis, MB R0J 0X0

| |
|---|
| RE: REQUEST FOR LETTER OF SUPPORT |
|---|

Dear Reeve Boryskavich and Council,

As you may know, the Regional Employment Resource Centre is a non-profit organization managed by Parkwest Regional Employment and Development Corporation. Board representation is to consist of volunteers representing the communities and surrounding areas of Binscarth, Birtle, Foxwarren, Hamiota, Rossburn, Russell and St. Lazare, McCauley and Minota along with Waywayseecappo First Nation and Gambler First Nation.

I would like to thank you for the support you have shown to our on-going initiative - The Regional Employment Resource Centre (RERC). This partnership is an effective way of extending services to community residents within the region served, enabling job seekers to access much needed employment assistance services as a means of preparing for, finding and maintaining work as well as accessing funding for further training. Such supports include:

- | | |
|---|--|
| ➤ Job Search Assistance | ➤ Referrals for |
| ➤ Employment & Career Planning | - On-the-job training opportunities |
| ➤ Employment Readiness (working with individuals to address barriers to employment success) | - Self-Employment & Apprenticeship opportunities |
| ➤ Job Referrals | - Funding opportunities with Manitoba Training and Employment Services |
| ➤ Resume & Cover Letter Assistance | |
| ➤ Interview Preparation | |
| ➤ Youth Services through Manitoba Job Centre | |

" A regional non-profit organization promoting community growth through the development of labour market skills and employment services."

In addition to working with job seekers, RERC also works in partnership with community groups, representatives and businesses on community-based initiatives, subsidized work placements, and employer services (job postings, information/assistance on screening and selections, labour market information etc).

On a weekly basis, we provide office and meeting space to Income Assistance counsellors from Manitoba Department of Families, The Addiction Foundation of Manitoba, probation officers from the Manitoba Department of Justice as well as representatives from Service Canada. We feel this service invaluable, providing expert advice and consultation, close to home.

As an active member of the Education and Training Committee, we routinely work in collaboration with other committee members looking at innovative ways to enhance and attract education and training into our region.

As we prepare our submission for the 2020 -2021 contract year, we look to our community partners for Letters of Support for the continuation of this initiative and the on-going availability of employment services for area residents. We are working toward submitting our draft proposal by the end of the month and would like to have any Letters of Support included in our initial draft, if possible. I have included a template for a Letter of Support for your perusal.

We ask that you forward your response to the address listed below:

THE REGIONAL EMPLOYMENT RESOURCE CENTRE
Box 69 Russell, MB R0J 1W0

or faxed to
(204) 773-3287

e-mail:
manager@myrerc.com

Sincerely,

Terrie Welwood
Project Manager/ Employment Officer
Regional Employment Resource Centre
Ph.: (204) 773-3353, Email: manager@myrerc.com

Date: September 25, 2019

To: Members of Council

Re: Application to Construct Water Control Works SW 22-20-26 WPM

RECOMMENDATION

That the Rural Municipality of Riding Mountain West approve the application for the Municipality to apply for the license do work in the north side of Government Allowance Road in Angusville to improve the drainage.

DISCUSSION

The L.U.D. of Angusville has Work Order 2019-M-354 for a request to inspect the north side culvert and drainage. The soil levels are actually higher than the culvert itself. This application is to remove soil in front of culvert and sloping away to the east and west. An application for License to Construct Water Control Works has been filled out and a resolution must accompany along with a cheque for \$25.00 to Manitoba Sustainable Development, Water Stewardship and Biodiversity Division.

RECOMMENDATION IMPLICATIONS

Financial Implications

The cost of municipal equipment and operators' wages will be paid by the municipality and redirected to the L.U.D. of Angusville financial plan for ditches and drains.


Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

The office will alert the operators to begin the work once the license is received from Manitoba Sustainable Development.

Respectfully submitted,


Rhonda Rozwadowski, CMMA
Municipal Clerk

Attachments



Rhonda RMWest <development@rmwest.ca>

Ditch cleaning along Gov't Road Allowance, Angusville

4 messages

Rhonda RMWest <development@rmwest.ca>
To: Jason Tomski <Jason.Tomski@gov.mb.ca>

Mon, Aug 26, 2019 at 3:57 PM

Good afternoon Jason

Attached is a google map showing where the ditch cleaning will be. Apparently there is a build up of soil/growth that impedes the water flow through the culvert south of the Angusville Community Centre. The municipality will clean out 20' on east side of approach and up to 100' on the west side. Maximum depth would be 12". I would have to fill out the 'Application for Licence to Construct Water Control Works'; have down stream property owners sign off, then have Council pass a resolution before sending for licence? This is the correct procedure for the Municipality? Please let me know and I will complete it properly. Thank you for your advice.

-- Regards


Rhonda Rozwadowski, CMMA

Municipal Clerk

Rural Municipality of Riding Mountain West

Box 110, 118 Main St, Inglis, MB R0J 0X0

p.204-564-2589 | f.204-654-2643

 20190826154801969.pdf
268K

Tomski, Jason (SD) <Jason.Tomski@gov.mb.ca>
To: Rhonda RMWest <development@rmwest.ca>

Tue, Aug 27, 2019 at 9:19 AM

Good Morning,

Correct, please have the immediate downstream landowner sign off (point where the rm ditch outlets or flows onto another landowner), also attach a council resolution for the works.

Then mail the application with the above 2 documents plus payment to our Winnipeg Address.

Jason

[Quoted text hidden]

Rhonda RMWest <development@rmwest.ca>
To: "Tomski, Jason (SD)" <Jason.Tomski@gov.mb.ca>

Tue, Aug 27, 2019 at 10:40 AM

Will do, thank you for pointing me in the correct direction Jason.
Does it matter on the map if the area to be cleaned is not precise?

Rhonda
[Quoted text hidden]

--

Rhonda Rozwadowski
[Quoted text hidden]

Tomski, Jason (SD) <Jason.Tomski@gov.mb.ca>
To: Rhonda RMWest <development@rmwest.ca>

Tue, Aug 27, 2019 at 11:11 AM



Clean out drain south of Angusville Community Centre (Lot 2: Plan 6461, 136 Wright Ave. E., north side of Government Allowance Rd. From approach eastward approximately 20 feet; west ward approximately 80-100 feet.

MTS
Western Services

Larry
Grant
Cooper
Albert

check out what
to do

RM of Riding Mountain West

118 Main Street,
P.O. Box 110
Inglis MB R0J 0X0
204-564-2589

WORK ORDER

| | | | |
|---------------|-----------------------------------|---------------------|----------------------|
| WORK LOCATION | W2 - Angusville (Rink 7 Gov't rd) | ORDER NUMBER | 2019-M-354 |
| MAINTENANCE | Remove branches | CONTRACTOR | Riding Mountain West |
| RESOLUTION # | | PROJECT NAME: | |
| REQUESTED BY: | Becky Blue | EXPECTED START DATE | 13-Aug-19 |
| | | PROJECTED END DATE | |

| | |
|------------------|---|
| WORK DESCRIPTION | Please inspect (probably involve Grant in this inspection) Soil level is actually higher than the culvert itself |
|------------------|---|

| | |
|---------------------|--|
| ADDITIONAL COMMENTS | See attached correspondence <i>click before you dig</i> <i>Ticket 20193503118</i> |
|---------------------|--|

| LABOUR DESCRIPTION | HOURS | RATE | AMOUNT |
|--------------------|-------|------|--------|
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | 0.00 | \$ - | \$ - |
| LABOR TOTAL | | | \$ - |

| MATERIAL DESCRIPTION | QUANTITY | PRICE PER UNIT | AMOUNT |
|----------------------|----------|----------------|--------|
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | 0.00 | \$ - | \$ - |
| MATERIAL TOTAL | | | \$ - |

| | | | | |
|------------------------------------|--------------|------------------|------------|---------|
| WORK ORDER COMPILED BY | Colin Plante | enter tax rate | SUBTOTAL | \$ - |
| CONTRACTOR SIGNATURE | | | TAX RATE % | 13.000% |
| <input type="checkbox"/> Completed | FALSE | enter other cost | TOTAL TAX | \$ - |
| COMPLETED DATE | | | OTHER | |
| DRAFT DATE | 13-Aug-19 | | TOTAL | \$ - |

Look at Aug 26/19
Sam + Randy

Need MTS Locations
Backhoe to move dirt!
from culvert ends

Application for Licence to Construct Water Control Works

Water Stewardship and Biodiversity Division
Drainage and Water Rights Licensing
200 Saulteaux Crescent
Winnipeg MB R3J 3W3
Email: drainage@gov.mb.ca



ALL * FIELDS ARE MANDATORY AND ALL INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT

Pursuant to the Water Rights Act -

| | | | | |
|--|-------------------|--------------------------------|--|------------------------------|
| LANDOWNER'S NAME: * <u>R.M. of Riding Mountain West</u> | | CONTACT NAME: <u>Erna Hall</u> | | PHONE: * <u>204-564-2589</u> |
| BOX # or STREET ADDRESS: * <u>Box 110, 118 Main Street</u> | | | | MOBILE: |
| CITY or TOWN: * <u>Englis</u> | PROV: * <u>MB</u> | POSTAL CODE: * <u>R0J0X0</u> | E-MAIL ADDRESS: * <u>cap@rmwest.ca</u> | |
| APPLICANT'S NAME: <u>same.</u> | | | CONTACT NAME: | PHONE: |
| BOX # or STREET ADDRESS: | | | | MOBILE: |
| CITY or TOWN: | PROV: | POSTAL CODE: | E-MAIL ADDRESS: | |

Hereby applies for a **Water Control Works Licence** on the following described land(s):*

| QUARTER | SECTION | TOWNSHIP | RANGE | E OR W |
|-----------|-----------|-----------|-----------|-----------|
| <u>SW</u> | <u>22</u> | <u>20</u> | <u>26</u> | <u>W1</u> |
| | | | | |
| | | | | |
| | | | | |

Or otherwise described as: (River Lot, Wood Lot, etc.):

Project Name (If applicable): Government Allowance Road

The above described lands are held as follows (check applicable box):

☒ Registered owner ☐ Purchased under agreement for sale ☐ Lessee

Description of Proposed Works (Check all that apply – All * fields are mandatory in the checked proposed works boxes)

Culverts and Bridges

☐ Install culvert ☐ Remove culvert ☐ Relocate culvert ☐ Install control gate ☐ Reset existing culvert

Culvert Type*: _____

Existing Size and Type: _____

Proposed Size and Type*: _____

Quantity of each*: _____

Drains

☒ Reconstruct drain ☐ Construct new drain

Maximum Drain depth* and length: 12" @ Culvert then sloping away to west and east.

Side slope ratio (e.g., 3:1): _____

Identify quantity and depth of each drain on sketch map*

Do any works involve the excavation of greater than one foot below natural prairie? ☐ YES ☒ NO

Do any works change the hydraulic capacity of the structure by more than 15%? ☐ YES ☒ NO

Do any of the works transfer water between watersheds? ☐ YES ☒ NO

Do any of the works drain Class 6, 7 or unimproved organic soils (agriculture capability)? ☐ YES ☒ NO

Is this application for the transfer of an existing licence? ☐ YES ☒ NO Existing Licence No. _____

Is this application to amend an existing licence? ☐ YES ☒ NO Existing Licence No. _____

Approvals* - see checklist

☐ Adjacent Landowners ☒ Municipality ☐ Conservation District ☐ Manitoba Infrastructure ☐ Crown Lands

Landowner Approval

The proposed works will cause water to leave the land of the above mentioned landowner and/or applicant. As the affected landowner, I hereby acknowledge and accept that the proposed project will cause water to discharge onto my property as explained to me by the applicant, and I also do not object to the project taking place. I represent:

☒ Private landowner(s) ☐ Municipality ☐ Conservation District ☐ MB Infrastructure ☐ Crown Lands

Landowner Name Marjorie H.A. Zimmer Phone 204-773-2061

Mailing address Box 1355 Russell, MB R0S1W0 Email _____

| Quarter | Section | Township | Range | E / W | River Lot |
|---------|---------|----------|-------|-------|-----------|
| SW | 22 | 20 | 26 | W | |

Lot 5 Plan 7536, 215 Main St., Angusville

Landowner Signature [Signature]

Position of group represented (if applicable) _____

Date: Sept 20 2019

Pursuant to the Water Rights Act -

4(2) In the case of an application for a licence for water control works, the application must be accompanied by:

(f) certification from the applicant that the proposed water control works

(i) are not inconsistent with an approved watershed plan, and

(ii) will not violate any restrictions on the use of land that is the subject of a conservation agreement; and

A licensee is responsible for damage resulting from works constructed, operated or maintained, or from a defect, insufficiency or failure of the works, whether the license is in good standing, abandoned, suspended or cancelled.

Applicant Signature* [Signature]

Print Name* Erna Hall, C.A.O.

**** IMPORTANT ****

FEE OF \$25.00 MUST ACCOMPANY THIS APPLICATION:
CHEQUE, APPLICATION AND ALL CHECKLIST ITEMS MUST BE
MAILED TO:

MANITOBA SUSTAINABLE DEVELOPMENT
BOX 8, 200 SAULTEAUX CRESCENT
WINNIPEG MB R3J 3W3

CHEQUES TO BE MADE PAYABLE TO MINISTER OF FINANCE

| | |
|--------|---------------------------|
| For | Date received: _____ |
| Office | Amount received: \$ _____ |
| Use | Received by: _____ |
| Only | MRO #: _____ |

REV. CODE 6-15

2018-12-21

BOARD OF REVISION

RURAL MUNICIPALITY OF RIDING MOUNTAIN WEST

Public notice is hereby given that the 2020 Preliminary Assessment Rolls for the Rural Municipality of Riding Mountain West have been delivered to the Municipal Office at 118 Main Street, Inglis, Manitoba and are open for public inspection during regular business hours. Applications for revision may be made in accordance with sections 42 and 43 of the Municipal Assessment Act:

APPLICATION FOR REVISION

- 42(1) A person in whose name property has been assessed, a mortgagee in possession of property under Section 114(1) of The Real Property Act, an occupier of premises who is required under the terms of a lease to pay the taxes on the property, or the assessor may make application for the revision of an assessment roll with respect to the following matters:
- (a) liability to taxation;
 - (b) amount of an assessed value;
 - (c) classification of property; or
 - (d) a refusal by an assessor to amend the assessment roll under subsection 13(2)

APPLICATION REQUIREMENTS

- 43(1) An application for revision must:
- (a) be made in writing;
 - (b) set out the roll number and legal description of the assessable property for which a revision is sought;
 - (c) set out which of the matters referred to in subsection 42(1) are at issue, and the grounds for each of those matters; and
 - (d) be filed by:
 - (i) delivering it or causing it to be delivered to the office indicated in the public notice given under subsection 41(2), or
 - (ii) serving it upon the secretary, **at least 15 days** before the scheduled sitting date of the board as indicated in the public notice.

The Board of Revision for the ***Rural Municipality of Riding Mountain West*** will sit on **October 30th, 2019** at 1:00 p.m. in the Council Chambers, Inglis, Manitoba. Please note that the final date on which applications must be received by the Secretary of the Board is **October 15th, 2019 at 5:00 p.m.**

Dated this 17th day of September, 2019.

Erna Hall,
Chief Administrative Officer
R.M. of Riding Mountain West
Box 110, Inglis, Manitoba R0J 0X0

Date: September 30, 2019

To: Members of Council

Re: 80 View Vac Services

RECOMMENDATION

That the Council of the Rural Municipality of Riding Mountain West (RM) approve 80 View Vac Services having access to the Inglis Lagoon and that the \$2,000.00 annual fee and \$.01/gallon of septage hauled be applied.

DISCUSSION

The Administration has received a request from Terry Andrews of 80 View Vac Services and a letter from Manitoba Sustainable Development confirming the company's sewage hauler registration.

RECOMMENDATION IMPLICATIONS

Financial Implications

There is an annual \$2,000 fee for haulers and a \$.01/gallon fee for dumping. The annual fee will be additional revenue for 2019 and the dumping income will be dependent on the amount that is reported.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

His fee has been received and no further communication is needed.

Respectfully submitted,



Estha Baseley
Chief Financial Officer

Attachment

Manitoba



Sustainable Development

Environmental Stewardship Division

Environmental Approvals Branch

1007 Century Street, Winnipeg, Manitoba R3W 0H4

Phone: (204) 945-7071 / Fax: (204) 948-2338

www.manitoba.ca

018/92/101
Ashley

September 18, 2018

Terry Andrews

80 View Vac Services

Box 564

Churchbridge, SK S0A 0M0

★ 306-743-7759
80viewvac@gmail.com.

Dear Mr. Andrews:

Re: Registration of Sewage Hauler – Onsite Wastewater Management Program

I am pleased to inform you that your application for registration as a Sewage Hauler under the Onsite Wastewater Management Systems program has been approved. The Sewage Hauler Registration number issued to 80 View Vac Services is **OWMS:H-0427**.


This letter serves as your Registration document which has been issued in accordance with Section 21(1) and Schedule G of the *Onsite Wastewater Management Systems Regulation* 83/2003. This registration is valid for 5 years and will expire on **October 28, 2023**. It is your responsibility to apply for renewal 60 days prior to the expiration of the registration. A renewal form can be found at:

<http://www.gov.mb.ca/conservation/envprograms/wastewater/information/index.html>

As a Registered Sewage Hauler, your sewage pumping and disposal practices must be in compliance with the Onsite Wastewater Management Systems Regulation and all other applicable federal, provincial, and municipal regulations and by-laws. As well, you are required to keep daily records of your pumping and disposal activities. The attached sewage recording form is to be used for that purpose. Information pertaining to the Onsite Wastewater Management System Program and a link to the regulation can be found on the following website:
<http://www.gov.mb.ca/conservation/envprograms/wastewater/index.html>

This letter should be retained in your files and made available to an Environment Officer or Licenced Wastewater Facility upon request. If you have any questions please contact Derek Smith, Onsite Wastewater Management Specialist, at (204) 794-1176 or via email at derek.smith@gov.mb.ca.

Sincerely,

for: 

Tracey Braun, Director
Environmental Approvals Branch

Enclosure: Sewage Hauling Recording Form

Date: September 30, 2019

To: Members of Council

Re: Assiniboine West Watershed District

RECOMMENDATION

That the Council of the Rural Municipality of Riding Mountain West (RM) appoint a council member to one of the watershed sub-districts.

DISCUSSION

The Administration has received information from Adam Kerkowich, Conservation District. There are four sub-districts (Shell River, Lake of the Prairies, Silver Creek and Birdtail Creek) that are required to have 2 representatives. The representatives could be 2 members at large or 1 Council member and 1 member at large. There can not be 2 council members represent 1 sub-district. Representatives are not required to reside in the sub-district they are representing.

RECOMMENDATION IMPLICATIONS

Financial Implications

There are no financial implications, members are paid for meetings, mileage and other accrued expenses by the Conservation District.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

Adam has provided council with a watershed District Boundary map and the breakdowns of the sub-divisions that require representation.

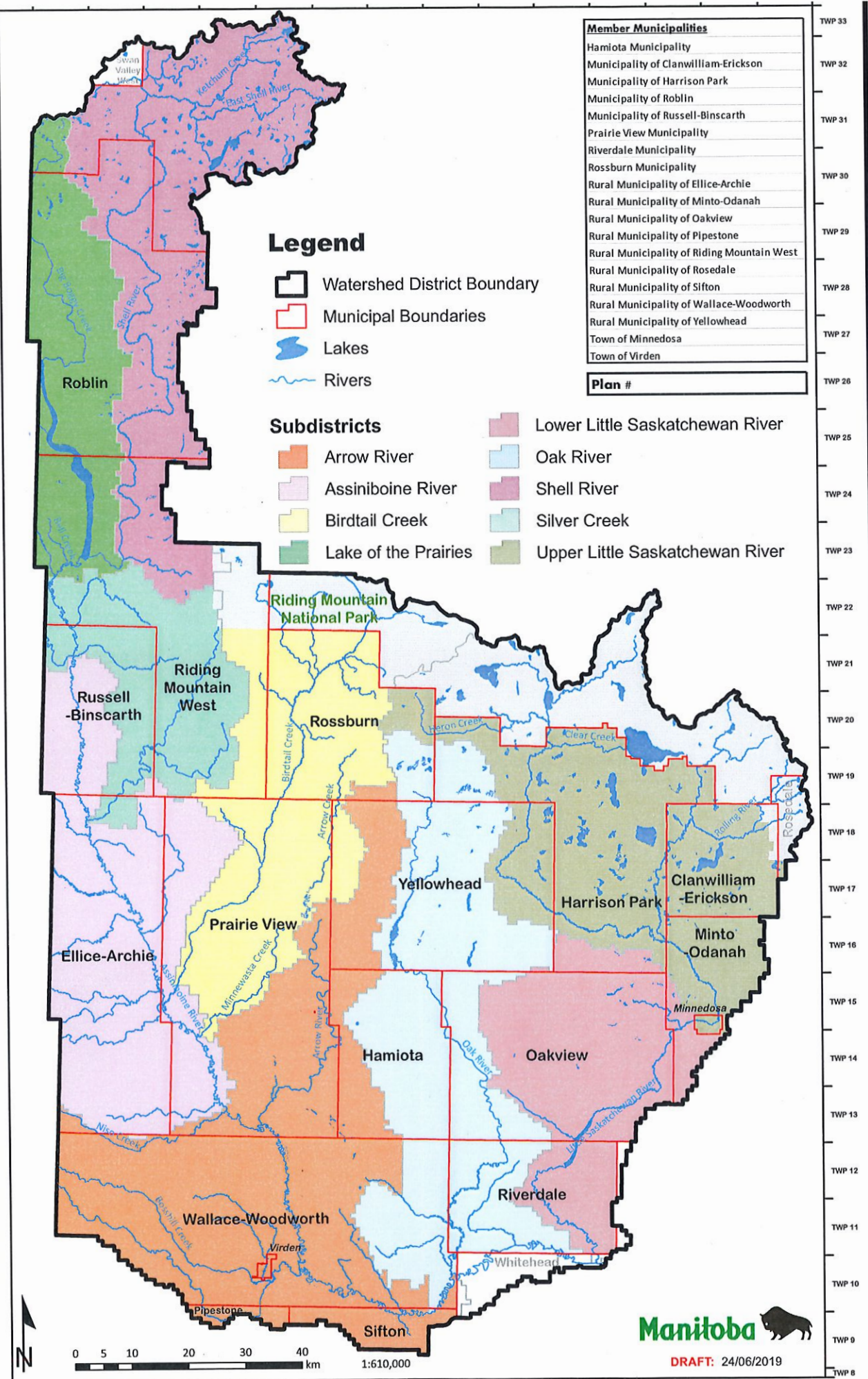
Respectfully submitted,



Estha Baseley
Chief Financial Officer

Attachment

| | Shell River | Lake of the Prairies | Silver Creek | Assiniboine River | Arrow River | Birdtail Creek | Oak River | Upper Little Saskatchewan River | Lower Little Saskatchewan River |
|--------------------------------------|--------------------------------|---------------------------------|---------------|---------------------------------------|-------------------------------------|-----------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Hamiota Municipality | | | | | Ross Andrew & ratepayer | | Todd Brown & ratepayer | | |
| Municipality of Clanwilliam-Erickson | | | | | | | | Kristy Contreras Don Huisman | |
| Municipality of Harrison Park | | | | | | | Roger Desilets John Spaller | Ray Frey Larry Huculak | Dennis Pedersen Charles Tavernor |
| Municipality of Roblin | Wayne Buick & Trever Kehler | Jack Lenderbeck & Gary Buick | | | | | | | |
| Municipality of Russell-Binscarth | | | 2 | 2 | | | | | |
| Prairie View Municipality | | | | Robert Edmundson & Charles Bertram | Darcy Oliver & Allan Nykoliation | Rusty Still & Laurie Davison | | | |
| Riverdale Municipality | | | | | | | Dave Falkevitch Tim Ross | | Everett Smith Ed MacKay |
| Rosburn Municipality | | | | | Emile Sabourin | Darren Naherniak & Ron Kotesky | Adam Grabowski & Brent Stebelski | Ed Budz & Trevor Woychysyn | |
| RM of Archie-Ellice | | | Gab Huberdeau | Barry Lowes Eric Pateman | Cheryl Kleemola | | | | |
| RM of Minto-Odanah | | | | | | | | Bill Hopkins Charlotte Crawley | Dennis Pearson Keith Syslak |
| RM of Oakview | | | | | | | Ken Hyndman Kaye Wolstenholme | | Leo van Veen Gail Bridgeman |
| RM of Pipestone | | | | | 2 | | | | |
| RM of Riding Mountain West | 2 | 2 | 2 | | | 2 | | | |
| RM of Rosedale | | | | | | | | Ron Kostenchuk | |
| RM of Sifton | | | | | 2 | | | | |
| RM of Yellowhead | | | | | Mervin Starzyk Dan Shwaluk | Leonard Hullick Ted Chastko | John Derhak Johnny Michasiw | Delbert Pederson Annabelle Pirie | |
| RM of Wallace-Woodworth | | | | | Mark Humphries & Darren Johnson | | Val Caldwell & Robert Alexander | | |



September 26, 2019

Ms. Estha Baseley
Chief Financial Officer
Rural Municipality of Riding Mountain West
Box 110, 118 Main Street
Inglis, MB R0J 0X0

Dear Ms. Baseley:

Re: Rural Municipality of Riding Mountain West – Inglis Water and Wastewater Utility – Notice of Hearing

Attached is the Public Notice of Hearing describing proposed rate revisions for publication within the Rural Municipality of Riding Mountain West.

You should publish the Notice either in the local newspaper or by separate mailing to the respective customers. Copies should also be posted in five prominent locations within the LGD.

Please advise Board staff of the publication methodology chosen by returning the attached affidavit. We will require the affidavit ascertaining the Notice publication method including places and times, no later than one week after the closing of the Notice date.

You will note that we have allowed the public until October 18, 2019 to react to the Notice.

As we analyze the file, the Board may have additional questions regarding the Application. These questions will be sent to you in due course for response.

Should you have any questions, please call.

Yours truly,

"Original signed by:"

Jennifer Dubois, CPA, CMA
Assistant Associate Secretary

Enclosures

CANADA) IN THE MATTER OF BY-LAW NO
)
PROVINCE OF MANITOBA) OF THE Rural Municipality of
)
TO WIT:)

I, (full name) of the Rural Municipality
of

Chief Administrative Officer, do solemnly declare as follows:

(please cross out below any section that is not pertinent)

1. THAT, I am the Chief Administrative Officer of the Rural Municipality of
in the Province of Manitoba, and as such have knowledge of the facts herein deposed to.
2. THAT, in accordance with instructions received from The Public Utilities Board of
Manitoba, I did cause to be mailed by first class mail on the day of
20 , public notice of The Public Utilities Board's intention to process the Rural Municipality
application for approval of the Water and Sewer rates as set out in By-Law No.
of the said Rural Municipality of
3. THAT, in accordance with instructions received from The Public Utilities Board of
Manitoba, I did cause to be posted copies of the said notice marked Exhibit "A" in the
following five locations in the Rural Municipality of
 1. .
 2. .
 3. .
 4. .
 5. .
4. THAT attached hereto and marked as Exhibit "A" is a copy of the said notice referred to
in Paragraph 3 above.
5. THAT, attached hereto and marked as Exhibits "B" and "C" are tear sheets from the
published on the day of , A.D. 20
and the day of , A.D. 20 respectively.

AND, I make this solemn declaration conscientiously believing it to be true, and knowing that it is
of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED before me at the)
Rural Municipality of)
Manitoba.)
this day of A.D. 20)

(signature)

Commissioner of Oaths in and for
the Province of Manitoba. My
Commission expires 20 .

**NOTICE OF PUBLIC HEARING
RURAL MUNICIPALITY OF RIDING MOUNTAIN WEST
REVISED WATER AND WASTEWATER RATES
INGLIS WATER AND WASTEWATER UTILITY**

September 26, 2019

The Rural Municipality of Riding Mountain West (RM) has applied to the Public Utilities Board (Board) for revised water and wastewater rates for the Inglis Water and Wastewater Utility (Utility) as set out in By-Law No. 2019-06, read the first time on March 20, 2019.

Rates were last approved in 2007 in Board Order No. 70/07, current rates came into effect in 2010.

A Public Notice was issued on May 2, 2019. As a result of the responses from customers of the Utility, the Board will convene a Public Hearing to be held:

Thursday, October 24, 2019

Lake of the Prairies Conservation District Center

211 PR No. 366, Inglis, Manitoba

Doors Open at 5:30 PM

Hearing to Begin at 6:00 PM

The current and proposed rates are:

| | Current Rates | Proposed Rates | | |
|------------------------------------|--------------------|----------------|----------|-----------|
| | By-Law No. 1007 | Year 1 | Year 2 | Year 3 |
| Quarterly Service Charge | \$ 9.90 | \$ 10.39 | \$ 10.88 | \$ 11.36 |
| Water per 1,000 gallons | \$ 16.80 | \$ 20.87 | \$ 24.94 | \$ 29.01 |
| Wastewater per 1,000 gallons | \$ 4.20 | \$ 4.43 | \$ 4.66 | \$ 4.88 |
| Minimum Quarterly Charge* | \$ 72.90 | \$ 86.29 | \$ 99.68 | \$ 113.03 |
| Bulk Water Sales per 1,000 gallons | \$ 16.80 | \$ 26.00 | \$ 30.00 | \$ 34.00 |
| *Based on 3,000 gallons | | | | |

Details of the application are available for review at the Municipal office or the Public Utilities Board's office. Any questions concerning the application for revised rates, or the operation of the Utility, should be sent directly to the RM.

Interested parties may attend the hearing and make their views known to the Board. In the interests of ensuring that people have the opportunity to be heard, the Board may set rules that provide time allowances for presentations. Any person wishing to make written representations regarding the RM's rate application to the Board should write to:

**The Public Utilities Board
400 – 330 Portage Avenue
Winnipeg MB R3C 0C4**

Or, send an e-mail to publicutilities@gov.mb.ca, on or before **October 18, 2019**.

Interested parties wishing to provide evidence should apply to the Board for Intervener Status using the form on the Board's website at www.pubmanitoba.ca

Applications for Intervener Status must be copied to the applicant (the RM) as well as the Board. Intervener Applications should be received on or before **October 18, 2019**.

The Manitoba Ombudsman has privacy guidelines for administrative tribunals. PUB is mindful of its obligations under those guidelines. Its decisions in respect of the application being considered will be sensitive to the guidelines. Personal information will not be disclosed unless it is appropriate and necessary to do so. However, PUB advises participants that these proceedings are public, and that as a result personal information protections are reduced.

All concerns received by the Board will be considered in the Board's decision on rates to be charged.

PLEASE BE ADVISED THAT IN CONSIDERING THIS APPLICATION, THE PUBLIC UTILITIES BOARD MAY OR MAY NOT FIND IT NECESSARY TO DETERMINE RATES DIFFERENT FROM THOSE APPLIED FOR BY THE APPLICANT.

Note: All proceedings will be conducted in accordance with the Board's *Rules of Practice and Procedure*, which the Board may vary in order to constrain regulatory costs. The Rules are available at www.pubmanitoba.ca

"Original Signed By:"

Jennifer Dubois, CPA, CMA

Assistant Associate Secretary
Manitoba Public Utilities Board



1910 Saskatchewan Avenue W.
Portage la Prairie, MB R1N 0P1
Ph: 204-857-8666
Fax: 204-856-2370
Email: amm@amm.mb.ca
www.amm.mb.ca

September 3, 2019

To all AMM Members:

The 21st Annual Convention of the Association of Manitoba Municipalities (AMM) will take place November 25 to 27, 2019 in Brandon at the Keystone Centre. On behalf of the AMM Board of Directors, I am honoured to extend an invitation to all mayors, reeves, councillors and senior administrators to attend this highly anticipated event. The 'Together Towards Tomorrow' convention theme reflects how our organization's progress is maintained by members' unity, resolve and drive.

The AMM Board of Directors and staff recognise the importance of the time our members invest to attend this event and have carefully considered the topics, presentations as well as the format to ensure that both the takeaways and the experience benefits your role as a municipal official.

Please visit the Convention section of the [AMM Convention webpage](#) for developing information on the three-day program, and watch for email alerts from AMM Events and in the AMM News Bulletins for registration information and for agenda updates.

Some special program notes that I would like to bring to your attention:

- Early-bird registration for Convention will be available online from September 13 to October 21, delegate fee is \$275 plus GST. Regular Convention registration will run October 22 to November 15 at a fee of \$325 plus GST per delegate.
- The Convention will officially begin with the Opening Ceremonies on November 25 at 1:00 pm. The Convention program will close following the last scheduled agenda item on November 27. We are excited to bring you extraordinary keynote speakers this year, each with their own captivating story of challenge, adventure, leadership and accomplishment.
- The Ministerial Forum returns to the Convention program and it's a great opportunity for municipal officials to ask questions of the Provincial Cabinet and for the Ministers to hear key municipal concerns. Have your questions ready for the Ministers on November 26.
- The AMM Gala Evening will take place on November 26 and will include remarks from special guests, presentation of the Honorary Life Memberships and the return of the highly-entertaining, with his rockin' Highland rhythms, Johnny Bagpipes. Tickets must be ordered with each registration (early-bird or regular) at a cost of \$60 plus GST each.

Continued next page.



Together
Towards
Tomorrow



AMM Members
September 3, 2019
Page 2

- The AMM 2018 Convention Minutes and the 2018-2019 AMM Financial Statements will be emailed to your municipal offices during the last week of October.
- Convention handbooks will be mailed to municipal offices in early November. This handbook will be your guide to all Convention activities and include the list of resolutions to be debated.

If you have any questions regarding the 2019 AMM Convention, please contact Donna Belbin, Events Coordinator at 204-856-2374, or Linda Hargest, Director of Administration and Marketing at 204-856-2361.

I encourage all members to attend and participate in the sessions, be inspired by the fascinating stories of our keynote speakers, visit the exhibitors in the Display Area to learn about their products and services, reconnect with your municipal colleagues and above all, enjoy *your* annual Convention.

We look forward to seeing you all at this Convention.

Sincerely,

A handwritten signature in black ink that reads "Joe Masi". The signature is written in a cursive, flowing style.

Joe Masi
Executive Director



Infrastructure

Executive Director

Engineering and Operations Division

1630 – 215 Garry Street, Winnipeg, Manitoba, Canada R3C 3P3

T 204-945-5818 F 204-945-3841

www.manitoba.ca

RECEIVED SEP 25 2019

September 23, 2019

Mr. Grant Boryskavich
Reeve
Rm Of Riding Mountain West
118 Main Street
Box 110
Inglis MB R0J 0X0

New Transportation Infrastructure Act – Fee Structure

On June 4, 2018 the Manitoba government passed Bill 14, The Traffic and Transportation Modernization Act (TTMA). The Act was officially enacted on March 1, 2019 replacing various acts and regulations as part of a new regulatory framework. The changes support Manitoba government's plan to transform the management and administration of the Province's road network.

As a result of TTMA, The Transportation Infrastructure Act (TIA) came into force replacing The Highways and Transportation Act and The Highways Protection Act. As part of the changes, TIA includes administration fees which take into account the proposed location of third party utilities such as sewer and water distribution systems in provincial highway rights-of-way. The new fees are outlined on page 4 of Regulation 15/2019 and can be found at <https://web2.gov.mb.ca/laws/regs/current/pdf-regs.php?reg=15/2019>.

Effective October 1, 2019, the process for completing the permit/permission applications can be found on our website at <https://www.gov.mb.ca/mit/hpd/utilities.html>. Inquiries on the new process can be forwarded to Ashley Beck by email at utility@gov.mb.ca or by phone at 204-945-5658.

Thank you for your cooperation as the government continues to improve its services to Manitoba.

Sincerely,



Mark Allard, P.Eng.
A/Executive Director

c: Honourable Ron R. Schuler, Minister of Infrastructure
Mr. Nick Krawetz, Senior Policy and Communications Analyst, Association of
Manitoba Municipalities