

**RURAL MUNICIPALITY OF RIDING MOUNTAIN WEST
COUNCIL MEETING AGENDA
September 4, 2019**

Call to Order

Agenda

MINUTES

Approval of Minutes of August 14, 2019 Regular Meeting and August 21, 2019 Special Meeting

FINANCIAL REPORTS

Accounts Payable
Payroll/Indemnities

Financial Statement as at July 31, 2019

BY-LAW

By-law No. 2019-09, Wildland Fire Prevention and Control By-law

First reading

ADMINISTRATION REPORTS

1. Request for Service – Road 166 - D. Laycock
2. Subdivision Proposal - PT SW 15-21-27 - Kohler
3. Request to Remove Culvert – SW 27-23-28 – Esplen
4. Application for Approach – 5 locations – Davidson
5. Request for Financial Assistance – Crop of Hope
6. Request for Sponsorship – Lake of the Prairies Ice Fishing Derby
7. Request for Sponsorship – Russell Lions Prairie Classic Walleye Tournament
8. Request for Advertising – Asessippi Ski Area & Resort
9. Costs Regarding Tax Collection
10. Establish Date for Sale of Property for Tax Arrears
11. Public Sector Partners for Progress – Asset Management
12. Ski Hill Road – Old Highway 83
13. Primary Server Equipment
14. Tri-Roads Planning District – Administrative Support
15. Noxious Weeds – RM and Private Property
16. Policy PER-004 – Time Off Requests/Availability
17. Casual Quarry Permits – 2018 and 2019
18. Chief Administrative Officer Report

COMMUNICATIONS

1. Pure Elements Environmental Solutions
2. Certificate of Appreciation – Roblin & District Fair & Rodeo

In-Camera – Council Code of Conduct

ADJOURN

AT INGLIS, MANITOBA, WEDNESDAY AUGUST 14, 2019

AT A MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF RIDING MOUNTAIN WEST

AT 8:15 AM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Municipal Office once approved.

Present: Reeve Grant Boryskavich, in the Chair
Councillor Brett Bauereiss
Councillor Kathy Bennett
Councillor Ian Chipelski
Councillor Albert Holopina
Councillor Darlene Jackson
Councillor Judy Usunier
Councillor Barry Wowk

Also in Attendance: Chief Administrative Officer, Erna Hall

Absent: Councillor Rod Sudbury

AGENDA

19-386 Confirmation of Agenda

Councillor Brett Bauereiss, moved, seconded by Councillor Kathy Bennett AND IT WAS RESOLVED, that the agenda for this meeting be approved after the addition of an In-Camera Sessions regarding legal matters, and that the items and delegations be heard in the order they are called forward by the Chair:

CARRIED

MINUTES

19-387 Approval of Minutes of the July 24, 2019 Regular Meeting

Councillor Albert Holopina moved, seconded by Councillor Darlene Jackson, AND IT WAS RESOLVED, that the minutes of the July 24, 2019 Regular Meeting be approved after the addition of the word CARRIED in regards to Item 19-347 Conditional Use Application: Lot 9 Block 3 Plan 47278, 400 Case Bay (Hutson, Jed and Kalen).

CARRIED

FINANCIAL REPORTS

19-388 Approval of Accounts Payable and Payroll/Indemnities

Councillor Darlene Jackson moved, seconded by Councillor Kathy Bennett, AND IT WAS RESOLVED, that the on-line payments of payroll and indemnities in the amount of \$76,531.36 and accounts payable cheque number 4684 to 4722 inclusive in the amount of \$143,120.63 be approved.

CARRIED

APPOINTMENTS

Pursuant to due notice, Larry Palmeruk, Senior Equipment Operator, was present and answered a number of questions from Council.

19-389 Public Works Report

Councillor Albert Holopina moved, seconded by Councillor Barry Wowk, AND IT WAS RESOLVED, to receive and file the Public Works Report.

CARRIED

Pursuant to due notice. Mr. Gene Nerbas was present. Mr. Nerbas made a presentation to Council regarding the Conditional Use Permit on NW 21-22-29 and answered a number of questions.

Reeve Boryskavich advised the delegation that Council has struck a Committee to examine the Conditional Use Permits for quarries and will be holding public information sessions to gather input before making any changes to the permits.

FINANCIAL REPORTS

19-390 Approval of Financial Statements as of June 30, 2019

Councillor Ian Chipelski moved, seconded by Councillor Albert Holopina, AND IT WAS RESOLVED, to approve the Financial Statements as of June 30, 2019

CARRIED

APPOINTMENTS

Pursuant to due notice. Mr. Dwayne Burla and Mr. Gary Sabeski were present. Mr. Burla made a presentation to Council regarding the Conditional Use Permit on W 27-23-28 and answered a number of questions.

Reeve Boryskavich advised the delegation that Council has struck a Committee to examine the Conditional Use Permits for quarries and will be holding public information sessions to gather input before making any changes to the permits.

FINANCIAL REPORTS

19-391 Consolidated Financial Statements for the year ended December 31, 2018

Councillor Ian Chipelski moved, seconded by Councillor Albert Holopina, AND IT WAS RESOLVED, to approve the audited financial statements for the year ended December 31, 2018 and that the Reeve and Chief Administrative Officer date and sign the Audit Findings Letter and Engagement Letter for the year ending December 31, 2018.

CARRIED UNANIMOUSLY

TABLED REPORTS

19-392 Conditional Use Application Lot 30 Plan 45821, 318 Sawchuk Road (Raymond Miller and Karen Hansen)

Councillor Albert Holopina moved, seconded by Councillor Barry Wowk, AND IT WAS RESOLVED, to approve the Conditional Use Application submitted by Raymond Miller and Karen Hansen to install a 10' x 20' portable shed on Lot 30 Plan 45821, 318 Sawchuk Road with the following conditions:

1. The placement of the portable shed must be in compliance with the Zoning By-law No. 030, requirements for accessory buildings and structures.
2. The minimum required front yard for accessory buildings or structures shall be the same as the minimum required front yard for the principal building or structure, 25 feet.
3. When located to the rear of the principal building, the minimum required side yard for accessory buildings and structures shall be 3 feet.
4. Where the rear site line is not adjacent to a public lane, the minimum required rear yard for accessory buildings and structures shall be 3 feet.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

19-393 Personnel & Policy Committee – Salary Scale

Councillor Judy Usunier moved, seconded by Councillor Albert Holopina, AND IT WAS RESOLVED, to refer this report back to the Personnel & Policy Committee.

CARRIED

19-394 Personnel & Policy Committee – Water and Wastewater Facility Operator Job Description

Councillor Albert Holopina moved, seconded by Councillor Ian Chipelski, AND IT WAS RESOLVED, to approve the Water and Wastewater Facility Operator Job Description

CARRIED UNANIMOUSLY

19-395 Personnel & Policy Committee – Code of Practice

Councillor Brett Bauereiss moved, seconded by Councillor Kathy Bennett to approve the Code of Practice.

DEFEATED

19-396 Waste Disposal & Recycling Committee – Predators at the Inglis Waste Disposal Site

Councillor Ian Chipelski moved, seconded by Councillor Barry Wowk, AND IT WAS RESOLVED, to approve that the Administration pursue cost-sharing of electrified fencing at the Inglis Waste Disposal Site with the Inglis and District Community Club.

CARRIED UNANIMOUSLY

19-397 Waste Disposal & Recycling Committee – Inglis Waste Disposal Site – Hours of Operation

Councillor Judy Usunier moved, seconded by Councillor Brett Bauereiss, AND IT WAS RESOLVED, to approve the following hours of operation for the Inglis Waste Disposal Site effective immediately:

Summer Hours – April 1 – September 30

Monday 1 pm to 6 pm
Wednesday 3 pm to 7 pm
Saturday 10 am to 3 pm

Winter Hours – October 1 – March 31

Monday 1 pm to 5 pm
Wednesday 3 pm to 5 pm
Saturday 10 am to 3 pm

CARRIED UNANIMOUSLY

19-398 Waste Disposal & Recycling Committee – Engineered Services

Councillor Kathy Bennett moved, seconded by Councillor Darlene Jackson, AND IT WAS RESOLVED, to approve that the Engineered Services Agreement for the Inglis Waste Disposal Site be put on hold until 2020 to allow the Waste Disposal & Recycling Committee to research waste diversion options.

CARRIED UNANIMOUSLY

19-399 Waste Disposal & Recycling Committee – cleanfarms

Councillor Judy Usunier moved, seconded by Councillor Kathy Bennett, AND IT WAS RESOLVED, to approve entering into an agreement with cleanfarms regarding agricultural recycling.

CARRIED UNANIMOUSLY

19-400 Waste Disposal & Recycling Committee – Electronic Products Recycling Association (EPRA) Manitoba

Councillor Albert Holopina moved, seconded by Councillor Ian Chipelski, AND IT WAS RESOLVED, to approve applying for approval as a collection site under electronic Products Recycling Association (EPRA) Manitoba.

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

19-401 Application for Approach: Grant Beischer – 345 Keating Drive, Lot 8 Block 3 Plan 49137

Councillor Darlene Jackson moved, seconded by Councillor Albert Holopina, AND IT WAS RESOLVED, to approve the Application for Approach submitted by Grant Beischer for Lot 8 Block 3 Plan 49137, 345 Keating Drive and determine whether the approach requires a culvert at the time of the site inspection.

CARRIED

19-402 Application to Perform Work on or Affecting RM Road Allowance – Darren Keown (3K Holdings): W ½ of 9-24-29 WPM and N ½ 4-24-29 WPM

Councillor Brett Bauereiss moved, seconded by Councillor Barry Wowk, AND IT WAS RESOLVED, to approve the Application for work on or Affecting RM Road Allowance submitted by Darren Keown (3K Holdings) regarding the W ½ of 9-24-29 and N ½ of 4-24-29 which will be to clear the bush along the road allowance to install a new barbwire fence.

CARRIED UNANIMOUSLY

19-403 Application for Approach: Ron Jackson, 341 Keating Drive, Lot 10 Block 3 Plan 49137

Councillor Albert Holopina moved, seconded by Councillor Kathy Bennett, AND IT WAS RESOLVED, to approve:

1. the Application for Approach submitted by Ron Jackson, 341 Keating Drive; Lot 10 Block 3 Plan 49137
2. determine whether the approach requires a culvert at the time of the site inspection
3. stipulate how far from the intersection the approach is required to be

CARRIED UNANIMOUSLY

19-404 Mitchell – 234 Lakefront Road

Councillor Albert Holopina moved, seconded by Councillor Judy Usunier, AND IT WAS RESOLVED, to advise Ms. Mitchell that the RM will enter into a 50/50 cost share agreement for an engineering plan to address the drainage issue at 234 Lakefront Road conditional upon:

1. a building permit being taken out for the construction of a cottage,
2. installation of a waste disposal holding tank
3. the lot being serviced by Manitoba Hydro.

CARRIED UNANIMOUSLY

19-405 Blackbird Creek – Lake of the Prairies Conservation District

Councillor Brett Bauereiss moved, seconded by Councillor Darlene Jackson, AND IT WAS RESOLVED, to make application to Lake of the Prairies Conservation District for funding for the following two projects with respect to Blackbird Creek:

1. Erosion on the outside bed of Blackbird Creek that is threatening Road 135N
2. Erosion on the east bank of Blackbird Creek upstream from the bridge that is threatening to re-route the creek to circumvent the bridge

CARRIED UNANIMOUSLY

19-406 Manitoba/NW Ontario Command of the Royal Canadian Legion "Military Service Recognition Book"

Councillor Albert Holopina moved, seconded by Councillor Darlene Jackson, AND IT WAS RESOLVED, to approve support of the Military Service Recognition Book in the amount of \$310.00

CARRIED UNANIMOUSLY

19-407 Wounded Warriors Canada

Councillor Kathy Bennett moved, seconded by Councillor Judy Usunier, AND IT WAS RESOLVED, to approve support of Wounded Warriors Canada in the amount of \$195.00.

CARRIED UNANIMOUSLY

19-408 Storage Tank for Used Oil – Inglis Waste Disposal Site

Councillor Darlene Jackson moved, seconded by Councillor Ian Chipelski, AND IT WAS RESOLVED, to approve the following for the Inglis Waste Disposal Site:

1. The purchase a double walled storage tank that is in compliance with current regulations
2. Construction of a storage shelter on a concrete pad that is in compliance with current regulations for the storage of the used oil tank
3. That the total cost for both will not exceed \$10,000.
4. Register the Inglis Waste Disposal Site as a Hazardous Waste Depot through the *Dangerous Goods Handling and Transportation Act*
5. Register the Inglis Waste Disposal Site as a Hazardous Waste Generator
6. Make application to Manitoba Association for Resource Recovery Corp (MARCC).

CARRIED UNANIMOUSLY

19-409 Lease of RM Land – NE 21-20-26

Councillor Albert Holopina moved, seconded by Councillor Barry Wowk, to forgive the 2019 lease payment of \$1,488.00 and apply the already received payment to the 2020 lease payment for NE 21-20-26.

DEFEATED

19-410 RM Unused Assets for Sale

Councillor Ian Chipelski moved, seconded by Councillor Darlene Jackson, AND IT WAS RESOLVED, to direct the Administration to compile a list of RM unused assets and provide the list to the October 16, 2019 meeting of Council for a decision on which assets the RM will list as for sale and the asking price.

CARRIED UNANIMOUSLY

19-411 Vacant RM Owned Properties

Councillor Barry Wowk moved, seconded by Councillor Albert Holopina, AND IT WAS RESOLVED, to direct the Administration to compile a list of all vacant RM unused property and provide the list to the October 16, 2019 meeting of Council for a decision on which properties the RM will list as for sale and the asking price.

CARRIED UNANIMOUSLY

19-412 Single Engine Air Tanker Program (SEAT)

Councillor Ian Chipelski moved, seconded by Councillor Darlene Jackson, AND IT WAS RESOLVED, to direct the Administration to contact Randy Sandstrom of Prairie Dusters to ask for a proposal on providing fire fighting services and that this item be provided to a future meeting of Council.

CARRIED UNANIMOUSLY

19-413 Special Service

Councillor Albert Holopina moved, seconded by Councillor Barry Wowk, AND IT WAS RESOLVED, to direct the Administration to:

1. issue a Request for Proposal for waste and recycling services within the RM
2. undertake the process of creating a Special Service By-law for Urban Waste and Recycling Collection to be effective for the 2020 tax year

CARRIED UNANIMOUSLY

19-414 Chief Administrative Officer Monthly Report

Councillor Barry Wowk moved, seconded by Councillor Ian Chipelski, AND IT WAS RESOLVED, to approve:

1. The Employment Agreements for the following employees:
 - a) Baseley, Estha
 - b) Boryskiewich, Sam
 - c) Burla, Brady
 - d) Chamberlain, Ashley
 - e) Cornish, Rick
 - f) Cusitar, Brian
 - g) Laviolette, David
 - h) Palmeruk, Larry
 - i) Rozwadowski, Rhonda
 - j) Smith, Gord
2. That Water and Wastewater Facility Operator for the RM be responsible for the testing requirements for the Angusville and Inglis Utilities in compliance with the requirements for each license.
3. That Public Works staff in Angusville will develop a schedule to do physical checks of the Angusville Water Plant.

CARRIED UNANIMOUSLY

19-415 Council Meeting Schedule

Councillor Judy Usunier moved, seconded by Councillor Kathy Bennett, AND IT WAS RESOLVED, to receive and file the report regarding the Council Meeting Schedule.

CARRIED UNANIMOUSLY

COMMUNICATIONS

19-416 Communications

Councillor Albert Holopina moved, seconded by Councillor Darlene Jackson, AND IT WAS RESOLVED, to receive and file the following communications:

1. LUD of Angusville, Draft Minutes and Financial Statement
2. LUD of Inglis, Draft Minutes and Financial Statement
3. SSBC Minutes

CARRIED UNANIMOUSLY

IN-CAMERA

19-417 In-Camera

Councillor Kathy Bennett moved, seconded by Councillor Albert Holopina, AND IT WAS RESOLVED, to recess the regular Council meeting at 11:42 am and convene the In-Camera Session.

CARRIED UNANIMOUSLY

ADJOURN

19-418 Adjourn

Councillor Albert Holopina moved, seconded by Councillor Barry Wowk, AND IT WAS RESOLVED, that the meeting adjourn and that the next regular meeting be held on September 4, 2019 at 8:15 am.

CARRIED UNANIMOUSLY

The meeting adjourned at 12:19 pm.

Reeve

Chief Administrative Officer

AT INGLIS, MANITOBA, WEDNESDAY AUGUST 21, 2019

AT A SPECIAL MEETING OF COUNCIL OF THE

RURAL MUNICIPALITY OF RIDING MOUNTAIN WEST

AT 8:00 AM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Municipal Office once approved.

Present: Reeve Grant Boryskavich, in the Chair
Councillor Brett Bauereiss
Councillor Ian Chipelski
Councillor Albert Holopina
Councillor Darlene Jackson
Councillor Rod Sudbury
Councillor Judy Usunier
Councillor Barry Wowk

Also in Attendance: Chief Administrative Officer, Erna Hall

Absent: Councillor Kathy Bennett

AGENDA

19-419 Confirmation of Agenda

Councillor Rod Sudbury, moved, seconded by Councillor Albert Holopina AND IT WAS RESOLVED, that the agenda for this meeting be and that items be heard in the order they are called forward by the Chair:

CARRIED

IN-CAMERA

19-420 In-Camera Session

Councillor Albert Holopina moved, seconded by Councillor Ian Chipelski, AND IT WAS RESOLVED, that Council hereby agrees to go into an In-Camera session at 8:00 am.

CARRIED

The public meeting reconvened at 8:40 am.

19-421 Legal Issue

Councillor Rod Sudbury moved, seconded by Councillor Judy Usunier, AND IT WAS RESOLVED, that Council is in agreement with Legal Council's advice on the Mr. Cottingham file.

CARRIED

ADJOURN

19-422 Adjourn

Councillor Ian Chipelski moved, seconded by Councillor Barry Wowk, AND IT WAS RESOLVED, that the meeting adjourn and that the next regular meeting be held on September 4, 2019 at 8:15 am.

CARRIED

The meeting adjourned at 8:41 am.

Reeve

Chief Administrative Officer

Report Date
2019-08-28 2:01 PM

RM of Riding Mountain West
List of Accounts for Approval
As of 2019-08-28
Batch: 2019-00069 to 2019-00075

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP- General					
Computer Cheques:					
4723	2019-08-14	MB/NW ONTARIO COMMAND Res#19-406	Support Ad	310.00	310.00
4724	2019-08-14	Wounded Warriors Magazine Res#19-407	Support Ad	195.00	195.00
4725	2019-08-26	AAA Bobcat - 5343772 MB Ltd Res#19-344	Brush cut Road Rt Away PPL	1,092.00	1,092.00
4726	2019-08-26	Balchen & Kulchycki Surveys 8405	Restore Survey Monuments	4,588.50	4,588.50
4727	2019-08-26	Cuets Financial 001Jul2019	July Statement	922.38	922.38
4728	2019-08-26	Desjardins 5503711489 5503751347 5503769853	Black & Color Cartridges/paper Copy Paper/Stretch Wrap/Marker Toner/Drum/Cartridges	350.60 274.78 738.96	1,364.34
4729	2019-08-26	Dave Fisher 001Jun2019B	Replaced CH#4601: 10Hrs	150.00	150.00
4730	2019-08-26	Dwayne Hersack 47682	Silver Beach: M-323	2,845.50	2,845.50
4731	2019-08-26	HEWSON'S ENTERPRISES INC 7316	Unit#002: Tire Repair	54.60	54.60
4732	2019-08-26	Hudeau Tech 435 436	ANG: Computer Replacement ANG Office: Adapter Converter	1,675.45 111.98	1,787.43
4733	2019-08-26	IV'S RENTALS 21113 21142	ANG Mower repair ANG LUD: Grass Trimmer Line	127.22 44.79	172.01
4734	2019-08-26	Manitoba Municipal 7304811-5483395	2019 Finance Boot Camp	999.00	999.00
4735	2019-08-26	AMM Trading Company. Ltd. 126609	Airmaster Signs	109.88	109.88
4736	2019-08-26	Manitoba Water Services Board B6141	July: 389,653 Gals	6,850.10	6,850.10
4737	2019-08-26	NetSet Communications 900881 900893	Inglis Internet Services - Aug ANG Internet Services - Aug	502.88 502.88	1,005.76
4738	2019-08-26	Ottenbreit Sanitation Services 154626	July Recycling	1,162.35	1,162.35
4739	2019-08-26	PISTON RING - ROBLIN 290420 291426	Dry Graphite Disp Gloves/Trailer Pins	193.13 32.68	225.81
4740	2019-08-26	ROCKY MOUNTAIN EQUIPMENT			

Report Date
2019-08-28 2:01 PM

RM of Riding Mountain West
List of Accounts for Approval
As of 2019-08-28
Batch: 2019-00069 to 2019-00075

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		001July2019	Parts & Service	4,069.38	4,069.38
4741	2019-08-26	Russell Redi-Mix Concrete			
		253737	Traffic Gravel: 15,334 yds	143,296.23	
		261941	Traffic Gravel: 10,120 yds	94,571.40	237,867.63
4742	2019-08-26	Russell Home Hardware			
		42127	ANG LUD: Ties for Xmas Lights	16.79	
		42176	Brown Bags for Office	13.40	30.19
4743	2019-08-26	SEA HAWK			
		M19-1562	Unit #502: Pumper Service/Insp	1,082.12	1,082.12
4744	2019-08-26	Southend Auto & Ag			
		208-131862	ANG Fire St: Fuel Filter/Condi	30.77	30.77
4745	2019-08-26	TAXERVICE			
		2353820	Process Service: G McKenzie	362.25	362.25
4746	2019-08-26	Twin Valley Co-Op Ltd.			
		04424208A	Landfill: BungeyCord & Tarp	16.21	16.21
4747	2019-08-26	Ziprick, Roy			
		002Ward5	9 Beavers	270.00	270.00
4748	2019-08-30	CDW Canada			
		TQC1804	Voice Recorder	239.87	
		TQD0572	Backup System for ANG WTP	791.16	1,031.03
4749	2019-08-30	Erna Hall			
		001Aug2019	Stamps	283.50	
		002Aug2019	2018 Quarry Return	712.80	996.30
4750	2019-08-30	Kevin Hall			
		001Aug2019	Rec Board: 6 Meetings	180.00	
		002Aug2019	Rec Board: Mileage	216.30	396.30
4751	2019-08-30	Marlene Hunt			
		839964	Office Cleaning - August	500.00	500.00
4752	2019-08-30	PETTY CASH			
		001Aug2019	Petty Cash Supplies	166.25	166.25
4753	2019-08-30	Prairie Lake Lodge			
		005Aug2019	August 2019 Donations	800.00	800.00
4754	2019-08-30	SecurTek Monitoring Solutions			
		R0010014269	Monitoring: July/19 - July/20	362.21	362.21
4755	2019-08-30	WESTERN FINANCIAL GROUP			
		7252616	September Contribution	2,151.85	2,151.85
4756	2019-08-30	ALS LABORATORY GROUP			
		W701070	Inglis Water Testing	71.40	
		W701071	Angusville Water Testing	35.70	107.10
4757	2019-08-30	Verizon Connect Fleet USA LLC			
		3588969	September Tracking Subscriptio	586.04	586.04
4758	2019-08-30	HEWSON'S ENTERPRISES INC			
		7398	PORMW19-57: Unit#304	420.00	420.00

Report Date
2019-08-28 2:01 PM

RM of Riding Mountain West
List of Accounts for Approval
As of 2019-08-28
Batch: 2019-00069 to 2019-00075

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
				Total for AP:	275,080.29

Certified Correct This August 28, 2019

Finance Chairman



Rural Municipality of Riding Mountain West

Monthly Financial Report

2019

I hereby certify that this return has been compiled according to the provisions of the “Municipal Act,” and according to the records of the Municipality as at

July 31st, 2019

Examined and Referred to Council: September 4th, 2019

(Reeve)

(Chief Administrative Officer)

info@rmwest.ca
www.rmwest.ca



118 Main Street
Box 110
Inglis, MB R0J 0X0
Ph: 204-564-2589
Fax: 204-564-2643

RM of Riding Mountain West
GENERAL OPERATING FUND BALANCE SHEET
As of July 31, 2019

	Current Month	Balance
ASSETS		
Cash		
110-100-150 - Deposit Receipts - Chequing Account	(373,401.93)	738,956.68
110-100-110 - Petty Cash - General		200.00
110-100-120 - Bank Share - General		25.00
110-100-111 - Cash - short/over		0.11
Total Cash:	(373,401.93)	739,181.79
Tax & Grant in Lieu		
120-100-100 - Taxes on Roll	4,687,651.71	4,789,223.44
Total Tax & Grant in Lieu:	4,687,651.71	4,789,223.44
Due To/From Other Funds		
120-600-110 - Due to / from Utility Operating Fund	9,000.00	(54,656.40)
710-600-100 - Due to / from Other Funds	(15,826.06)	(107,432.30)
710-600-101 - Due From General Fund	6,826.06	294,474.35
710-600-103 - Due to/from Other Funds - Angusville		(132,385.65)
710-600-104 - Due to/from Angusville Utility Reserve	9,000.00	(12,130.00)
Total Due To/From Other Funds:	9,000.00	(12,130.00)
Accounts Receivable		
120-100-130 - Agreements for Sale	(200.00)	8,600.00
120-300-150 - GST Refund Receivable	4,419.24	98,983.37
120-500-153 - Accounts Receivable - GENERAL	494.25	13,819.32
120-300-110 - Accounts Receivable - Prov. Roads		8,278.58
120-300-112 - Accounts Receivable - MB Tax Credit	232,515.21	232,515.21
120-500-154 - Accounts Receivable - MISC	(80,192.09)	899.57
120-100-140 - Tax Sale	(2,428.00)	(1,248.00)
120-500-190 - Accounts Rec. - Inglis FD		0.01
120-500-199 - Allowance for Uncollectible Amounts		146.85
410-100-132 - Sales of Service - LUD of Inglis	(880.00)	(15,760.40)
410-100-137 - Sales of Service - LUD of Angusville	(770.00)	(11,368.12)
410-100-138 - Sales of Service - Silver Beach		(55.00)
410-100-139 - Sales of Service - Other Recreation Dev.		(180.00)
710-500-105 - A/R - Water Sales - Angusville UT	(9,254.99)	14,901.27
710-500-110 - A/R - Water Sales - Inglis UT	(20,166.32)	6,393.96
Total Accounts Receivable:	123,537.30	355,926.62
Inventories		
190-100-100 - Prepaid Insurance		18,565.99
180-100-150 - Inventory - Public Works		48,962.71
180-100-160 - Inventory - Fuel		3,627.35
Total Inventories:	0.00	71,156.05
Tangible Capital Assests		
170-100-100 - Land - Cost		409,852.51
170-100-200 - Bldgs, Brick Mortar & Steel - Cost		554,683.93
170-100-400 - Vehicles - Cost		17,528.39
170-100-500 - Machinery & Equipment - Cost		625,220.39
170-100-520 - Road Construction & Maintenance Equip -		1,670,896.45
170-100-600 - Computer Hdw & Software - Cost		9,276.92

RM of Riding Mountain West
GENERAL OPERATING FUND BALANCE SHEET
As of July 31, 2019

	Current Month	Balance
170-100-930 - Transp Infra - Road Grade - Cost		486,524.67
170-100-950 - Transp Infra - Bridges - Cost		1,900,315.25
150-100-100 - Properties Held for Resale - Residential		87,252.00
150-100-110 - Properties Held for Resale - Farmland		9,154.29
150-100-120 - Propertied Held for Resale - Commercial		27,812.17
720-100-210 - Water & Sewer Infra - Land Improvements		10,100.00
720-100-500 - Water & Sewer Infra - Water & Sewer Netw		2,057,174.77
720-100-600 - Water & Sewer Infra - Mach & Equip - Cos		808.33
720-100-900 - Water & Sewer Infra - W&S Networks - AA		(721,220.46)
Total Tangible Capital Assests:	0.00	7,145,379.61
TOTAL ASSETS:	4,446,787.08	13,088,737.51
LIABILITIES AND SURPLUS		
Accounts Payables		
210-200-200 - A/P-Education Suppport Program	57,884.40	57,884.40
210-200-210 - A/P-SD #36 - MoutainView	760,972.17	828,848.76
210-200-220 - A/P-SD #38 - ParkWest	1,286,275.32	1,298,590.82
210-200-100 - AP-Payroll Deductions Payable		95.65
210-200-130 - AP Pens/Life/Acc/Dep Payable	(0.18)	(73.27)
210-200-160 - Blue Cross Payable	(461.86)	7,913.02
210-200-280 - Accounts Payable - Miscellaneous	52.31	6,417.39
210-200-281 - Accounts Payable - 2018 Invoices	(1,086.75)	(54,596.28)
730-200-100 - Accounts Payable - MRB Waterline		111,529.36
Total Accounts Payables:	2,103,635.41	2,256,609.85
Long Term Debt		
730-500-100 - Debentures Unmatured #1 (Angusville)		56,536.72
730-500-101 - Debentures Unmatured #1 (Inglis)		60,411.39
Total Long Term Debt:	0.00	116,948.11
Other Liabilities		
220-100-100 - Land sale deposits		4,000.00
230-100-130 - Landfill #1 - Closure and Post Closure L		151,105.13
120-600-148 - Due To Ski Hill Reserve		(40,162.71)
Total Other Liabilities:	0.00	114,942.42
Surplus (Deficit)		
300-100-100 - Opening Operating Fund Surplus		7,272,907.45
740-100-100 - Nominal Surplus		20,557.28
740-100-130 - Operating Utility Operating Fund Surplus		1,078,675.67
740-100-131 - Opening Utility Operating Fund Surplus		344,865.18
Total Surplus (Deficit):	0.00	8,717,005.58
TOTAL LIABILITIES AND SURPLUS:	2,103,635.41	11,205,505.96

Report Date
2019-08-28 12:28 PM

RM of Riding Mountain West
GENERAL OPERATING FUND REVENUE AND EXPENDITURE
For the Month Ending July 31, 2019

Page 3

	Budgeted	Actual	Surplus (Deficit)
REVENUES			
410-100-100 - Tax Levy	4,788,541.00	4,924,865.87	136,324.87
480-100-100 - Grants in Lieu - Federal Government	138,559.00		(138,559.00)
Other Revenue - Page 2	846,484.00	662,693.95	(183,790.05)
TOTAL REVENUES:	5,773,584.00	5,587,559.82	(186,024.18)
EXPENDITURES			
General Government Services	778,400.00	375,014.99	403,385.01
Protective Services	117,500.00	56,247.45	61,252.55
Transportation Services	1,809,625.00	569,513.71	1,240,111.29
Environmental Health	102,534.00	25,859.21	76,674.79
Public Health	1,500.00	300.00	1,200.00
Environmental Development	10,000.00		10,000.00
Economic Development	86,350.00	39,917.35	46,432.65
Recreation and Cultural	32,000.00	8,556.99	23,443.01
Fiscal Services	118,911.00	44,575.67	74,335.33
Education Requisitions	2,198,826.00	2,185,323.98	13,502.02
Transfers	517,938.00	9,000.00	(508,938.00)
TOTAL EXPENDITURES:	5,773,584.00	3,314,309.35	(2,459,274.65)
NET OPERATING SURPLUS/(DEFICIT)	0.00	2,273,250.47	2,273,250.47

RM of Riding Mountain West
SCHEDULE OF OTHER REVENUE
For the Month Ending July 31, 2019

	Budgeted	Actual	Surplus (Deficit)
OTHER REVENUE			
410-100-110 - Taxes Added to Roll	20,000.00		(20,000.00)
410-100-120 - Tax and Redemption Penalties	32,000.00	13,429.96	(18,570.04)
Licenses			
450-100-100 - Licenses - Lottery Licenses	50.00	5.00	(45.00)
450-100-105 - Licenses - Business	50.00	25.00	(25.00)
450-100-110 - Licenses - Mining	5,000.00	9,828.44	4,828.44
Permits			
450-100-131 - Permits - Conditional Uses	1,000.00	1,300.00	300.00
450-100-132 - Permits - Variance Orders	500.00	400.00	(100.00)
Sales of Service			
420-100-130 - Sales of Service - Provincial Roads	298,046.00	253,339.00	(44,707.00)
420-100-140 - Sales of Service - Garbage Pick Up Fees	6,000.00	1,390.00	(4,610.00)
420-100-151 - Sales of Service - Equipment Rentals	25,000.00	60.00	(24,940.00)
420-100-153 - Sales of Service - Dust Control	5,000.00	8,800.00	3,800.00
420-100-154 - Sales of Service - Snow Removal	25,000.00	15,218.41	(9,781.59)
420-100-156 - Sales of Service - Tire Stewardship	500.00		(500.00)
420-100-157 - Sales of Service - Tax Certificates	2,500.00	1,380.00	(1,120.00)
420-100-158 - Sales of Service - Municipal Maps	2,000.00	720.00	(1,280.00)
420-100-160 - Sales of Service - Planning & Developmen	6,700.00		(6,700.00)
420-100-189 - Sales of Service - Postage	10.00		(10.00)
420-100-190 - Sales of Goods - Photocopying & Faxing	150.00	203.95	53.95
420-100-192 - Sales of Goods - Misc	500.00	175.46	(324.54)
420-100-100 - Motor Vehicle Accidents - MPI	1,500.00	5,592.06	4,092.06
Leases			
420-100-200 - Leases	700.00	1,963.00	1,263.00
420-100-205 - Crown Land Leases	25,456.00	2,245.39	(23,210.61)
Other Fees & Revenues			
460-100-100 - Investment Income	18,000.00	18,469.79	469.79
490-100-100 - Miscellaneous Revenue	9,500.00		(9,500.00)
Provincial Government Grants			
430-100-100 - Provincial - General Assistance	88,248.00	93,853.28	5,605.28
430-100-110 - Provincial - Municipal Support Grants	7,682.00		(7,682.00)
440-100-110 - Conditional Grants - Provincial Governme	37,000.00		(37,000.00)
440-100-932 - Conditional Grants - Assistance	35,000.00	2,000.00	(33,000.00)
Federal Government Grants			
440-100-101 - Conditional Grants - Fed Gas Tax Rebate	78,600.00	114,110.00	35,510.00
Municipal Government Grants			
420-200-100 - Service Agreements	29,792.00	1,222.81	(28,569.19)
440-100-120 - Conditional Grants - Municipal Programs	35,000.00		(35,000.00)
TOTAL OTHER REVENUE:	796,484.00	545,731.55	(250,752.45)

RM of Riding Mountain West
GENERAL OPERATING FUND EXPENDITURES
For the Month Ending July 31, 2019

	Budgeted	Actual	Surplus (Deficit)
EXPENDITURES			
GENERAL GOVERNMENT SERVICES			
Council			
510-100-100 - GG - Legislative - Indemnities	136,000.00	71,503.93	64,496.07
510-400-319 - GG - Legislative - Mileage	9,000.00	7,241.04	1,758.96
510-400-320 - GG - Conventions - Reg, hotel, mileage	10,000.00		10,000.00
510-900-900 - GG - Legislative - Other	1,000.00	635.54	364.46
Total Council:	156,000.00	79,380.51	76,619.49
General Administrative			
510-100-115 - GG - Clerk & Staff - Salaries	300,122.00	167,567.41	132,554.59
510-110-115 - GG - Clerk & Staff - Benefits	51,390.00	14,538.74	36,851.26
510-110-140 - GG - Clerk & Staff Vacation Paid		283.54	(283.54)
510-400-110 - GG - General Admin - Training/Seminars	15,000.00	2,820.34	12,179.66
510-200-200 - GG - Contract Services - Office	40,000.00	13,102.88	26,897.12
510-300-200 - GG - Office Utilities - Inglis	14,000.00	8,204.82	5,795.18
510-300-210 - GG - Office Utilities - Angusville	11,000.00	7,691.17	3,308.83
510-400-200 - GG - General Admin - Office Supplies	20,000.00	11,142.26	8,857.74
510-400-205 - GG - General Admin - Postage	6,000.00	2,284.76	3,715.24
510-400-206 - GG - General Admin - Building Maintenance	5,000.00	2,124.03	2,875.97
510-400-207 - GG - General Admin - Maps	3,500.00	3,002.92	497.08
510-400-340 - GG - Intergov't Relations - Materials	2,500.00	2,556.74	(56.74)
510-400-360 - GG - Memberships/Fees/Dues	5,000.00	1,769.98	3,230.02
510-900-911 - GG - Advertising	2,500.00	4,143.28	(1,643.28)
510-900-930 - GG - Bank Charges & Interest - Other	1,000.00	330.61	669.39
Total General Administrative:	477,012.00	241,563.48	235,448.52
Other General Government			
510-200-210 - GG - Contract Services - Legal	20,000.00	12,108.38	7,891.62
510-200-220 - GG - Contract Services - Audit	30,000.00		30,000.00
510-200-230 - GG - Contract Services - Assessment	37,188.00		37,188.00
510-200-240 - GG - Contract Services - Taxation	1,200.00		1,200.00
510-400-330 - GG - Damage Claims & Liability Insurance	16,000.00	15,982.62	17.38
510-400-310 - GG - Elections - Materials & Supplies	1,000.00		1,000.00
510-500-500 - GG - Grants and Contributions	30,000.00	17,820.00	12,180.00
510-900-912 - GG - Survey Monument Restoration	10,000.00	8,160.00	1,840.00
Total Other General Government:	145,388.00	54,071.00	91,317.00
TOTAL GENERAL GOVERNMENT SERVICES:	778,400.00	375,014.99	403,385.01
PROTECTIVE SERVICES			
Fire Protection - Inglis			
520-100-110 - PS - Inglis FD - Salaries	23,000.00	17,968.90	5,031.10
520-300-110 - PS - Inglis FD - Utilities	6,635.00	5,703.04	931.96
520-400-100 - PS - Inglis FD - Materials & Supplies	4,365.00	2,697.74	1,667.26
520-400-101 - PS - Inglis FD - Memberships/Dues/Fees	8,000.00	10,470.22	(2,470.22)
520-400-102 - PS - Inglis FD - Training	8,000.00		8,000.00
Total Fire Protection - Inglis:	50,000.00	36,839.90	13,160.10
Fire Protection - Angusville			

RM of Riding Mountain West
GENERAL OPERATING FUND EXPENDITURES
For the Month Ending July 31, 2019

	Budgeted	Actual	Surplus (Deficit)
520-100-115 - PS - Angusville FD - Salaries	16,000.00		16,000.00
520-300-120 - PS - Angusville FD - Utilities	7,500.00	3,891.26	3,608.74
520-400-110 - PS - Angusville FD Materials & Supplies	10,500.00	2,605.29	7,894.71
520-400-109 - PS - Angusville FD - Memberships/Fee/Due	8,000.00	5,688.63	2,311.37
520-400-108 - PS - Angusville FD - Training	8,000.00		8,000.00
Total Fire Protection - Angusville:	50,000.00	12,185.18	37,814.82
Emergency Measures			
520-200-130 - PS - Emergency Measures Organization 911	7,500.00	6,162.80	1,337.20
520-400-112 - PS - MVA	10,000.00	1,059.57	8,940.43
Total Emergency Measures:	17,500.00	7,222.37	10,277.63
TOTAL PROTECTIVE SERVICES:	117,500.00	56,247.45	61,252.55
TRANSPORTATION SERVICES			
Wages & Benefits			
530-100-110 - TS - Equipment Operators' Wages	412,309.00	263,679.82	148,629.18
530-110-110 - TS - Equipment Operators' Benefits	46,491.00	9,563.68	36,927.32
530-110-140 - TS - Equipment Operators' Vacation Pay		6,467.79	(6,467.79)
Total Wages & Benefits:	458,800.00	279,711.29	179,088.71
Equipment			
530-200-116 - TS - Equipment Insurance & Registration	36,000.00	38,965.04	(2,965.04)
530-400-115 - TS - Equipment Repairs & Maintenance	90,000.00	45,912.79	44,087.21
530-400-111 - TS - Equipment Fuel	190,000.00	81,734.76	108,265.24
Total Equipment:	316,000.00	166,612.59	149,387.41
Road Maintenance			
530-200-130 - TS - Road Maintenance - Contract Service	7,000.00	3,390.61	3,609.39
530-400-119 - TS - Road Maint - Memberships/Fees/Dues	1,000.00	200.00	800.00
530-400-127 - TS - Road Maintenance - Signs	7,500.00	322.44	7,177.56
530-400-128 - TS - Road Maintenance - Training	10,000.00		10,000.00
530-400-129 - TS - Road Maintenance - Freight	3,000.00	404.26	2,595.74
530-400-130 - TS - Road Maintenance - Communications	3,000.00	915.26	2,084.74
530-400-131 - TS - Road Maint - Materials and Supplies	635,525.00	71,677.26	563,847.74
530-400-132 - TS - Road Maintenance Work Orders	65,000.00	10,163.76	54,836.24
Total Road Maintenance:	732,025.00	87,073.59	644,951.41
Workshop & Yard Operations			
530-300-116 - TS - Workshop & Yard Operations - Utilit	25,000.00	17,342.79	7,657.21
530-400-116 - TS - Workshop & Yard - Materials & Suppl	25,000.00	3,109.83	21,890.17
530-400-117 - TS - Building Maintenance - Inglis	10,000.00	2,166.48	7,833.52
530-400-118 - TS - Building Maintenance - Angusville	10,000.00	543.97	9,456.03
530-200-210 - TS - Street Lighting - Contract Services	4,200.00	2,056.33	2,143.67
Total Workshop & Yard Operations:	74,200.00	25,219.40	48,980.60
Road Construction & Maintenance			
530-400-135 - TS - Road Maint PR's Materials & Supplie	130,000.00		130,000.00
530-400-160 - TS - Ditches & Road Drainage - Materials	2,500.00	50.00	2,450.00

RM of Riding Mountain West
GENERAL OPERATING FUND EXPENDITURES
For the Month Ending July 31, 2019

	Budgeted	Actual	Surplus (Deficit)
530-400-191 - TS - Cottage Cove - Snow Removal/Mainten	7,000.00		7,000.00
530-400-200 - TS - Bridges/Culverts Materials & Suppl	70,000.00	1,009.14	68,990.86
530-400-192 - TS - Beaver Removal	12,500.00	3,570.00	8,930.00
530-400-245 - TS - Airport Navigation Upgrades	5,600.00	5,600.00	
Total Road Construction & Maintenance:	227,600.00	10,229.14	217,370.86
Safety			
530-200-240 - TS - SAFETY	1,000.00	667.70	332.30
Total Safety:	1,000.00	667.70	332.30
TOTAL TRANSPORTATION SERVICES:	1,809,625.00	569,513.71	1,240,111.29
ENVIRONMENTAL HEALTH SERVICES			
Garbage Collection			
540-100-100 - EH - Garbage Collection - Wages	13,000.00	6,964.20	6,035.80
540-400-100 - EH - Garbage Collection - Material & Sup	1,000.00		1,000.00
Total Garbage Collection:	14,000.00	6,964.20	7,035.80
Nuisance Ground			
540-100-110 - EH - Nuisance Grounds - Wages	17,000.00	7,339.67	9,660.33
540-200-105 - EH - Nuisance Grounds - Contract Service	46,000.00		46,000.00
540-400-110 - EH - Nuisance Grounds - Materials & Supp	5,000.00	1,552.13	3,447.87
Total Nuisance Ground:	68,000.00	8,891.80	59,108.20
Recycling			
540-200-110 - EH - Nuisance Grounds - WRARS Levy	6,534.00	3,267.00	3,267.00
540-200-160 - EH - Contract Service - Recycling	9,000.00	4,415.20	4,584.80
Total Recycling:	15,534.00	7,682.20	7,851.80
Municipal Wells			
540-300-310 - EH - Municipal Wells - Utilities	5,000.00	2,321.01	2,678.99
Total Municipal Wells:	5,000.00	2,321.01	2,678.99
TOTAL ENVIRON HEALTH SERVICES:	102,534.00	25,859.21	76,674.79
PUBLIC HEALTH & WELFARE SERVICES			
550-100-110 - H&W - Cemeteries - Wages	600.00		600.00
550-200-190 - H&W - Social Welfare Assistance	400.00		400.00
550-400-110 - H&W - Cemeteries - Maintenance FA003	500.00	300.00	200.00
TOTAL PUBLIC HEALTH & WELFARE SERVICES:	1,500.00	300.00	1,200.00
ENVIRONMENTAL DEVELOPMENT SERVICES			
560-500-100 - ED - Planning & Zoning - Grants	10,000.00		10,000.00
TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES:	10,000.00	0.00	10,000.00
ECONOMIC DEVELOPMENT SERVICES			

RM of Riding Mountain West
GENERAL OPERATING FUND EXPENDITURES
For the Month Ending July 31, 2019

	Budgeted	Actual	Surplus (Deficit)
570-200-210 - EC - Tourism	850.00	820.00	30.00
570-400-140 - EC - Rural Area Weed Control	7,000.00	11,060.00	(4,060.00)
570-500-160 - EC - Veterinary Services	10,900.00	10,861.04	38.96
570-500-170 - EC - Water Resources & Conservation	34,300.00	17,129.50	17,170.50
570-900-180 - EC - Regional Development	30,750.00		30,750.00
570-900-200 - EC - Other Economic Development	2,550.00	46.81	2,503.19
TOTAL ECONOMIC DEVELOPMENT SERVICES:	86,350.00	39,917.35	46,432.65
RECREATION & CULTURAL SERVICES			
580-900-120 - R&C - Silver Beach - Garry Naherniak	15,000.00	7,500.00	7,500.00
580-400-154 - R&C - Silver Beach - Aeration/Insurance	2,000.00	767.58	1,232.42
580-100-160 - R&C - Silver Beach - Material & Supplies	1,000.00	55.00	945.00
580-400-160 - R&C - Other Recreational Facilities	1,500.00	180.00	1,320.00
580-400-190 - R&C - Cultural Facilities	500.00	54.41	445.59
580-200-100 - R&C - Recreation Levy	12,000.00		12,000.00
TOTAL RECREATION & CULTURAL SERVICES:	32,000.00	8,556.99	23,443.01
Transfers			
590-990-992 - TF - Contribution to Capital		137,899.82	(137,899.82)
Total Transfers:	0.00	137,899.82	(137,899.82)
Fiscal Services			
590-500-530 - FS - L.U.D. of Inglis	53,900.00	25,168.55	28,731.45
590-500-531 - FS - L.U.D. of Angusville	41,500.00	19,407.12	22,092.88
Total Fiscal Services:	95,400.00	44,575.67	50,824.33
TOTAL EXPENDITURES:	3,033,309.00	1,257,885.19	1,775,423.81

RM of Riding Mountain West
INGLIS UTILITY REVENUE AND EXPENDITURE STATEMENT
For the Month Ending July 31, 2019

	Budgeted	Actual	Surplus (Deficit)	Current Month
REVENUES				
Water and Sewer Charges				
750-100-100 - Water Sales - Inglis UT	85,000.00	49,697.54	(35,302.46)	
750-100-101 - Inglis Commercial & Bulk Sales	22,800.00	3,639.75	(19,160.25)	573.00
750-100-102 - Inglis Federal & Provincial	600.00		(600.00)	
750-100-103 - Inglis Municipal/Schools	4,000.00		(4,000.00)	
750-100-110 - Sewer Service Charges - Inglis	24,000.00	14,004.00	(9,996.00)	
750-100-130 - Penalties - Inglis	700.00	536.05	(163.95)	96.45
750-100-115 - Property Taxes(Funds for Debenture)-ING	14,586.00		(14,586.00)	
750-100-140 - Hydrant Rentals - Inglis	825.00		(825.00)	
Total Water and Sewer Charges:	152,511.00	67,877.34	(84,633.66)	669.45
Other Revenue				
750-100-160 - Connection Revenue - Net Inglis	500.00		(500.00)	
750-100-180 - Revenue MWSB Operator Pay - Inglis	20,000.00	13,005.23	(6,994.77)	1,878.29
750-100-261 - Revenue MWSB Postage - Inglis	1,700.00	340.07	(1,359.93)	56.04
750-100-262 - Revenue MWSB Testing - Inglis	2,500.00	1,234.00	(1,266.00)	340.00
750-100-264 - Revenue MWSB Misc - Inglis		89.65	89.65	
750-100-181 - Lagoon Maintenance Fees - Inglis	5,500.00		(5,500.00)	
750-200-100 - Investment Income - Inglis	2,500.00	1,872.28	(627.72)	275.47
Total Other Revenue:	32,700.00	16,541.23	(16,158.77)	2,549.80
TOTAL REVENUES:	185,211.00	84,418.57	(100,792.43)	3,219.25

EXPENDITURES

Water

760-100-120 - UT- Water Supply Administration - Inglis	1,000.00		1,000.00	
760-100-140 - UT- Wages - Plant Inglis	41,895.00	18,548.17	23,346.83	2,189.76
760-110-140 - UT- Service of Supply - Benefits Inglis	730.00	428.61	301.39	61.23
760-100-171 - UT - Employee Training - Inglis	1,000.00	781.13	218.87	
760-400-150 - UT - Memberships/Fees/Dues - Inglis	5,000.00		5,000.00	
760-100-161 - UT - Rate Study - Inglis	3,500.00	3,360.24	139.76	
760-400-130 - UT - Water Purchases - Materials & Suppl	102,300.00	47,282.22	55,017.78	7,118.30
760-400-131 - UT - Water Supply Postage - Inglis	700.00	384.52	315.48	33.59
760-400-132 - UT - Water Supply Testing - Inglis	2,500.00	1,016.00	1,484.00	68.00
760-400-133 - UT - Water Supply Costs - Inglis	1,000.00	1,147.78	(147.78)	
760-200-145 - UT - Water Supply Cost - Hydrants - ING	1,000.00		1,000.00	
760-200-146 - UT Water Supply Cost - Water Breaks INC	2,500.00		2,500.00	
760-900-160 - UT - Other Water Supply Costs		498.17	(498.17)	
760-900-170 - UT - Service Connections	500.00	1,412.25	(912.25)	

Sewer

770-400-110 - UT - Sewer Administration - Inglis	200.00		200.00	
770-400-142 - UT - Sewer Line Flushing - Inglis	2,000.00		2,000.00	
770-400-143 - UT - Sewer Connections/Breaks - Inglis	1,200.00	921.81	278.19	31.00
770-300-120 - UT - Sewage Lift Station - Inglis	1,000.00	528.49	471.51	81.42
770-400-140 - UT - Lift Station - Insurance - Inglis	500.00	144.79	355.21	
770-400-141 - UT - Lift Station - Misc - Inglis	100.00	56.38	43.62	33.83

Transfers & Debentures

760-700-720 - UT - Inglis Water Line Debenture	14,586.00		14,586.00	
790-100-110 - UT - Transfer to Reserves - Inglis	2,000.00		2,000.00	

Total EXPENDITURES:	185,211.00	76,510.56	108,700.44	9,617.13
----------------------------	-------------------	------------------	-------------------	-----------------

NET OPERATING SURPLUS/(DEFICIT)

Report Date
2019-08-28 12:28 PM

RM of Riding Mountain West
INGLIS UTILITY REVENUE AND EXPENDITURE STATEMENT
For the Month Ending July 31, 2019

Page 10

	Budgeted	Actual	Surplus (Deficit)	Current Month
Revenues	185,211.00	84,418.57	(100,792.43)	3,219.25
Expenses	185,211.00	76,510.56	108,700.44	9,617.13
Net Surplus (Deficit)	0.00	7,908.01	7,908.01	(6,397.88)

RM of Riding Mountain West
ANGUSVILLE UTILITY REVENUES AND EXPENDITURES
For the Month Ending July 31, 2019

	Budgeted	Actual	Surplus (Deficit)	Current Month
REVENUES				
Water & Sewer Charges				
750-100-105 - Water Sales - Angusville UT	65,000.00	26,612.98	(38,387.02)	(20.42)
750-100-106 - Angusville Commercial & Bulk Sales	4,000.00	469.28	(3,530.72)	
750-100-107 - Angusville Municipal	1,750.00		(1,750.00)	
750-100-111 - Sewer Service Charges - Angusville	6,000.00	1,368.00	(4,632.00)	
750-100-131 - Penalties - Angusville	650.00	662.63	12.63	187.26
750-100-141 - Hydrant Rentals - Angusville	1,000.00		(1,000.00)	
750-100-200 - Rate Rider 96/18 - Reg WTP Ang	5,000.00	6,709.59	1,709.59	(11.19)
750-100-114 - Property Taxes(Funds for Debenture)-ANG	8,925.00		(8,925.00)	
Total Water & Sewer Charges:	92,325.00	35,822.48	(56,502.52)	155.65
Other Revenues				
750-100-161 - Connection Revenue - Net Angusville	400.00	20.00	(380.00)	20.00
Total Other Revenues:	400.00	20.00	(380.00)	20.00
TOTAL REVENUES:	92,725.00	35,842.48	(56,882.52)	175.65
EXPENDITURES				
Water				
760-100-100 - UT- Water Supply Administration - ANG	1,000.00		1,000.00	
760-100-141 - UT- Wages - Plant Angusville	24,000.00	9,926.17	14,073.83	1,044.80
760-110-141 - UT - Service of Supply - Benefits ANG		1,310.86	(1,310.86)	200.78
760-100-170 - UT - Employee Training - Angusville	1,750.00	781.12	968.88	
760-400-160 - UT - Memberships/Fees/Dues - Angusville	2,000.00	1,684.01	315.99	
760-100-160 - UT - Rate Study - Angusville	2,750.00	2,610.24	139.76	
760-300-120 - UT - Purification & Treatment - Utilitie	7,000.00	4,381.17	2,618.83	1,630.43
760-400-120 - UT - Purification & Treatment - Angusvil	1,500.00	237.54	1,262.46	
760-900-161 - UT - Water Supply Postage - Angusville	800.00	301.08	498.92	33.59
760-900-162 - UT - Water Supply Testing - Angusville	1,500.00	547.00	953.00	51.00
760-900-163 - UT - Water Supply Costs - Angusville	1,000.00	972.56	27.44	25.88
760-200-160 - UT - Water Supply Cost - Hydrants - ANG	10,000.00	2,427.66	7,572.34	
760-200-161 - UT Water Supply Costs - Water Breaks AN	5,000.00	1,829.50	3,170.50	
760-900-130 - UT - Water Purchases - MRB	15,500.00	12,879.18	2,620.82	4,419.73
Sewer				
770-400-152 - UT - Sewer Line Flushing - Angusville	1,900.00		1,900.00	
770-400-154 - UT - Sewer Connections/Breaks ANG	5,000.00		5,000.00	
770-300-121 - UT - Lift Station Utilities Angusville	500.00		500.00	
770-400-150 - UT - Lift Station - Insurance - Angusvil	300.00	303.18	(3.18)	
770-400-151 - UT - Lift Station - Misc - Angusville	100.00	579.70	(479.70)	
770-400-153 - UT - Lagoon Testing - Angusville	200.00		200.00	
Transfers & Debentures				
760-700-721 - UT - Angusville Water Plant Debenture	8,925.00		8,925.00	
790-100-140 - UT - Deficit Recovery - Angusville	2,000.00		2,000.00	
TOTAL EXPENDITURES:	92,725.00	40,770.97	51,954.03	7,406.21
NET OPERATING SURPLUS/(DEFICIT)				
Revenues	92,725.00	35,842.48	(56,882.52)	175.65
Expenses	92,725.00	40,770.97	51,954.03	7,406.21
Net Surplus (Deficit)	0.00	(4,928.49)	(4,928.49)	(7,230.56)

RM of Riding Mountain West
G.O.F. BALANCE SHEET - RESERVES
As of July 31, 2019

	<u>Balance</u>
RESERVE FUNDS ASSETS	
610-100-100 - Bank Acct - General Reserve	87,258.43
610-100-110 - Bank Acct - Machinery Reserve	305,950.87
610-100-120 - Bank Acct - Angusville Fire Reserve	128,059.78
610-100-114 - Bank Acct - Inglis Fire Reserve	197,151.72
610-100-123 - Bank Acct - Angusville LUD Reserve	3,007.83
610-100-111 - Bank Acct - Inglis LUD Street Reserve	34,265.30
610-100-122 - Bank Acct - Angusville W&S Reserve	15,695.92
610-100-117 - Bank Acct - Inglis W&S Reserve	28,658.88
610-100-116 - Bank Acct - Building Reserve	32,521.05
610-100-112 - Bank Acct - Bridge Reserve	63,606.59
610-100-113 - Bank Acct - Gas Tax Reserve	317,942.04
610-100-115 - Bank Acct - Well Reserve	15,976.18
610-100-118 - Bank Acct - Ski Hill Dev. Projects	744.79
610-100-119 - Bank Acct - Shellmouth Cemetery Res	1,277.71
900-100-100 - Bank Acct - Cemetery Trust	875.00
TOTAL RESERVE FUNDS ASSETS	<u>1,232,992.09</u>
670-200-120 - By-Law - General Reserve	87,258.43
670-200-121 - By-Law - Machinery Reserve	305,950.87
670-200-131 - By-Law - Angusville Fire Reserve	128,059.78
670-200-122 - By-Law - Inglis Fire Reserve	197,151.72
670-200-134 - By-Law - Angusville LUD Reserve	3,007.83
670-200-124 - By-Law - Inglis LUD Street Reserve	34,265.30
670-200-133 - By-Law - Angusville W&S Reserve	15,695.92
670-200-128 - By-Law - Inglis W&S Reserve	28,658.88
670-200-123 - By-Law - Building Reserve	32,521.05
670-200-125 - By-Law - Bridge Reserve	63,606.59
670-200-127 - By-Law - Gas Tax Reserve	317,942.04
670-200-126 - By-Law - Well Reserve	15,976.18
670-200-129 - By-Law - Ski Hill Dev. Projects Reserve	744.79
670-200-130 - By-Law - Shellmouth Cemetery Reserve	1,277.71
910-200-100 - By-Law - Trust Fund Cemetery	875.00
	<u>1,232,992.09</u>

Date: September 4, 2019

To: Members of Council

Re: By-law No. 2019-09, Wildland Fire Prevention and Control

RECOMMENDATION

That the Rural Municipality of Riding Mountain West agrees to the first reading of By-law No. 2019-09, Wildland Fire Prevention and Control and that the Administration undertakes to develop a communication plan for the permit process associated with this by-law.

DISCUSSION

At a meeting of the Protective Services Committee, By-law No. 2019-09, Wildland Fire Prevention and Control, was reviewed and discussed. The Riding Mountain West Fire Department is in agreement with the implementation of this by-law. From their perspective it will help them to better track situations. An example is that if a report of a fire is made, they would contact the individual who is listed on the permit to see if it is a controlled burn, or if there is an issue. This by-law would not stop the Department from responding, it will just help to manage resources.

The Office of the Fire Commissioner and Manitoba Conservation and Water Stewardship Wildfire Program have provided the RM with an educational brochure, FireSmart your Farm Protect Your Operation from Wildfires, that will be distributed with each permit issued.

RECOMMENDATION IMPLICATIONS

Financial Implications

There is no financial implication associated with this report.

Policy and/or Strategic Implications

Enacting a fire prevention by-law is in keeping with best practises already in place in other municipalities around the Province.

COMMUNICATION

Once the by-law is enacted, the Administration will undertake a communication plan to ensure that residents of the RM are aware of the by-law and the associated implications.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer

BY-LAW NO. 2019-09

WILDLAND FIRE PREVENTION AND CONTROL

THE COUNCIL OF THE RURAL MUNICIPALITY OF RIDING MOUNTAIN WEST ENACTS AS FOLLOWS:

TITLE

1. This by-law may be referred to as "the Rural Municipality of Riding Mountain West Wildland Fire Prevention and Control By-Law".

DEFINITIONS

2. The following definitions apply to the enactment of this by-law:

Authority Having Jurisdiction (AHJ): the Municipal Council and the duly appointed agents thereof.

Burning Permit: permit issued regulating outdoor and open air burning in burn permit areas.

Designate: any person authorized by the AHJ to enforce this By-law on behalf of the AHJ.

Officer: the Fire Chief, any member of the Fire Service or any person on behalf of the AHJ, appointed as a fire guardian for purposes of *The Wildfires Act*.

Outdoor Fire: a fire that is started outdoors including crop residue burning, land clearing and grass burning, but does not include a fire started in, and remains contained within, a fire pit or solid fuel burning appliance.

Wildfire Season: means the period in each year commencing on April 1st and ending on October 31st or any other period of time that may be designated by the AHJ.

AUTHORITY

3. Section 232 (1) of *The Municipal Act* provides that a Council may pass By-laws for municipal purposes respecting the following matters:
 - (a) The safety, health, protection and well being of people from fire
 - (b) The safety and protection of property from fire.
 - (c) Implementing various programs and or laws for fire prevention purposes
 - (d) Implementing various programs for the purposes of fire suppression
 - (e) Enforcement of any provincial or municipal statutes as they may apply

DELEGATION OF AUTHORITY

4. The Authority having jurisdiction, Chief Administrative Officer or designate of the Rural Municipality of Riding Mountain West be appointed as Officers for the purpose of enforcing provincial statutes, regulations as well as this By-law.

GENERAL PROVISIONS

5. Burning Permit Requirements

- 5.1 That no person shall start an Outdoor Fire within the boundaries of the Rural Municipality of Riding Mountain West, during the Wildfire Season without first obtaining a Burning Permit from the Municipality.
- 5.2 All burning within the Municipality shall be subject to the conditions and provisions of the *The Wildfires Act*, and the Manitoba Crop Burning Residue Burning Regulation – MR 77/93, including but not limited to, the following conditions, and those conditions specifically set out within the Burning Permit.
- (a) Any Outdoor Fire shall be supervised by the owner or occupier of the land or a person authorized by the owner or occupier of the land.
 - (b) No person shall start an Outdoor Fire on any land without taking sufficient precautions that are reasonably necessary to protect persons and the property of others from the fire.
 - (c) No person shall start an Outdoor Fire unless all precautions are taken to ensure that the fire can be kept under control, or when weather conditions are conducive to a fire burning out of control.
 - (d) No person start a fire to guard property, clear land, or burn debris, crops or stubble, unless the land on which the fire is started is completely surrounded by a strip of land not less than six metres wide and the strip is free of inflammable material or, all inflammable material on the strip is covered by snow or water.
 - (e) The smoke from an Outdoor Fire shall not pose unreasonable hazard to the health of any person or reduce the visibility on any road or highway.
 - (f) A sufficient water supply and means of fire suppression capable of extinguishing the Outdoor Fire based on its fuel loading and size shall be available on site.
 - (g) All fires must be extinguished when unsupervised.

6. Responsibility of Permit Holder

Authorization to conduct Outdoor Fire burning does not exempt or excuse a person from the responsibility, consequences, damages, or injuries resulting from the authorized burning and does not excuse a person from complying with other applicable laws, ordinances or regulations.

7. Exemption from Burning Permit

Fires that are set in an outdoor fire pit or solid fuel burning appliance, set for cooking or warmth, and would normally be considered a campfire, are for the purposes of this By-law, exempt from a Burning Permit, but must adhere to the following conditions:

- (a) Any fire that is set in a fire pit or solid fuel appliance shall be enclosed on all sides and constructed of masonry, concrete, heavy gauge metal or other non-combustible materials.
- (b) The fire pit or solid fuel appliance shall be covered with a non-combustible grate or mesh. If the fire pit or solid fuel appliance is equipped with a chimney, it shall have a non-combustible mesh or spark arrester installed.

- (c) The fire pit or solid fuel appliance shall be located on a flat, level and non-combustible base clear of overhangs, such as roofs, tree branches or utility wires.
- (d) A minimum clearance of 3 meters, measure from the nearest fire pit edge is maintained from any structures or any combustibles (ie. Fences, trees, hydro poles) and property lines.
- (e) Solid fuel appliances shall be installed to manufacturer's specifications with any required distance to a structure or combustible of at least 10 meters.

8. Burning Ban

The Municipality may, by resolution, at their discretion, ban ALL BURNING (including an Outdoor Fire and fires contained within fire pits and solid fuel burning appliances) in the Rural Municipality of Riding Mountain West if conditions exist where, in the opinion of the Municipality, fires are of extremely high risk, and such a ban would prevent wildfires from occurring.

9. Offense and Penalties

9.1 It is an offense to contravene any provisions of this By-law. Any conviction of an offence is subject to a penalty of not less than \$100.00 or not more than \$10,000.00.

9.2 Where a person is in contravention under this By-law, in addition to imposing a fine, the Municipality is entitled to be reimbursed by the person(s) for costs incurred by the municipality in fire protection and suppression operations that were undertaken as a result of the person(s) acts or omissions that resulted in the costs to be incurred.

AND THAT this By-Law shall come into full force and effect on the day following its' final passage.

DONE AND PASSED in Council assembled in Inglis, Manitoba this ____ day of _____ 2019.

Reeve

Chief Administrative Officer

Read a first time this ____ day of September 2019

Read a second time this ____ day of ____ 2019

Read a third time this ____ day of ____ 2019



*Farmers
face special
burning
challenges*



FireSmart your Farm

PROTECT YOUR OPERATION FROM WILDFIRES



Manitoba 

THE BIG PICTURE

Country Living

Farming and living in rural Manitoba may be your dream come true but it can quickly turn into your worst nightmare when there is a wildfire approaching. The occurrence of wildfire in the wildland urban interface, where forests and grasslands meet development, has been increasing nationwide in recent years and is expected to continue to grow. This rise in interface wildfires can be attributed to a lack of natural fire in the ecosystem, increased residential development in the country setting, and climate changes.

The agricultural setting presents additional hazards such as equipment, fencing, bales, compost and manure and large open fields of cured grasses that act as fuel. The FireSmart program has produced a number of materials to educate property owners on what the hazards are and how to mitigate the risks.

As much as enjoying the landscape and living off the land add to the charm and rugged beauty of country life, the reality is, sooner or later you may be faced with the threat of a wildfire destroying your livelihood. Developing a FireSmart Protection Plan for your farm is key to ensuring you effectively mitigate hazards and increase the potential of your property surviving a wildfire while maintaining the country appeal.

Before you are confronted with an unexpected wildfire, create a plan to prepare for, respond to and recover from wildfire. Whether your farm operation includes livestock, crops or both, having a plan will help keep your family, farm employees, livestock, crops and property safe from wildfire.

TIP:

FireSmart farming is all about preparing your property for the threat of wildfire.

**Be part of the solution –
not part of the problem.**

What is FireSmart?

FireSmart is living with and managing for wildfire on your landscape. Vegetation, buildings and machinery are all sources of fuel for a wildfire. So the more trees, shrubs, bales, straw piles, woodpiles and other flammable materials, including vehicles and equipment, you have on your property, the more you risk wildfire damage or loss.

Being FireSmart is an effective way to help prevent being the cause of a wildfire and most importantly, keeping wildfire from consuming your home and property. By following the FireSmart recommendations on vegetation management and hazard mitigation, you can reduce the fuel wildfires need to thrive and increase the chances of protecting your home from damage.

Windblown grass fires have been known to travel at speeds exceeding 15 kilometres per hour.

FACTS ABOUT WILDFIRES

Did you know there are 3 types of wildfires?



1

GROUND FIRES

Ground fires burn under the surface (ex: peat, roots, manure).



2

SURFACE FIRES

Surface fires burn materials on, or close to, the ground (ex: pine needles, leaves, grass, twigs, leaf litter, stubble).



3

CROWN FIRES

Crown fires develop when surface fires use "ladder fuels" (branches extending from the ground to midway up the trees) to climb into the treetops. The ability of these crown fires to burn through mature trees/shrubs, and travel quickly over large areas, makes them the most destructive of all wildfires.

*Pick up a copy
of the FireSmart
Home Owners
Manual for a
complete list
of ideas to help
make your home
FireSmart.*

ARE YOUR HOME AND FARM BUILDINGS FireSmart?

There is nothing like living in the country, away from the noise, pollution and fast pace of city life. So it only makes sense that you want your home to reflect the country setting in which you've chosen to live, farm and raise your children.

At the same time, you want to keep everyone safe from the risks that come with rural living. The risk of a wildfire, with its potential to cause devastating damage and loss, is not a risk you can afford to take.



When living in a rural area, it's important to make your farm operation, as much as possible, fire-resistant. There are parts of farm structures more susceptible to fire – especially if flammable materials are used. By choosing FireSmart construction materials when building or renovating, it is possible to retain a country feeling without sacrificing your safety and well-being.

The Roof

While wood shingles may be aesthetically pleasing, they provide almost no protection from wildfire. They are highly combustible and susceptible to flying embers. A metal or asphalt roof will not only increase your home's resistance to wildfires, but also lengthen the life of your roof. Don't forget to keep your roof free of debris.

Windows

Tempered or double-pane glass windows are more resistant to flames and heat than single pane windows. You'll reduce your risk of wildfire damage/loss and, at the same time, trim the costs you're paying to heat and cool your home.

Outside Walls

Stucco or brick on the outside walls is more effective than vinyl or wood in preventing flames and embers from consuming your farm structures.

Vents and Eaves

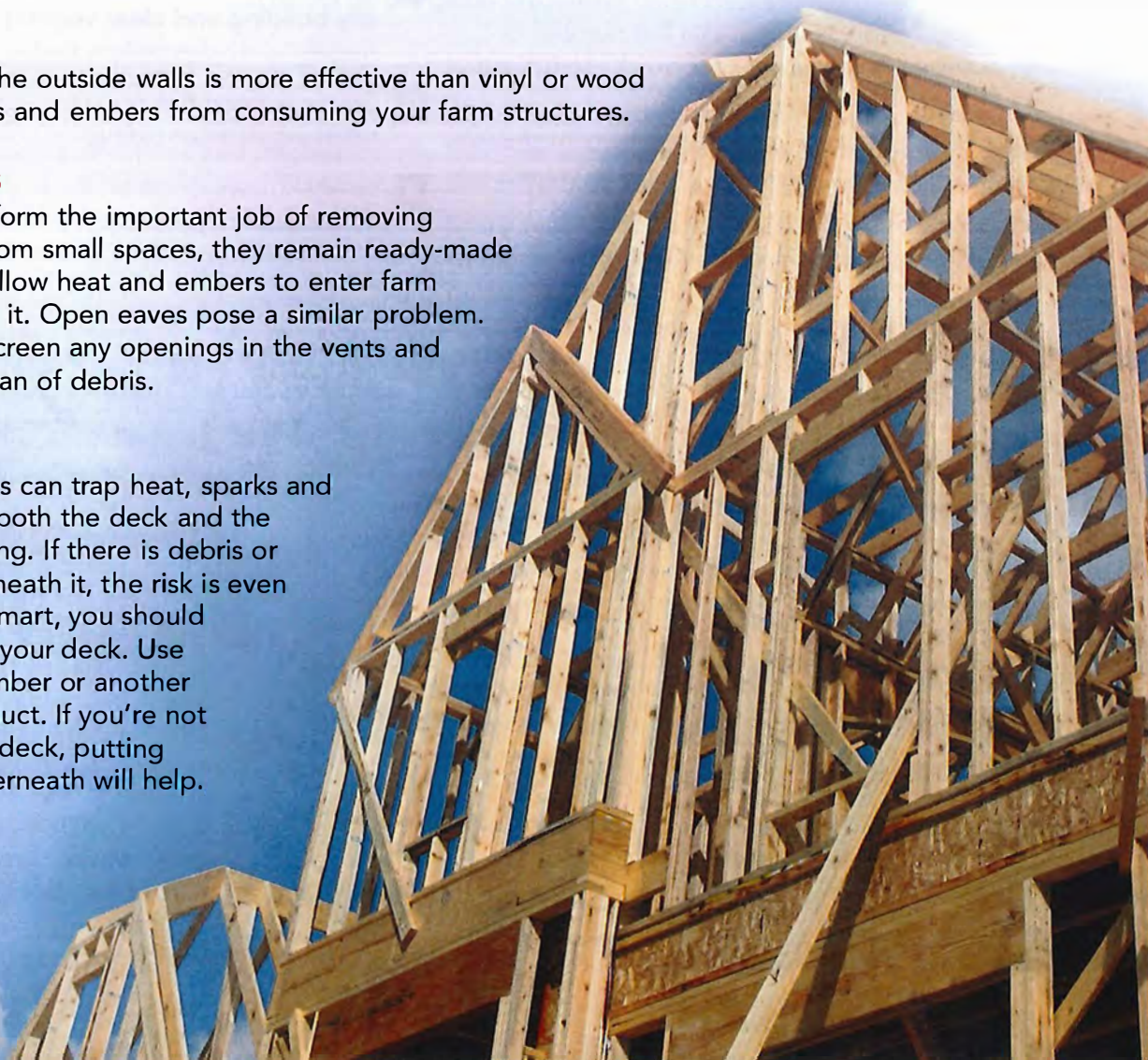
Although vents perform the important job of removing trapped moisture from small spaces, they remain ready-made openings that can allow heat and embers to enter farm buildings and ignite it. Open eaves pose a similar problem. So make sure you screen any openings in the vents and keep your eaves clean of debris.

Decks

Above-ground decks can trap heat, sparks and embers, and ignite both the deck and the home's exterior siding. If there is debris or stored materials beneath it, the risk is even greater. To be FireSmart, you should completely enclose your deck. Use pressure-treated lumber or another flame-resistant product. If you're not able to enclose the deck, putting rocks or gravel underneath will help.

TIP:

If you're building new or renovating, consider making your farm operation more FireSmart to improve its chances of withstanding a wildfire.

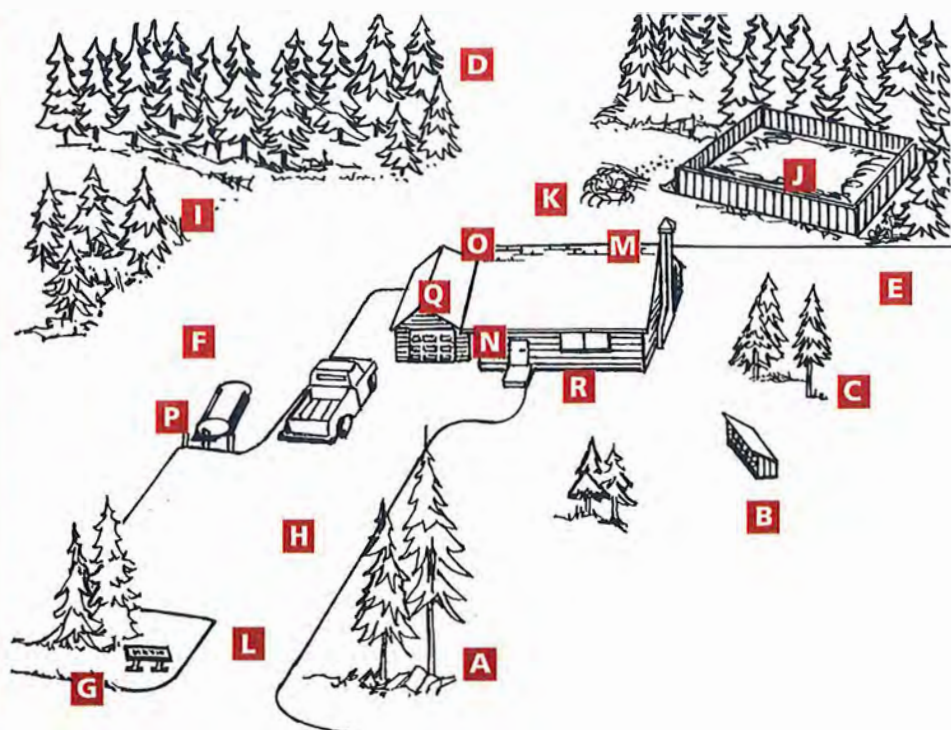


A Well Thought Out FireSmart Protection Plan

In Manitoba, the risk of wildfires is greatest from April to October.

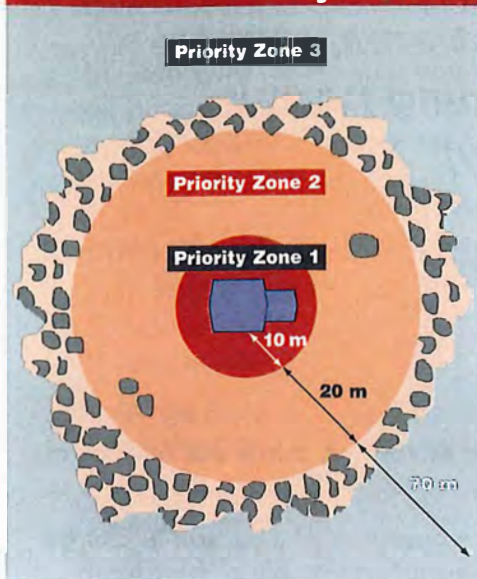
- A** prune tree branches to a minimum height of two metres
- B** store firewood a minimum of 10 metres from any structures (avoid down slope location)
- C** remove all combustible trees, long grass, shrubs, logs, branches, twigs and needles within 10 metres of a structure
- D** thin trees (with three to six metres between crowns) for at least 30 metres from any structure
- E** contact your utility company if trees or branches are not clear of power lines
- F** keep grass within 10 metres of buildings mowed and watered
- G** have your address, municipal fire number or lot number clearly visible for quick identification by fire services
- H** make sure your driveway is wide enough to accommodate emergency vehicles so they have enough space to turn around
- I** provide an alternate emergency access route to and from your property
- J** pond or tank with emergency water supply
- K** FireSmart your fire pit or burning barrel
- L** clear your driveway of trees to a distance of at least three metres on either side
- M** make sure your chimney is to code and has spark arrestor screens installed
- N** close in your eaves, vents, and soffits
- O** sheath undersides of balconies, decks and crawlspaces with flame resistant materials
- P** locate propane tanks at least 10 metres from any building and clear vegetation at least three metres around propane tanks
- Q** use only rated fire resistant roofing and fire resistant exterior siding
- R** solid shutters or metal firescreens will provide increased fire protection for windows and doors

The individual who starts a fire may be responsible for all costs necessary to put it out, and possible liability from damage caused by the fire.



The Home and Farm Buildings Priority Zones

Interface Priority Zones



By managing the vegetation and hazard fuels in the three priority zones, you can potentially reduce the burning intensity of an approaching wildfire. This will increase the likelihood of your home and farm buildings surviving the flame front and flying embers.

Priority Zone One: is the 10 metre space immediately surrounding your home and farm buildings. It is critical for your home and property's survival to have a FireSmart Strategy in this zone. Remove flammable trees and shrubs, such as pine, spruce and juniper, especially those immediately adjacent to the structures. Species such as, aspen, poplar and birch trees, have lower flammability rates. Remove deadfall or woodpiles from this area and keep your grass mowed and watered and rake up any leaves and debris on the ground regularly.

Priority Zone Two: is the 10 – 30 metres space away from your home and farm buildings. In this zone, you should reduce fuels by thinning and pruning trees so intense wildfires don't have as much fuel to burn. Remove any trees and debris that would support the rapid spread of a wildfire. Thin or space trees so that the crowns (tops) of trees are at least three-to-six metres apart. Remove tree branches up to two metres from the ground.

Priority Zone Three: begins 30 metres from your home and farm buildings and extends to a distance of 100 metres and beyond. In this zone the idea is not to remove all combustible fuels from the forest, but to thin the area so fires will be low intensity and more easily extinguished.

Managing vegetation around fence lines, corral lines and ditches

Unmanaged fence lines, corral lines and ditches can lead to a buildup of grass, weeds and brush - excellent fuel for wildfires. To prevent fires from starting, or spreading, manage the vegetation (for at least 100 metres in all directions) by mowing the areas and using herbicide/weed eater under the wires and between the posts.

Other areas

Granaries, barns and outbuildings: Use the vegetation management strategies you've learned to reduce the threat of wildfire.

Old corrals and unused corners of your yard:

Manage these areas through mowing, grazing, weed-eating, treating with herbicide and/or gravelling.

Around dugouts and other water sources: Keep these areas free of equipment, batteries, scrap iron, lumber, posts and other trash to provide easy access for firefighters and other emergency vehicles.

Managing feed storage

Dry bales are a magnet for sparks and embers. No matter how you store the bales, once ignited, they cause fires that spread rapidly and are difficult to control or extinguish. Fires in stored hay are usually

the result of high heat or spontaneous combustion. The principle cause is an excess of moisture. To prevent this, ensure the hay is cured to the proper moisture content before baling.

Store bales a good distance from any structures to minimize the spread of fire to your house and outbuildings. The area between the bales and buildings should contain minimal vegetation - preferably mineral soil or gravel. If you do have grass in this area, it's essential that it remain short.

Be FireSmart by storing your winter supply of bales in a few different locations to minimize loss should a fire occur. As well, if you use the bales closest to the house and out-buildings during feeding season, you will end up with a larger buffer in that area come spring.

Another important FireSmart practice is to clean up the old hay and straw that accumulates from broken bales and bale bottoms that freeze over the winter.

You can do this by:

- *hauling it out onto the pasture for the livestock to pick through*
- *spreading it over the field (like manure)*
- *letting your livestock graze the leftover hay*



Check your local municipality burning bylaws to find out if you need a burning permit. If you are within the provincial burn permit area, you need to obtain a burning permit. (April 1 - Nov. 15 only)

Outdoor Fires

According to Part 5 of The Wildfires Act:

No person shall:

- start a fire that is likely to burn out of control, burns out of control, or endangers life, land or property
- obstruct an officer, a temporary fire guardian or a person in charge of a wildfire protection operation in performing his or her duties
- fail to follow the direction or order of an officer or person in charge of wildfire protection operations
- impede wildfire protection operations

No person shall start a fire to guard property, clear land, or burn debris, crops or stubble, unless the land on which the fire is started is completely surrounded by a strip of land not less than six metres wide, **AND**

- the strip is free of inflammable material or
- or
- all inflammable material on the strip is covered by snow or water

No person shall on any land:

- start a fire
 - without taking sufficient precautions to ensure the fire can be kept under control
- or
- when weather conditions are conducive to a fire burning out of control
- fail to take reasonable steps to prevent a fire from spreading
- place any burning or smouldering matter in a place where it may cause a fire that could spread
- conduct an activity that may cause a fire to spread
- leave the place where he or she has started a fire without ensuring the fire is out

Outdoor Fire Safety

Tips to Ensure a Safe Burn

As a farmer, there are times when you have no choice but to start a controlled fire to burn things like windrows, grass, stubble and piles. Make sure you follow the Dos and Don'ts listed on page 10 to guide you towards a safe burn. Here are some additional tips to ensure the safe burning of windrows, grass and stubble, and piles.

Burn Barrels and Fire Pits

Burn barrels and fire pits are necessities for most farms. To squash their potential to be wildfire starters, **just follow these simple rules:**

- Always cover your burn barrel with a metal screen. This keeps any stray sparks or burning debris under control.
- Drill holes in your barrel (if they're not already there) to ensure proper ventilation.
- Clear away any debris or grass for at least three metres around your barrel or fire pit. You can also surround it with small stones, gravel or sand to contain the embers and hot ash.
- Locate your barrels and fire pits at least 30 metres from any structures or standing trees. The ideal location is close to a water supply, and sheltered from the wind.
- A safer way to dispose of debris is to take it to your local landfill.

Dry grass, grain/hay fields and pastureland

Reducing dry grass, hay and stubble will help prevent a yard fire from spreading, or stop a fire from entering your yard.

Here are some guidelines to follow:

- Keep your grass cut. A patch of mowed lawn can slow the spread of a fast-moving grass fire or cause it to burn itself out.
- Work up grain fields next to building sites - or at least work up a strip to act as a fuel break - to prevent any fires from coming into your yard.
- Before putting your tillage equipment away for the winter, take a few passes around the yard to make sure nothing's been missed.
- Wait until very late in the season to cut any hayfields close to the yard as this will minimize re-growth. You can also mow a strip next to the building to act as a fire guard.
- Allow livestock to graze in the fields close to the yard. This will help reduce the vegetation and potential fire hazard.
- Till around the outside perimeter of your pastureland. This will create a fire break that could save the field from burning, or stop a fire from spreading to your other fields.

TIP:

Never leave your burn barrel or fire pit unattended when in use.

STUBBLE BURNING

TIP:

Always call before you burn. To check daily burning authorizations call: 1-800-265-1233 or visit: manitoba.ca/agriculture

TIP:

A highly visible, reflective and fire-resistant address sign (ex: metal sign and posts) can be your best friend during fire season, as it can help emergency responders find your place.



Windrows:

- Avoid building windrows on swamps/bogs.
- Use a brush rake or excavator to reduce the amount of dirt in the rows. This promotes better burning.
- Pack the rows as tightly as possible.
- Build the windrows across the direction of the prevailing wind.
- Make sure windrows are no longer than 60 metres, and are situated a minimum of 25 metres from standing timber.
- Ensure that at least 15 metres of bare mineral soil surround all windrows.

Grass and Stubble

Farmers face significant challenges when burning in the spring and fall. Weather conditions need to be ideal and fields must be prepared to contain the fires so they don't spread too far, too fast. *Here are some guidelines for a safer burn:*

- Always follow the conditions of the fire permit when burning grass and stubble.
- Blade or plow down to mineral soil, at least five metres around your burn, to create a guard that keeps the fire from spreading.
- Break down larger fields to smaller sections for more manageable sized fires. Build fire guards around each section. Only set fires that can be controlled at all times by having sufficient manpower and equipment available.
- After completing the burn, continue to patrol the area until the fire is completely out.

Piles

Pile burning can be particularly tricky because it can result in deep ground fires that last long after the surface fire is out. *Here are some tips to safe, effective pile burning:*

- Burn when there is snow cover and frozen ground, whenever possible.
- Re-pile and re-burn, if necessary, until the pile is completely gone.
- Using a metal rod, probe the pile for hotspots. These hotspots can smoulder long after the fire appears to be out, and can come back to life in the spring.
- Check piles in March and April to make sure there are no smouldering embers and all potential fires have been extinguished. This is important because pile fires can burn under the snow all winter.



The following **Do's** and **Don't's** will help guide you towards a safe burn:

Do burn:

- in the early mid-morning or late afternoon
- when you have what you need to safely and effectively control the fire – adequate supervision, manpower, equipment and a nearby water supply
- from the outside perimeter, and against the wind
- with the authority of a burning permit, when allowed
- Once you have a tilled fire break

Do NOT burn:

- under extremely dry conditions, where there's been no precipitation for a long period of time
- at the end of the day (Embers can remain hot for days, even weeks, so ensure the weather is safe the next day and monitor your fire for at least a few days later to ensure it's out.)
- when the forecast calls for high temperatures, gusting winds or winds greater than 15 kilometres per hour
- when humidity is low or when there are thunderstorms in the area
- vegetation (fuels) that are more than 90 per cent cured (If you must, use extreme caution, because fuels this dry will cause high-intensity fires.)
- on an upward or downward slope
- where there is a lot of fuel/vegetation
- during a Burning Ban period (Contact your local municipality for more information.)

TIP:

An outdoor fire can quickly become a wildfire – never think it is “just a grass fire.”

TIP:

Short green grass may help slow down fast-moving grass fires.



Be a Responsible Operator

Keep your farm vehicles debris-free

Did you know that, in Manitoba, many wildfires are started each year by farm vehicles? Some have resulted in large, expensive wildfires that threatened homes and communities. Most machinery fires happen in the spring when the snow has melted and the grass is dry.

TIP:

Put a fire extinguisher in every vehicle. Although it won't put out a wildfire, it could prevent one from starting.

How does machinery start fires?

Vehicles exhaust system can heat up to 500°C. When you're out operating, debris can build up on the exhaust and next to engine hot spots. When the debris dries out, it is ignited by the hot engine. These burning pieces of debris then fall off the machinery into dry fields, often starting wildfires.

You can do your part. Remember these four tips:

- Before you operate, inspect your machinery and clear any debris that has built up near the exhaust or other hot spots.
- Avoid operating in wet areas. (If you do, stop to remove all debris from your engine and other hot spots before it can dry out, heat up and ignite.)
- Always carry a small fire extinguisher, collapsible pail and shovel on your machine.
- Avoid riding in long cured grasses, or when it has been hot, dry and windy for a few days, when vegetations has very little moisture.

Most machinery fires happen in the spring and fall during harvest.



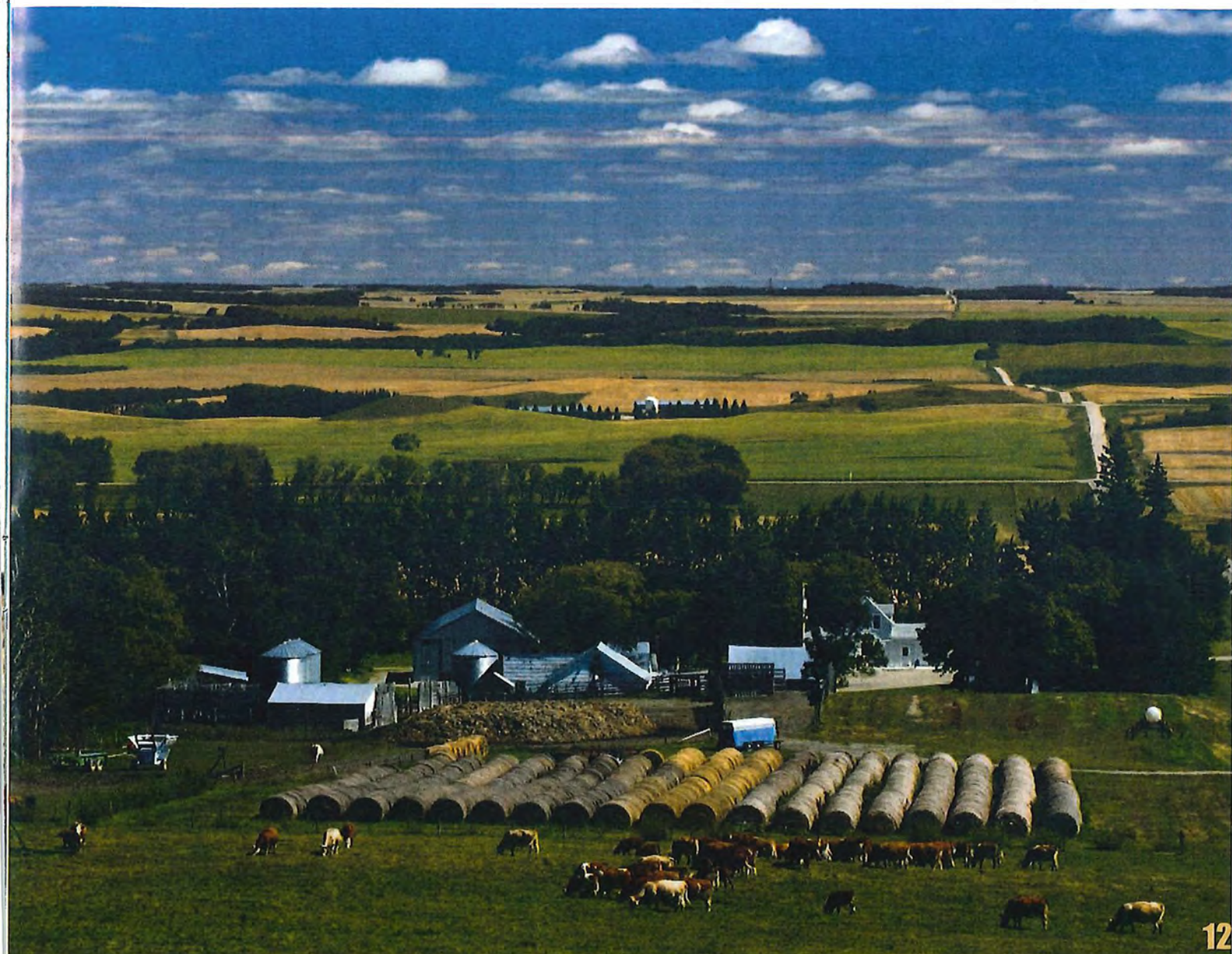
Driveway Etiquette

In a wildfire, emergency vehicles must be able to access your property if they need to. Take the following measures to ensure your driveway is prepared to FireSmart standards:

- *Make sure your driveway is wide enough to accommodate emergency vehicles so they have enough space to turn around – at least four metres wide.*
- *Clear your driveway of trees at least three metres on either side.*
- *Any driveway longer than 90 metres should have a turnout space to allow fire trucks/equipment to pass or turn around.*
- *Don't block your driveway with gates, archways, etc. – anything that would restrict or slow down access to emergency vehicles.*
- *Don't have any clutter blocking the driveway.*
- *If you have a dugout or other water source (ex: lake, river, creek), ensure that vehicles have access so they can fill up their tanks.*

TIP:

Fire trucks and emergency equipment need to know where they are going, so your rural address really matters!



Protection plan for crops and livestock

CHECK YOUR INSURANCE POLICY TIP:

Don't let wildfire take you by surprise this summer. Review your insurance policy, and prepare yourself for the risk of wildfire ahead of time. It could make all the difference.

TIP:

Owners should have an evacuation plan for livestock threatened by fire. If animals can't be moved to a safe area on your property, it's important that a plan, including transportation and feeding arrangements, be in place in advance.

- Owners should have an evacuation plan for livestock threatened by fire. If animals can't be moved to a safe area on your property, it's important that a plan, which includes transportation and feeding arrangements, be in place in advance.
- Get insurance coverage for all farm resources at risk from fire, including crops and livestock.
- Reduce the risk to farm animals by maintaining fuel-reduced areas (areas without a lot of vegetation). Livestock can be moved and held there during a fire. Use a ploughed or heavily grazed field with very little grass or stubble. If possible, the field should be shaded and located well away from forested areas. Water should be available.
- Concrete or metal buildings, located away from forest vegetation, are another shelter option for livestock.
- As a last resort, if you are unable to move live stock to a safer area, cut the fences and turn the animals loose – as long as there is no danger to people or traffic.

Safety and Health Emergency Planning

Every farm needs to be prepared for possible emergency situations. Planning and preparing ahead for emergencies is crucial and can save lives. Creating a safety and health emergency plan and identifying the people, resources, and processes needed for each possible emergency will result in a faster, more organized response in the event of an emergency situation. Providing emergency responders with important details about your farm can also help prevent losses and damages to your farm.

SAFE Farms has developed a tool to help you develop a safety and health emergency plan for your farm. Pick up a copy of the new SAFE Farms: Safety and Health Emergency Planning Kit at your local Manitoba Agriculture Food Rural Development (MAFRD) Office, local Conservation and Water Stewardship Office or Office of the Fire Commissioner. Download a copy online at www.safemanitoba.com/farms. For more information on SAFE Farms, email: safefarms@gov.mb.ca

EVACUATION –

When an evacuation order is given, you must leave your home. Do not take chances. Large, moving fires are very dangerous and should only be handled by professional firefighters.

WHEN YOU EVACUATE, FOLLOW THESE FIVE EASY STEPS:

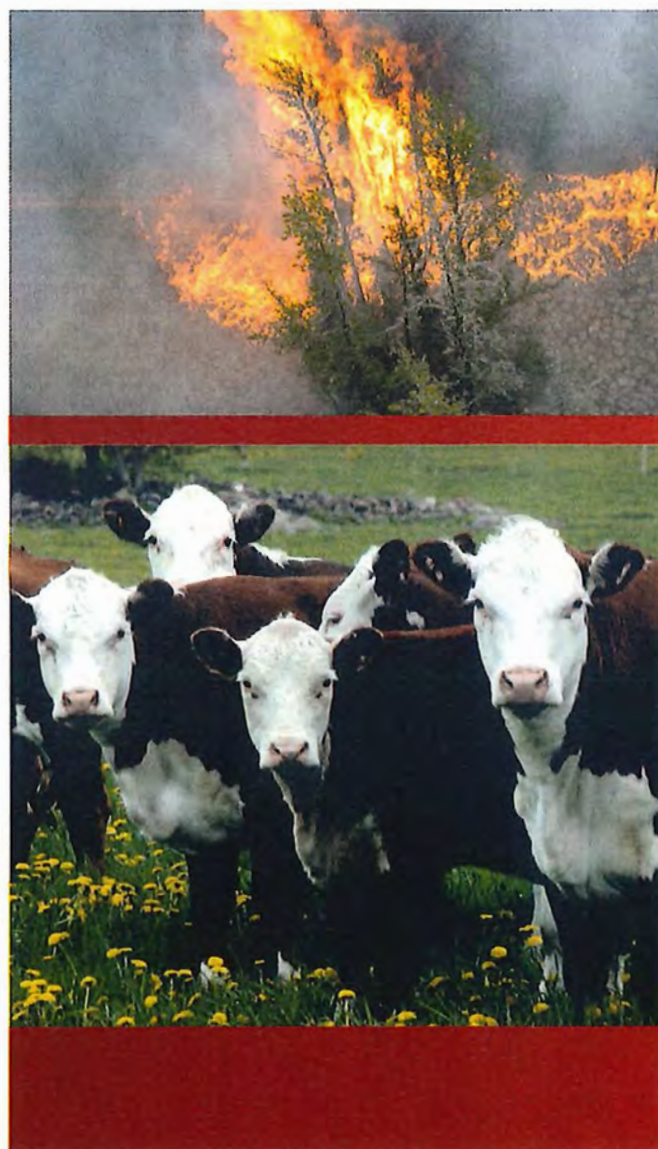
- 1** *Don't panic. Use your pre-planned route or follow directions from authorities onsite.*
- 2** *Move away from the wildfire – never toward it. If in doubt, use the recommended evacuation route.*
- 3** *Drive carefully, with headlights on. Watch for pedestrians and emergency vehicles.*
- 4** *Report to authorities and wait for further instructions. Don't leave without telling officials.*
- 5** *Don't return to your property until authorities say you can.*

Report fires immediately to your local fire department or 911 Emergency (where available).

Report Wildfires 1-800-782-0076

TIP:

Until an evacuation order is given, it is safe to stay at home, keep in touch with absent household members and have a battery-powered radio ready in case of power failure.



For more information on Home and Site Hazard Assessment or Landscaping tips refer to:

The Home Owners FireSmart Manual

<http://www.gov.mb.ca/conservation/fire/Prevention/FireSmart%20Manual2%202011.pdf>

Be FireSmart: A Guide to Landscaping Practices that Protect your Home from Wildfire

<http://www.gov.mb.ca/conservation/fire/Prevention/FireSmart%20Landscape%20brochure2011.pdf>

FOR MORE INFORMATION CONTACT:

Office of the Fire Commissioner

508 - 401 York Avenue

Winnipeg, MB R3C 0P8

Phone: **204-945-3322**

Fax: **204-948-2089**

Toll free: **1-800-282-8069**

Email: firecomm@gov.mb.ca

Manitoba Conservation

and Water Stewardship

Wildfire Program

Box 10 - 200 Saulteaux Crescent

Winnipeg, MB R3J 3W3

Phone: **204-945-7786**

Fax: **204-945-7782**

Email: hqfire@gov.mb.ca



Date: September 4, 2019

To: Members of Council

Re: Request for Service - Daryle Laycock

RECOMMENDATION

That the Rural Municipality of Riding Mountain West (RM) refer the Request for Service submitted by Daryle Laycock for the installation of a culvert on Road 166W, by 8-22-28, to the Roads & Transportation Committee for a report back to a future meeting regarding recommendations on the request.

DISCUSSION

The Administration is in receipt of a Request for Service from Mr. Daryle Laycock for the installation of a culvert on Rd 166W, one half mile north of his yard site. The request does not specify the reason or issue for culvert installation at this particular portion of the roadway. Although the applicant has advised that the original request was sent in January, the Administration has no record of having received it.

RECOMMENDATION IMPLICATIONS

Financial Implications

There are no financial implications associated with this report. The financial impact will be part of the report from the Roads & Transportation Committee.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

Mr. Daryle Laycock will be advised of Council's decision.

Respectfully submitted,



Rhonda Rozwadowski, CMMA
Municipal Clerk

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer

**RM of Riding Mountain West
REQUEST FOR SERVICE**

118 Main Street,
P.O. Box 118
Ingles MB R0J 0X0
204-564-2589

Date:

Jan 20/19

Name:

Darryle Laycock

Contact information: phone:

204-773-0076

email:

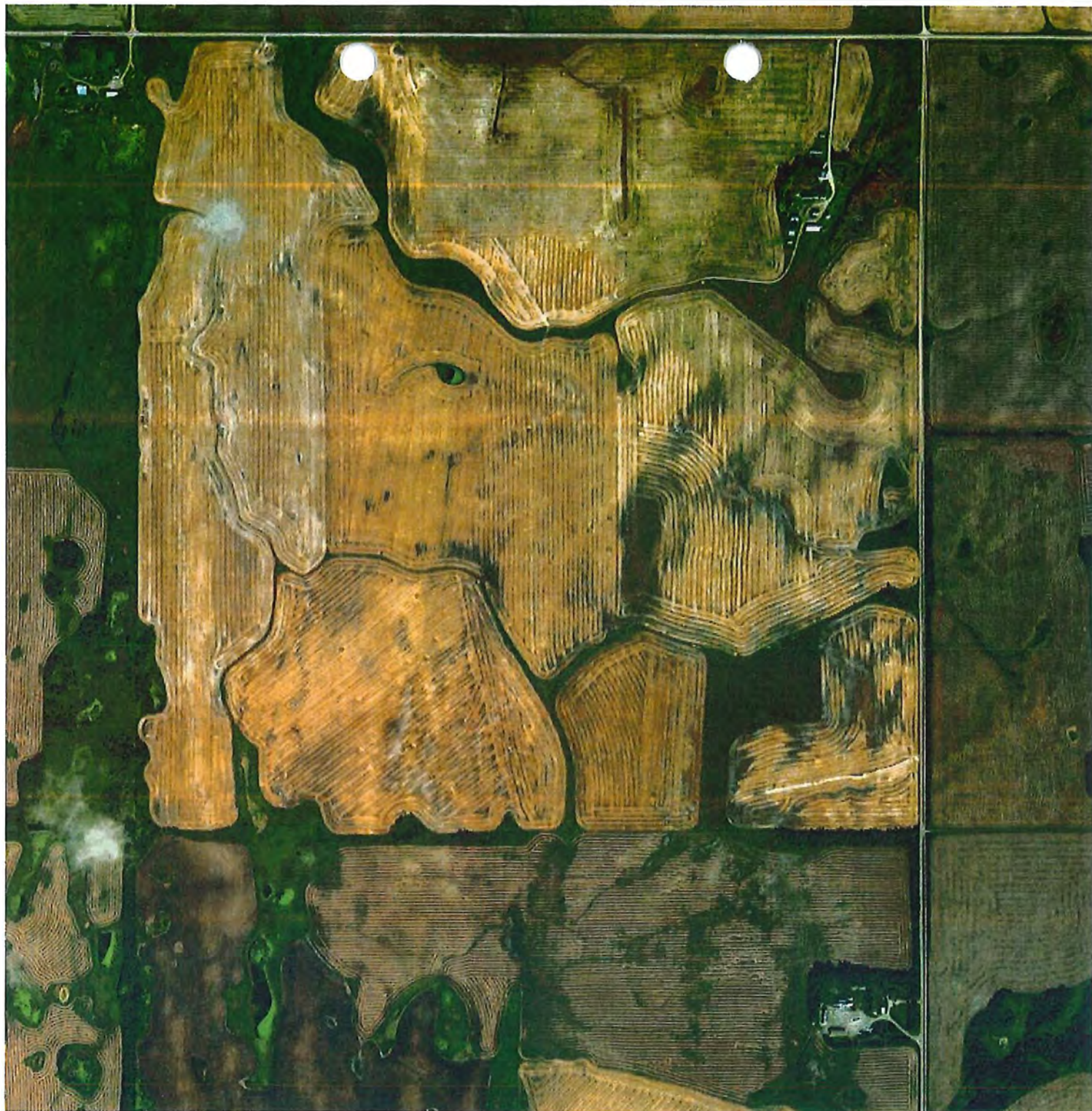
Laycock D.mynetsit.ca

WORK LOCATION

DESCRIPTION OF REQUEST

On Road # 166 about 1/2 mile north of
my yard there needs to be a culvert installed.

SUBMITTED BY:



↓
D. Haycock
Yardsite

↑
Rd 166W

Date: September 4, 2019

To: Members of Council

Re: Revised Proposal to Subdivide PT SW 15-21-27 WPM; File No. 4181-19-7522 (Kohler)

RECOMMENDATION

That the Rural Municipality of Riding Mountain West:

1. Approve the proposal to subdivide Pt. SW 15-21-27 submitted by Sarah Kohler.
2. Advise Ms. Kohler that a Variance Use Order application is required as the proposed subdivision is larger than the 10 acre maximum (15.2 acre).

DISCUSSION

The Administration has received communication from Community and Regional Planning Services regarding a proposal to subdivide a portion of the SW 15-21-27. Ms. Kohler has made application to subdivide the yard site from the farming operation.

A variance order is required as the portion being subdivided out is larger than the 10 acre maximum as stipulated in the zoning by-law.

RECOMMENDATION IMPLICATIONS

Financial Implications

There may be an impact on the taxes associated with the subdivided properties.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

Community Planning and Ms. Kohler will be advised of Council's decision.

Respectfully submitted,



Rhonda Rozwadowski, CMMA
Municipal Clerk

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer



Memorandum

DATE: June 11, 2019

TO: Community and Regional Planning Services
Manitoba Municipal Relations
427, 27 - 2nd Avenue S.W.
Dauphin MB R7N 3E5
Ph: (204) 622-2115
Fax: (204) 622-2298
dauphincrp@gov.mb.ca

FROM: Nicole Lavallee, Environment Officer
Manitoba Sustainable Development
10, 27 2nd Avenue SW
Dauphin Manitoba R7N 3E5
Phone: (204) 622-2125
Fax: (204) 638-8626
nicole.lavallee@gov.mb.ca

SUBJECT: Proposal to Subdivide PT SW 15-21-27 WPM – RM of Riding Mountain West – (KOHLER)
File: 4181-19-7522

Manitoba Sustainable Development's Environmental Compliance and Enforcement Branch reviewed the above proposal and requires additional information from the applicant. The residual lot of the proposed subdivision has an existing sewage ejector. The Onsite Wastewater Management Systems Regulation MR 83/2003 section 14.2 states that a sewage ejector must be taken out of service and decommissioned prior to the subdivision of land to which the sewage ejector is situated. However, there are other options for the owner to deal with the existing sewage ejector outlined in sections 14.4, 14.4 and 14.6. Following receipt of conditional approval the applicant must contact this office with respect to the sewage ejector.

MUNICIPAL RELATIONS

REVISED

Community and Regional Planning Branch REPORT TO COUNCIL

FILE NO. 4181-19-7522

August 26, 2019

**PROPOSAL TO SUBDIVIDE PT SW ¼ SEC. 15-21-27W
R.M. OF RIDING MOUNTAIN WEST (KOHLEK)**

On the basis of available information, the comments of this office in regards to this application are as follows.

PROPOSED SUBDIVISION:

Sarah Kohler is the registered owner of the above noted section of land located south of Silverton, MB in the Municipality of Riding Mountain West. The land is utilized for agricultural purposes with a yard site.

The intent of the application is to subdivide a 15.2 acre parcel. The landowner is wanting to subdivide the existing yard site from the surrounding agricultural land as it has become surplus from the farming operation.

DEVELOPMENT PLAN:

The subject property is designated **Agriculture/Rural Area** according to the Tri-Roads Planning District Development Plan. The Development Plan Section 3.3.4.3(c) allows for subdivision of an existing farmstead, which contains a habitable dwelling which is no longer required as part of the farm operation and has become surplus.

ZONING BY-LAW:

The subject property is zoned **Agriculture General Zone** according to the R.M. of Shellmouth-Boulton Zoning By-Law. The Zoning By-Law provides for non-farm dwellings are permitted uses in this zone. A variance will be required as the proposed subdivision is larger than the 10 acre maximum.

COMMENTING GOVERNMENT DEPARTMENTS/AGENCIES:

The proposed subdivision was circulated to government departments and the following comments were made (full comments attached).

Land Titles:

- Requires a 1 Lot Plan of Subdivision.

Hydro:

- Requires easements.

Environment:

- Requires the applicant to contact the Environment Officer with respect to the sewage ejector.

COMMUNITY & REGIONAL PLANNING RECOMMENDATIONS:

No land use planning issues have been identified with the proposed subdivision.

Community and Regional Planning have no concerns with this application for subdivision. The proposed subdivision meets the applicable policies of the Tri-Roads Planning District Development Plan and will meet the requirements of the R.M. of Shellmouth-Boulton Zoning By-Law once a variance is obtained.

If Council is inclined to approve this proposal, approval is subject to the following conditions:

1. That a variance be obtained for a rural residential subdivision over the maximum size of 10 acres.

Subdivision Application

under The Planning Act C.C.S.M. c. P80



Before You Start

Meet with a planner at your local Community and Regional Planning office to discuss your proposed subdivision.



Application Requirements

- ☐ a subdivision application form with all questions answered, and signed by the registered owner and applicant
- ☐ a Subdivision Application Map prepared by a Manitoba land surveyor showing:
 - survey monuments (a minimum of two)
 - proposed lot(s) with dimensions and area
 - structures
 - driveway(s)
 - onsite wastewater management systems and distance to proposed lot lines
 - well
 - existing above-ground utilities
 - existing tree line and edge of field
 - water bodies
 - all affected registered plans
 - a list of any encumbrances on the title
 - any other relevant information
- ☐ a cheque or money order for \$475⁵¹⁰ payable to the Minister of Finance
- ☐ Status of Title(s) for all land to be included in the subdivision from a Manitoba land surveyor or The Property Registry at 204-945-2042. The Status of Title(s) cannot be more than 30 days old.

A Subdivision Application Map is a requirement for all subdivision applications under the Subdivision Regulation and it must be prepared by a Manitoba land surveyor. Refer to the *Planning Resource Guide: Subdivision in Manitoba* for more details on application and map requirements.



Submission

Mail or drop off the completed application form, the required application fee, map, titles, and any supporting documents to your local Community and Regional Planning office.

Your application will be considered incomplete and returned if any of the above requirements outlined in Section B are missing.

Refund Policy: The application fee will only be refunded if the application has not been circulated to reviewing agencies.



1	Registered Owner(s)	Applicant
Name(s):	<u>Sarah Christine Kohler</u>	Name(s): <u>Kim Salmon</u> <u>Sims & Company</u>
Address:	<u>Box 727</u>	Address: <u>Box 70</u>
City/Town/Village:	<u>Russell</u>	City/Town/Village: <u>Russell, MB</u>
Province:	<u>MB</u>	Province: <u>MB</u>
Postal Code:	<u>R0J 1W0</u>	Postal Code: <u>R0J 1W0</u>
Email:	<u>Kohler@wificountry.ca</u>	Email: <u>Russell@simsco.mb.ca</u>
Phone (daytime):	<u>204-773-3357</u>	Phone (daytime): <u>204-773-2172</u>
Cell Phone:	<u>204-773-0568</u>	Cell Phone: <u>/</u>
		Your File No.: <u>774 6846</u>


2 Declaration


I, Sarah Christine Kohler hereby certify that I

☒ am the registered owner of the land proposed for subdivision
OR
☐ am authorized to act as the registered owner

and I hereby affirm that all statements contained within this application are true and correct and I make this declaration conscientiously believing it to be true.

COMMUNITY & REGIONAL
PLANNING SERVICES
1220, 27th Avenue SW
DAUPHIN, MANITOBA R7N 3E5

Registered Owner(s) signature:  Date: May 30/19

Applicant signature:  Date: May 30/19

3 Lawyer Contact Information (if applicable)

Name: Woody Langford Firm: Sims & Company

Address: Box 70 Your File No.: 6846

City/Town/Village: Russell Province: MB Postal Code: R0J 1W0

Email: Russell@simsco.mb.ca Phone: 204-773-2172

4 Land to be Subdivided

Municipality: RM of Riding Mountain West Roll Number: 409700

Civic Address (if any): _____

Lot or Parcel No.: _____ Block No.: _____ Plan No.: _____

Part of ☐ NW ☐ NE $\frac{1}{4}$ of Section 15 Township 21 Range 27 ☐ East ☒ West
☒ SW ☐ SE of the Principal Meridian

OR

River Lot No.: _____ Parish or Settlement: _____

5 Existing Land Use

a. What is the land currently used for? (check all that apply)

☒ agriculture

i. Is there a livestock operation? ☐ yes ☒ no

Type of livestock: _____ Number of animal units or animals: _____

Distance to nearest property boundary: _____

ii. Is there a manure storage facility? ☐ yes ☒ no

Distance to nearest property boundary: _____

A manure storage facility means a structure, earthen storage facility, molehill, tank or other facility for storing or treating manure.

☐ commercial

☐ industrial

☐ other (ex: woodland) _____

☒ residential (including cottages)

☒ single family

☐ multiple family

Describe current land use in detail: Yardsite + unacrerable pasture,

b. Are there existing buildings on this land? ☒ yes ☐ no

Tip: Show the location and type of all permanent buildings and onsite wastewater management systems. Show the distances to the closest new property boundary on the surveyor's subdivision application map.

6 Proposed Land Use

- a. Is this a multi-phase development? ☐ yes ☒ no

If yes, how many phases? _____

- Is this a multi-lot development? ☐ yes ☒ no

If yes, how many lots? _____

- b. What is the intended use of the proposed lot(s)? (Check all that apply)

- ☒ agriculture
☐ commercial
☐ industrial
☐ other _____
☒ residential
 ☒ single family
 ☐ multiple family

Describe the proposed land use in more detail: Yardsite + pasture pleasure horses

- c. Are there existing buildings on the proposed lot(s)? ☒ yes ☐ no

- d. Describe the proposed lot(s). (Check all that apply)

- ☒ wooded/treed
☒ low/swampy
☐ cultivated
☒ pasture
☐ hilly
☒ level/flat
☒ near a waterbody (ex: lake, river, creek)

Describe the physical nature in more detail: Approx. 1/3 bush, 1/3 grass, 1/3 residential yard

- e. Within 1.6 kilometres (1 mile) of the proposed lot(s) is there any of the following? (Check all that apply)

- ☐ livestock operations

If nearby, what is the type, approximate size and distance? _____

- | | |
|---|---|
| <input type="checkbox"/> gravel pit or quarry | <input type="checkbox"/> historic site or structure |
| <input type="checkbox"/> pipeline | <input type="checkbox"/> airport |
| <input type="checkbox"/> sewage lagoon | <input type="checkbox"/> waste disposal ground (active or inactive) |

7 Flooding and Drainage

- a. Has any part of this land been flooded? ☐ yes ☒ no ☐ don't know
If yes, describe in more detail. _____

- b. How will the proposed lot(s) be drained?

☒ natural ☐ storm sewer
☐ ditches ☐ curb and gutter

- c. Is a new private drainage works proposed? ☐ yes ☒ no

- d. Do you have a water rights licence? ☐ yes ☒ no

If yes, date issued: _____

The Water Rights Act requires a person to obtain a valid licence to control water or construct, establish, or maintain any water control works. Water control works are defined as any dike, dam, drain, drainage, culvert, etc. that temporarily or permanently alters or may alter the flow or level of water.

8 Sewer and Water Supply

Indicate in the table the type of sewage disposal and water supply that is existing for any current structures and proposed for the new lot(s) shown on the sketch attached to your subdivision application.

Sewage Disposal	Existing Lot(s)	Proposed Lot(s)
municipal sewer		
holding tank		
septic field		
ejector	✓	✓
other (please specify)		

Water Supply	Existing Lot(s)	Proposed Lot(s)
pipel water		
shared well (indicate number of connections)		
individual well	✓	✓
cistern		
other (please specify)		

For details on water supplies, refer to the *Planning Resource Guide: Subdivision in Manitoba* available online.

9 Utilities

Electrical power is: ☒ existing ☐ proposed ☐ not required ☐ not available

Natural gas is: ☐ existing ☐ proposed ☐ not required ☒ not available

Telephone service is: ☒ existing ☐ proposed ☐ not required ☐ not available

Utilities may still require an easement agreement for any existing facilities.

10 Access

a. Current access (ex: driveway, lane) to the lot is by (and check all that apply):

- ☐ municipal road
☒ provincial road # 478
☐ provincial trunk highway # _____
☐ no access

Show existing and proposed driveways on the surveyor's subdivision application map.

b. Will the lot(s) require a new driveway? ☐ yes ☒ no

If yes, new access to the lot will be by:

- ☐ municipal road
☐ provincial road # _____
☐ provincial trunk highway # _____
☐ no access

c. Will the driveway be shared? ☐ yes ☒ no

d. Will a new public road be created? ☐ yes ☒ no

11 Reason for Application and Other Comments

Indicate the reason for making this application and provide any other information you think may be helpful.

Subdividing residence ~~to~~ + yardsite to sell

Evaluating Subdivisions

Internal Use Only

1 Application Information

Application received: JUNE 3/2019 Accepted as complete: JUNE 3/2019
Municipality: RIDING MTN WEST File no.: 4181-19-7522
Planning district: TRI-ROADS Planning district file no.: _____
Certificate of Title no(s): 2880323 _____
Roll no(s): 409700 _____

2 Land Information

Number of new lots: 1 Consolidation: ☐ yes ☒ no
Describe: _____
Proposed use: ☐ UR ☒ RR ☐ FR ☐ C ☐ I ☐ SR ☐ A ☐ O _____
Public hearing required: ☐ yes ☐ no
Existing: 158.46 ACRES _____
Proposed lot(s): 15.2 ACRES _____
Residual: _____
Additional information: _____

3 Compliance with By-laws and Subdivision Regulation

a. Development plan designation: "A" Agriculture/Rural Area
Applicable section: 3.3.4
b. Secondary plan: ☐ yes ☒ no Applicable section: _____
c. Zone: "AG" Agricultural General Zone Permitted use: ☒ yes ☐ no
Minimum area: 2.0 ACRES Minimum site width: 200 FEET
☒ Variation order ☐ Conditional use order ☐ Zoning by-law amendment
d. Conforms with Subdivision Regulation: ☒ yes ☐ no

Evaluating Single-lot Subdivisions

Internal Use Only

- ☒ Rural single-lot subdivision. Complete section 4.
☐ Urban single-lot subdivision. Complete section 5.
☐ Not applicable

4 Rural Single-lot Subdivision Criteria

- a. Farmstead site as defined in the local development plan: yes ☒ no ☐
- b. Proposed drainage works: ☐ yes ☒ no
- c. Sensitive Area (see map): ☐ yes ☒ no
- d. Red River Corridor (see map): ☐ yes ☒ no
- e. Livestock operation present: ☐ yes ☒ no
- f. Designated Flood Area: ☐ yes ☒ no
- g. Water body (see map): ☐ yes ☒ no
- h. High or medium quality aggregate deposit (see map): ☐ yes ☒ no
- i. Mining claim (see map): ☐ yes ☒ no
- j. Provincial highways: ☒ yes ☐ no
- k. Eligible for minor subdivision: ☐ yes ☒ no

If no: PR 478

5 Urban Single-lot Subdivision Criteria

- a. Provincial Highways (see map):
Frontage and/or access on major expressway: ☐ yes ☐ no
- b. Eligible for Minor Subdivision: ☐ yes ☐ no

If no: _____


6 Additional Information





R.M. OF RIDING MOUNTAIN WEST

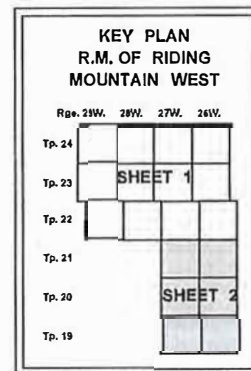
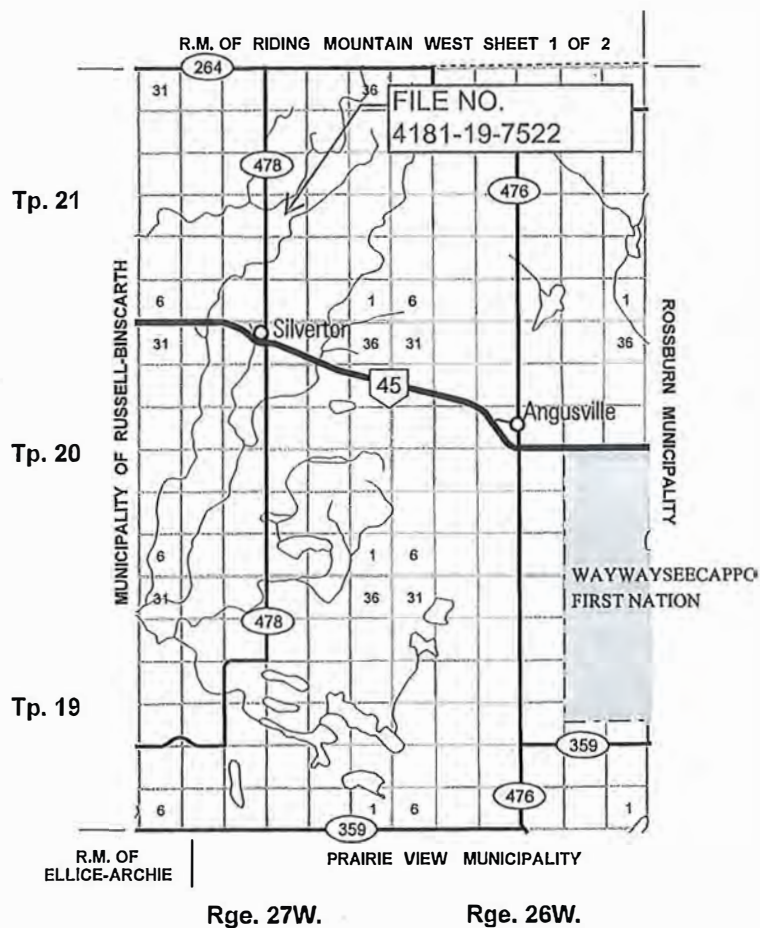
PROVINCE OF MANITOBA
INFRASTRUCTURE AND TRANSPORTATION
HIGHWAY PLANNING AND DESIGN BRANCH
GEOGRAPHIC & RECORDS MANAGEMENT SECTION
WINNIPEG
JANUARY 1, 2015

LEGEND

PROVINCIAL TRUNK HIGHWAYS 

PROVINCIAL ROADS 

ACCESS ROADS..... 



REVISED SKETCH

Proposed Subdivision- RM OF RIDING MOUNTAIN WEST






Map Not to Scale

For Discussion Purposes Only

Part of SW 1/4 of 15-21-27 WPM

Legend

-  Proposed Subdivision
-  Assessment Parcels
-  REVISED AREA TO BE ADDED

Date: JUNE 6, 2019

REVISED DATE: JUNE 13, 2019

2ND REVISION DATE: JULY 23, 2019

File Number:

4181-19-7522

Applicant:

SIMS & COMPANY

Notes:

The land owner proposes to subdivide the existing yardsite as it is no longer part of the farming operation.

Proposed Lot: 15.6 Acres (approx)

****PLEASE SEE THE SUBDIVISION APPLICATION MAP FOR MORE DETAIL AND DISTANCES****




X

Approving Authority

Date



BEING PART OF
RM OF RIDING MOUNTAIN WEST

All distances are in metres and may be converted to feet by multiplying by 3.28084.
Survey Monuments found on the ground are shown thus: 
All points referred to are on record in the Itasca Land Titles Office.
Buried HTS shown thus: 
Overhead power shown thus: 
Scale: 1:2000

CERTIFICATE OF TITLE NO. 2850323
DATE OF TITLE SEARCH May 27, 2019
REGISTERED OWNER(S): Sarah Christine Kohler
LEGAL DESCRIPTION:
The S 1/2 of Section 15-21-27 WPM
Excluding out of the SW 1/4, Road Plan 7027 MTO
and Secondary all mines and minerals in Transfer 200252 MTO
ENCUMBRANCES: Caveat No. 1012256

LOT AREA
6.31 HA = 15.6 ACRES



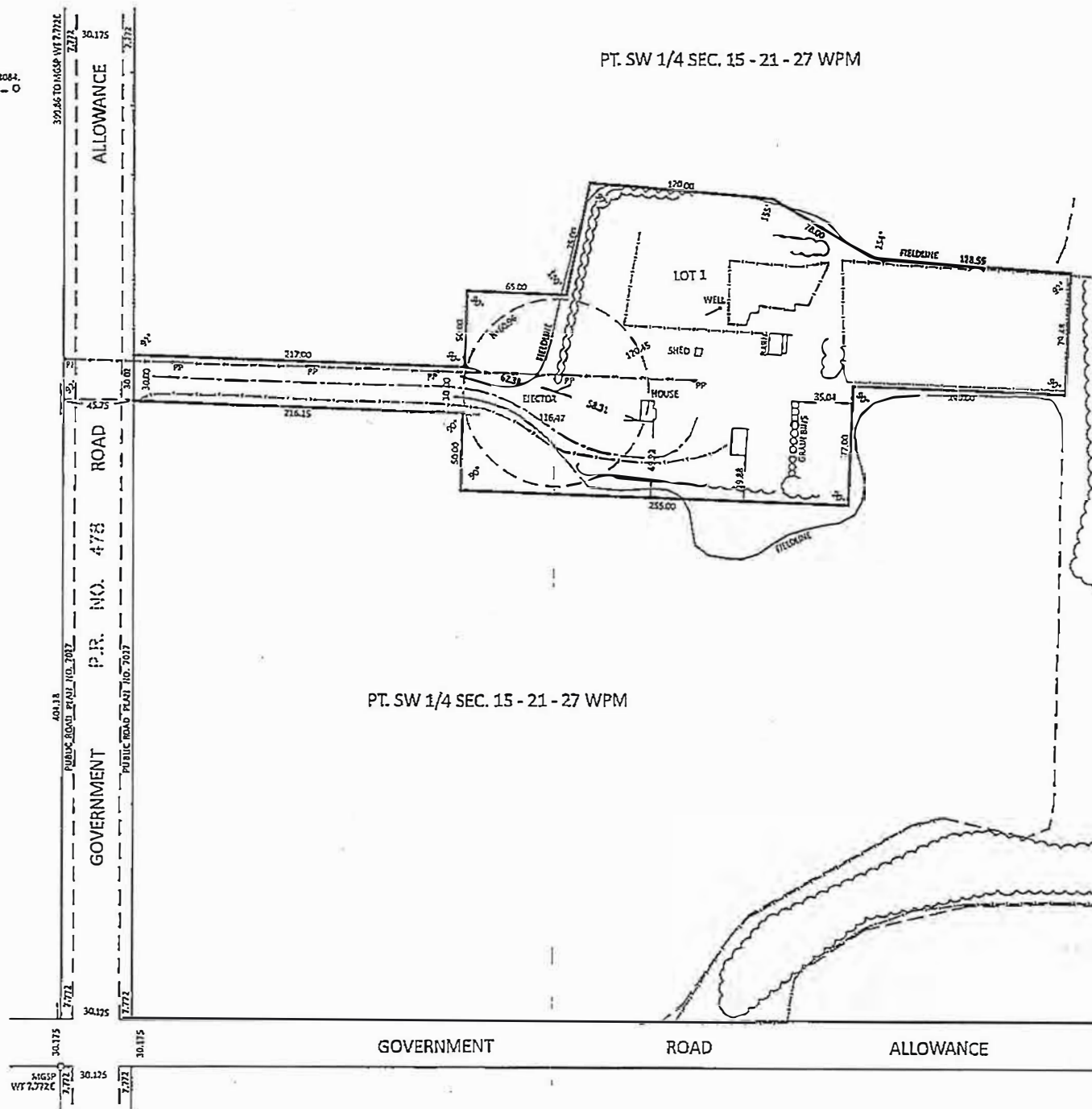
NOTE:
FOR PLANNING APPLICATION
PURPOSES ONLY.
THIS IS NOT A FINAL SURVEY

Richmond Surveys File No.	190106
Drawing File No.	150106_R3_MT
Fieldbook Page	18/16-23

RICHMOND SURVEYS N.L.S. LTD.
1102 ROSSER AVENUE, 102 SASKATCHEWAN AVENUE EAST
BRANDON, MB R7A 0C7 PORTAGE LA PRAIRIE, MB R1N 0L1
TEL: 204-761-0178 TEL: 204-856-0178
WWW.RICHMONDSURVEYS.COM



PT. SW 1/4 SEC. 15 - 21 - 27 WPM



TAX STATEMENT

To be completed by Municipality & returned to Community & Regional Planning

SUBDIVISION INFORMATION			
File No.:	4181-19-7522	Municipality:	RIDING MOUNTAIN WEST
Applicant:	SIMS & COMPANY		
Registered Owner:	KOHLER		
Proposed Subdivision:	SW 15-21-27W	Roll No.:	409 700.

Please be advised that:



Taxes on the land to be subdivided, for the current year plus any arrears, have been paid.

not



Taxes are due prior to approval of this subdivision.



Satisfactory arrangements have been made with Council regarding the payment of taxes. (Payment of taxes will not be listed as a condition on the Conditional Approval letter.)

September 4, 2019
Date

Chief Administrative Officer

Please return this form with Council's resolution to:
Community & Regional Planning, 427, 27th Ave. S.W., Dauphin, MB R7N 3E5.

(\$25)

STATUS OF TITLE

Title Number **2880323/5**
Title Status **Accepted**
Client File 6846 Kohler (kas)

The Property Registry

A Service Provider for the Province of Manitoba



1. REGISTERED OWNERS, TENANCY AND LAND DESCRIPTION

SARAH CHRISTINE KOHLER

IS REGISTERED OWNER SUBJECT TO SUCH ENTRIES RECORDED HEREON
IN THE FOLLOWING DESCRIBED LAND:

THE S 1/2 OF SECTION 15-21-27 WPM
EXC FIRSTLY: OUT OF THE SW 1/4, ROAD PLAN 7027 NLTO
AND SECONDLY: ALL MINES AND MINERALS IN TRANSFER 200252 NLTO

The land in this title is, unless the contrary is expressly declared, deemed to be subject to the reservations and restrictions set out in section 58 of *The Real Property Act*.

2. ACTIVE INSTRUMENTS

Instrument Type: **Caveat**
Registration Number: **1012966/5**
Instrument Status: **Accepted**

Registration Date: 2000-12-28
From/By: MTS COMMUNICATIONS INC.
To:

Amount:
Notes: No notes
Description: EASEMENT AGREEMENT

3. ADDRESSES FOR SERVICE

SARAH CHRISTINE KOHLER
BOX 727
RUSSELL MB
R0J 1W0

4. TITLE NOTES

No title notes

5. LAND TITLES DISTRICT

Neepawa

6. DUPLICATE TITLE INFORMATION
Duplicate not produced
7. FROM TITLE NUMBERS
1847319/5 All
8. REAL PROPERTY APPLICATION / CROWN GRANT NUMBERS
No real property application or grant information
9. ORIGINATING INSTRUMENTS
Instrument Type: Request Survivorship
Registration Number: 1124977/5
Registration Date: 2017-04-19
From/By: SARAH CHRISTINE KOHLER
To:
Amount:
10. LAND INDEX
SE 15-21-27W EX M&M
SW 15-21-27W EX M&M EX ROAD PLAN 7027

CERTIFIED TRUE EXTRACT PRODUCED FROM THE LAND TITLES DATA STORAGE
SYSTEM OF TITLE NUMBER 2880323/5

Date: September 4, 2019

To: Members of Council

Re: Request to Remove Culvert from Approach: SW 27-23-28 WPM; Angela Esplen

RECOMMENDATION

That the Rural Municipality of Riding Mountain West refer the Application for Approach & Culvert submitted by Angie Esplen regarding the removal of the culvert in the approach to SW 27-23-28 to the Roads & Transportation Committee for a report back to a future meeting regarding recommendations on the request.

DISCUSSION

The Administration has received an Application for Approach & Culvert from Ms. Angie Esplen. The application is for the removal of the culvert in the approach to SW 27-23-28 WPM. This approach is on the west side of bridge crossing the Shell River on Rd 136N (Burla Road). Although the applicant is not the landowner, the Administration is aware that the applicant initially paid the municipality for the culvert and approach. Ms. Esplen is asking that the RM remove the culvert and she would like to give the culvert back to the RM.

RECOMMENDATION IMPLICATIONS

Financial Implications

There are no financial implications associated with this report. The implications will be part of the report from the Roads & Transportation Committee.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

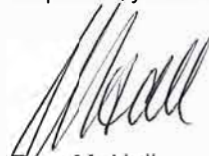
Ms. Angela Esplen will be advised of Council's decision.

Respectfully submitted,



Rhonda Rozwadowski, CMMA
Municipal Clerk

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer

Rural Municipality of Riding Mountain West

APPLICATION FOR APPROACH & CULVERT

Date:

Aug 8, 2019

I, Argie Esplen am applying to the Rural Municipality of Riding Mountain West to install an approach with / without Culvert

TO REMOVE CULVERT FROM APPROACH
OF ROAD LEADING TO DWAYNE BURLA'S
CABIN.

I PAID FOR THE APPROACH & CULVERT & I
WOULD LIKE IT REMOVED. & I WILL GIVE THE
CULVERT BACK TO THE RM OF RIDING MOUNTAIN.

Please attach or provide any additional information, sketch, photos or evidence that you feel would assist.

to the Road located at _____

Mailing Address of Applicant: Box 752 Russell, MB

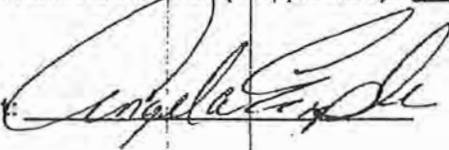
Telephone/Cell phone Number for Contact: 204-773-6276

Approach Width: _____

Metal Culvert Size Required (diameter & length): _____

Depth for Removal of Silt / Bulrushes (if applicable): _____

Signature of Applicant:

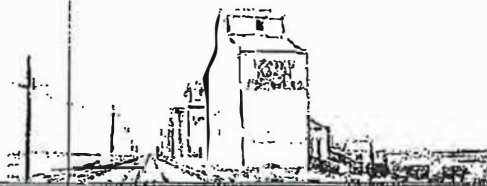


NOTE: Application will be reviewed and considered at the next available Council meeting. No work shall begin without prior approval by the Council of the Rural Municipality of Riding Mountain West.

info@rmwest.ca
www.rmwest.ca

118 Main Street
Box 110
Inglis, MB R0J 0X0

Ph: 204-564-2589
Fax: 204-564-2643





204-564-264-

August 8, 2019

RM of Riding Mountain

I would like the RM of Riding Mountain to remove a culvert that I purchased at the entrance of the property of Dwayne Burla's in the valley where his little cabin is located.

The culvert I will give back to the RM of Riding Mountain if you could please remove it.

Regards

Angie Esplen

204-773-6276



Date: September 4, 2019

To: Members of Council

Re: Application for Approach – 5 locations - Davidson

RECOMMENDATION

That the Rural Municipality of Riding Mountain West approve the applications for approach widening submitted by Mr. Scott Davidson for approaches located on NW 19-22-28, SW 18-22-28, NE 8-22-27, NW 8-22-27 and SW 7-22-27, with the following conditions:

1. Work will not be undertaken under the Roads & Transportation Committee has inspected the locations to determine if the work will impact municipal infrastructure and if the work will require water control applications.
2. Should it be determined that water control applications are required, the RM will make application and that no work will be done until the permits have been received.
3. All work will be completed at the expense of the applicant.
4. Mr. Davidson will contact the RM Office to advise when the work has been completed so that a site inspection can be undertaken to ensure that the work was done in compliance with the approval.

DISCUSSION

Mr. Scott Davidson has made five applications for approach widening. The proposed work to be done is as follows:

1. NW 19-22-28 – north side on Road 130

Two existing approaches at this location because of Thunder Creek. Work to be undertaken is to widen both approaches to a maximum width of 38 feet.

2. SW 18-22-28 – south side on Road 128N

Work to be undertaken is to wide the existing approach to a maximum width of 35 feet.

3. NE 8-22-27 – north side on Road 128N

Work to be undertaken is to wide the existing approach to a maximum width of 35 feet.

4. NW 8-22-27 – west side on Road 161W

Work to be undertaken is to wide the existing approach to a maximum width of 38 feet.

5. SW 7-22-27 – west side of Road 162W

Work to be undertaken is to wide the existing approach to a maximum width of 38 feet.

The Administration is recommending a site inspection to determine if municipal infrastructure will be impacted and whether the widening of the approaches will have an effect on water drainage.

RECOMMENDATION IMPLICATIONS

Financial Implications

The financial implication will be the permit application fee for any water control works permits that may be required.

Policy and/or Strategic Implications

RM Policy 2015-002, Policy and Standards for Approaches and Culverts is applicable to the applications.

COMMUNICATION

Mr. Davidson will be advised of Council's decision.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer

Rural Municipality of Riding Mountain West

APPLICATION FOR APPROACH & CULVERT

Date: Aug 28/2019

I, SCOTT DAVIDSON am applying to the Rural Municipality of Riding Mountain West to install an approach with without Culvert

I would like to widen both approaches. we need 2 access because of THUNDER CREEK WE HAVE DIFFICULTY turning in and out with 45' trailer. THE WORK WILL BE DONE By us.

Please attach or provide any additional information, sketch, photos or evidence that you feel would assist.

to the Road located at RD 130 North side of Nov 19-22-28

Mailing Address of Applicant: Box 865 Russell

Telephone/Cell phone Number for Contact: 204 773-0520

Approach Width: 35' - 38' NEEDED.

Metal Culvert Size Required (diameter & length): Ø

Depth for Removal of Silt / Bulrushes (if applicable): Ø

Signature of Applicant: Scott Davidson

NOTE: Application will be reviewed and considered at the next available Council meeting. No work shall begin without prior approval by the Council of the Rural Municipality of Riding Mountain West.

info@rmwest.ca
www.rmwest.ca



118 Main Street
Box 110
Inglis, MB R0J 0X0
Ph: 204-564-2589
Fax: 204-564-2643

Rural Municipality of Riding Mountain West

APPLICATION FOR APPROACH & CULVERT

Date: Aug 28/2019

I, SCOTT DAVIDSON am applying to the Rural Municipality of Riding Mountain West to install an approach with without Culvert

I WOULD LIKE TO WIDEN THIS
APPROACH. IT IS DIFFICULT TO SAFELY
TURN IN AND OUT WITH A 45'
TRAILER. THE WORK WILL BE DONE
BY US.

Please attach or provide any additional information, sketch, photos or evidence that you feel would assist.

to the Road located at RD 128 N South side of SW 18-22-28

Mailing Address of Applicant: Box 865

Telephone/Cell phone Number for Contact: 204 773-0520

Approach Width: 35' NEEDED

Metal Culvert Size Required (diameter & length): Ø

Depth for Removal of Silt / Bulrushes (if applicable): Ø

Signature of Applicant: Scott Davidson

NOTE: Application will be reviewed and considered at the next available Council meeting. No work shall begin without prior approval by the Council of the Rural Municipality of Riding Mountain West.

info@rmwest.ca
www.rmwest.ca



118 Main Street
Box 110
Inglis, MB R0J 0X0
Ph: 204-564-2589
Fax: 204-564-2643

Rural Municipality of Riding Mountain West

APPLICATION FOR APPROACH & CULVERT

Date: Aug 28 / 2019

I, SCOTT DAVIDSON am applying to the Rural Municipality of Riding Mountain West to install an approach with without Culvert

I WOULD LIKE TO WIDEN APPROACH
TO ALLOW 45' TRAILER TO SAFELY
TURN IN AND PULL OUT OF
FIELD. THE WORK WILL BE
DONE BY US.

Please attach or provide any additional information, sketch, photos or evidence that you feel would assist.

to the Road located at RD 128 N NORTH SIDE OF ME 8-22-27

Mailing Address of Applicant: BOX 865 RUSSELL

Telephone/Cell phone Number for Contact: 204 773-0520

Approach Width: 35'

Metal Culvert Size Required (diameter & length): Ø

Depth for Removal of Silt / Bulrushes (if applicable): Ø

Signature of Applicant: [Signature]

NOTE: Application will be reviewed and considered at the next available Council meeting. No work shall begin without prior approval by the Council of the Rural Municipality of Riding Mountain West.

info@rmwest.ca
www.rmwest.ca



118 Main Street
Box 110
Ingles, MB R0J 0X0
Ph: 204-564-2589
Fax: 204-564-2643

Rural Municipality of Riding Mountain West

APPLICATION FOR APPROACH & CULVERT

Date: Aug 28/2019

I, SCOTT DAVIDSON am applying to the Rural Municipality of Riding Mountain West to install an approach with / without Culvert

I WOULD LIKE TO WIDEN
APPROACH TO ALLOW 45' TRAILER
TO SAFELY TURN IN AND PULL
OUT OF FIELD. THE WORK
WILL BE DONE BY US.

Please attach or provide any additional information, sketch, photos or evidence that you feel would assist.

to the Road located at RD 161W WEST SIDE OF NW 8-22-27

Mailing Address of Applicant: Box 865 RUSSELL

Telephone/Cell phone Number for Contact: 204-773-0520

Approach Width: 35'-38'

Metal Culvert Size Required (diameter & length): Ø

Depth for Removal of Silt / Bulrushes (if applicable): Ø

Signature of Applicant: Scott Davidson

NOTE: Application will be reviewed and considered at the next available Council meeting. **No work shall begin without prior approval by the Council of the Rural Municipality of Riding Mountain West.**

info@rmwest.ca
www.rmwest.ca



118 Main Street
Box 110
Ingles, MB R0J 0X0
Ph: 204-564-2589
Fax: 204-564-2643

Rural Municipality of Riding Mountain West

APPLICATION FOR APPROACH & CULVERT

Date: AUG 28 / 2019

I, SCOTT DAVIDSON am applying to the Rural Municipality of Riding Mountain West to install an approach with / without Culvert

I WOULD LIKE TO WIDEN
APPROACH TO ALLOW 45' TRAILER
TO SAFELY TO TURN IN AND
PULL OUT OF FIELD. THE WORK
WILL BE DONE BY US.

Please attach or provide any additional information, sketch, photos or evidence that you feel would assist.

to the Road located at RD 162 W WEST SIDE OF SW 7-22-27

Mailing Address of Applicant: Box 865 RUSSELL

Telephone/Cell phone Number for Contact: 204 773-0520

Approach Width: 38'

Metal Culvert Size Required (diameter & length): Ø

Depth for Removal of Silt / Bulrushes (if applicable): Ø

Signature of Applicant: Scott Davidson

NOTE: Application will be reviewed and considered at the next available Council meeting. No work shall begin without prior approval by the Council of the Rural Municipality of Riding Mountain West.

info@rmwest.ca
www.rmwest.ca



118 Main Street
Box 110
Ingles, MB R0J 0X0
Ph: 204-564-2589
Fax: 204-564-2643

Date: September 4, 2019

To: Members of Council

Re: Crop of Hope – Request for Financial Assistance

RECOMMENDATION

That the Rural Municipality of Riding Mountain West advise Crop of Hope that financial assistance will be considered through the 2020 budget process.

DISCUSSION

The Administration has received communication from the Expanding Community Cancer Care (ECCC) Committee regarding financial support for their endeavour to building onto the RDHC to improve the facility for cancer treatment.

RMW has, within the past few years, provided a \$10,000 to the ECCC in support of their efforts. There was no allocation for ECCC when Council was considering their 2019 budget. The Administration is recommending that consideration of financial support for ECCC be referred to the 2020 budget deliberations.

RECOMMENDATION IMPLICATIONS

Financial Implications

There are no financial implications associated with this report. The financial implication will be part of the 2020 budget deliberations.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

ECCC will be advised of Council's decision.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer

cao@rmwest.ca

From: jseeds1@mymts.net
Sent: August 13, 2019 1:28 PM
To: cao@rmwest.ca
Subject: Crop of Hope information
Attachments: COFH DONOR LETTER.docx

Hello - Glenn had spoken with Darlene Jackson about the possibility of the RM of Riding Mountain West providing some financial assistance for the Crop of Hope project being carried out in support of the Expanding Community Cancer Care committee.

Attached, please find an information letter that outlines some of the history on the expansion project itself, as well as the Crop of Hope initiative.

There are two fields for 2019. One is located in your RM, and is one mile west of Inglis on PR#366 and the other is located 2 miles north of Birtle on Hwy #83.

To give you a little extra information, we have erected sponsor "boards" at each crop site which lists anyone that has donated in excess of \$500.00 in either cash, product or service. To date, we have had approximately \$14,000.00 in cash donations, \$30,000.00 of product donated (seed, fertilizer, chemical), and \$30,000.00 of labour and services donated. As well, the land rent which totals \$19,000.00 has been donated.

These donations have come from four agricultural manufacturers, two fertilizer dealers and eight local businesses that donated services/product to the project. We have had about 15 local producers help us in terms of supplying cash to buy crop inputs that have not been donated. Also, we have had numerous offers from the ag community to help with the harvesting operations and with the delivery of the crop to Bunge Harrowby, where it will be marketed.

Right now, both crops look decent and it is the hope of the committee, that we will be in a position to provide \$100,000.00 to the ECCC group from the Crop of Hope.

If you have any further questions or need clarification on any of these points, please do not hesitate to contact the undersigned.

Terry Jackson - for the Crop of Hope Committee
204-937-0170 or 204-564-2220



Expanding Community Cancer Care

August 12, 2019

Dear Supporters:

In 2014, a group of 22 volunteers, representing the 14 surrounding communities that utilize the Russell & District Health Center (RDHC) chemotherapy unit, formed the **EXPANDING COMMUNITY CANCER CARE** (ECCC) committee. This group recognized the need for improvements and expansion to the existing facility.

Over the past three years, there have been over 500 patient visits per year to the 550 square foot chemotherapy unit at RDHC. According to Cancer Manitoba, the number of people diagnosed and living with cancer in Manitoba will increase from 43,000 in 2015 to 61,000 in 2030. The population is aging and 40% of all people diagnosed with cancer are 70 years of age and older.

The ECCC group has, through much research and input from existing patients and staff of the unit, determined that a new building, attached to the RDHC, would be the best option to improve the facility. This would provide adequate space for a private entrance, washroom in the treatment area, waiting room and storage space, with all areas being wheelchair accessible.

This new building would be approximately 2000 square feet. According to the Prairie Mountain Health Region (PMHR), the estimated cost of construction would be between \$850.00 - \$1400.00/sq. ft. This brings the total cost to \$1.7 million - \$2.8 million dollars.

The ECCC group has worked tirelessly and has, to date, been successful in raising \$800,000.00 through various fundraisers and individual donations. Manitoba Health and PMHR will cover the operating costs of the facility once it is operational.

While ECCC has an excellent start to the total funds required, the time has come for a serious push to get others involved in this crucial addition to our local health care and treatment facilities.

CROP OF HOPE was formed to initiate a Grow Project with all proceeds going to the ECCC group.

We have seeded two quarters of land into canola this spring. One is in the North area of the RDHC district at Inglis and the other is in the South area at Birtle. It is the hope of the committee that this initiative will be an ongoing annual commitment to see the project to fruition, with the locations alternating from year to year in other areas the RDHC chemotherapy unit services.

Committee members to date include Keith Popp, Claudia Keating, Cheryl Rubeniuk, Doug Kurtenbach, Adele Pizzey, Debbie Aberhart and Terry Jackson. We are looking to expand our group to include members from the Rosburn, St. Lazare, and Roblin areas.

We are looking for support from organizations and individuals to help make this project as successful as possible. We have secured and used donations, in the form of crop inputs including all the canola seed, some of the fertilizer, all of the chemical required to date as well as the custom application to apply that chemical. The hail insurance coverage, soil sampling, and preparation of our advertising signs has also been donated. Bunge at Harrowby has committed to forgiving our basis on a good part of the crop when it is marketed and we also have local trucking firms and farmers who have committed to hauling the canola to Bunge. In addition, the land owners have provided the land rent free and all the farming operations have been donated by local producers.

It has been the experience of other Grow Projects in the region, that the value of a donation given usually doubles once the crop is successfully harvested and marketed. The cost to seed an acre of canola from preseed to harvest usually runs about \$250.00/acre. This includes all fertilizer, herbicide, fungicide, seed and crop insurance. This figure assumes the equipment, fuel and labour will all be donated.

We have launched a promotion within all the communities to encourage those not involved in agriculture, to "Purchase an Acre" of the crop to assist with some of the cash requirements for items such as crop insurance and inputs that are not donated. All donations will be eligible for a tax deductible receipt that will be issued through the Expanding Community Cancer Care's registered charitable number.

Cancer affects the lives of many people and touches most families in some way.

This expansion would ensure chemotherapy treatment would continue to be accessed locally, rather than necessitate travel far away from home. It would provide much needed space to ensure the safety, comfort and privacy of the patients and their families.

If you have questions, please do not hesitate to contact one of the **CROP OF HOPE** committee members directly at their number listed below.

Cheques can be made payable to **EXPANDING COMMUNITY CANCER CARE** and mailed to:

CROP OF HOPE

c/o Cheryl Rubeniuk
Box 196 Angusville, Mb. R0J 0A0

We thank you in advance for your time and consideration.

Yours truly,

Terry Jackson – for the **CROP OF HOPE** committee

Keith Popp – 204-773-0035
Cheryl Rubeniuk – 204-821-0337
Adele Pizzey – 204-773-6739
Terry Jackson – 204-937-0170

Claudia Keating – 204-773-6933
Doug Kurtenbach – 204-564-2293
Debbie Aberhart – 306-743-7678

Date: September 4, 2019

To: Members of Council

Re: 2020 Lake of the Prairies Ice Fishing Derby

RECOMMENDATION

That the Rural Municipality of Riding Mountain West approve \$500.00 for a Silver Level Sponsorship of the 2020 Lake of the Prairies Ice Fishing Derby and a further \$500.00 of in-kind service and that the allocation be included in the 2020 budget planning under the grants and contributions budget line.

DISCUSSION

The Administration has received a letter from Asessippi Parkland Tourism requesting sponsorship of the Lake of the Prairies Fishing Derby (attached). The Derby has been a successful local event for nine years and the RM has provided previous sponsorship. The Derby brings hundreds of people to the area and the economic spinoff is substantial for businesses within the RM and surrounding area.

The Administration is recommending a 2020 pre-authorization as the organization has asked that the RM's commitment be provided by September 30, 2019 in order to have the posters and other advertising in place.

RECOMMENDATION IMPLICATIONS

Financial Implications

The allocation of funds for this event would be from the Grants and Contributions budget line for 2020.

Policy and/or Strategic Implications

Sponsorship of local events reinforces Council's commitment to investing in the RM.

COMMUNICATION

Asessippi Parkland Tourism will be advised of Council's decision.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer



**Asessippi Parkland Tourism
invites you to join us in making the 10th
Lake of the Prairies Ice Fishing Derby
a huge success!!**

**DATE: FEBRUARY 22, 2020
TIME: 11:00 a.m. to 3:00 p.m.
LOCATION: Lake of the Prairies**

The Lake of the Prairies Ice Fishing Derby is hosted by a committee of volunteers from our local community. We held the 9th Lake of the Prairies Ice Fishing Derby in 2019 and ready to have another hugely successful year in 2020. Profits from the Ice Fishing Derby will stay in the local communities and be used to carry out projects to promote and enhance our areas tourism market. Tourism is an ever growing industry in our area providing jobs and economic benefit to the local economy and neighboring communities. The ripple effect to the area's economy is huge.

In effort to make this event even more successful Asessippi Parkland Tourism requires the support of the local and area businesses. Therefore, we are looking for sponsorship funds to help make this year's event even bigger.

SPONSORSHIP OPTIONS

FEATURE SPONSOR \$5,000.00
Contact us for details if interested

PLATINUM SPONSOR of \$2,000.00
Electronic Billboard Ad for month of February
Headliner Spot on all Posters and Mail-outs, Social Media spotlights, Feature page on the APT
Website with link, Prominent Banner Placement at Derby site.

GOLD \$1,000.00
Feature spot on all Posters and Mail-outs, Social Media spotlights, Website Listed with
link, Banner Placement at Derby site, Recognition

SILVER \$ 500.00
Mail-outs, Website Listed, Banner Placement at Derby Site, Recognition

BRONZE \$ 250.00
Website Listed, Recognition

Posters and Mail-outs will be printed and distributed throughout Western Manitoba and Eastern Saskatchewan. In order to print posters in a timely manner, we need your reply by September 30th, 2019.

The above noted sponsorship options would be greatly appreciated in the form of cash or merchandise prizes, however we would like to acknowledge any donation that you feel is appropriate. We welcome any suggestions to make advertising your business more appealing.

Cheques to be made payable to: Asessippi Parkland Tourism.

Please contact Myra Kilkenney at 204-564-2224 or myra.kilkenney@me.com to arrange your sponsorship of this community event.

Respectfully,

Myra Kilkenney

Date: September 4, 2019

To: Members of Council

Re: 2020 Russell Lions Prairie Classic Walleye Tournament

RECOMMENDATION

That the Rural Municipality of Riding Mountain West (RM) approve \$600.00 in sponsorship for the 2020 Russell Lions Prairie Classic Walleye Tournament and that the allocation be included in the 2020 budget planning under the grants and contributions budget line.

DISCUSSION

The Administration has received a letter from Asessippi Parkland Tourism requesting sponsorship of the Prairie Classic Walleye Tournament (attached). The tournament has been a successful local event since 2004. The tournament brings hundreds of people to the area and the economic spinoff is substantial for businesses within the RM and surrounding area.

The Administration is recommending a 2020 pre-authorization as the organization has asked that the RM's commitment be provided by September 30, 2019 in order to have the posters and other advertising in place.

RECOMMENDATION IMPLICATIONS

Financial Implications

The allocation of funds for this event would be from the Grants and Contributions budget line for 2020.

Policy and/or Strategic Implications

Sponsorship of local events reinforces Council's commitment to investing in the RM.

COMMUNICATION

Russell Lions will be advised of Council's decision.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer



The RUSSELL and AREA LIONS CLUB have organized the Prairie Classic Tournament since 2004. This is a major fund raiser for our Club, with the funds raised going right back into our community.

One of the main ways to help us achieve our goal is to purchase an advert in our Brochure to support the tournament. We produce the brochure Annually as it contains important information, the tournament rules, and an entry form. So we are putting the brochure and your advertising in the hands of the people that will be visiting our lake to fish. This brochure is also distributed to a number of locations across Manitoba and Saskatchewan, and it is displayed at trade fairs by our local tourism association, Assessippi Parkland Tourism.

The fishermen entering the tournament come from a vast area covering Manitoba, Saskatchewan, Alberta, Ontario, and North Dakota. Every team that has entered the previous tournament receives a brochure. Many teams will come to our area prior to the tournament to "pre-fish" and find their favorite spots, some are even here for the whole week.

If you are interested in advertising with us, please contact:

Kevan McCarthy at 204-573-5962

Ritchie Davidson at 204-773-6992

Or email us at: PWCDerby@outlook.com





Brochure Advertising rates

Our brochure is published in the fall prior to the tournament as it is provided to each and every team that has entered in previous tournaments and is used to promote the tournament. It contains an entry form, tournament rules and a list of all the sponsors and supporters of the event.

We have advertising opportunities in both black and white and full colour adverts.

Rates are as follows.

Size	Black & White	Full Colour	In Addition
1/8	\$150	\$200	
1/4	\$250	\$325	
1/2	\$500	\$600	Banner at event
Full page	\$1000	\$1200	Banner at event

Date: September 4, 2019

To: Members of Council

Re: Asessippi Ski Area & Resort - Chairback Advertising

RECOMMENDATION

That the Rural Municipality of Riding Mountain West approve \$248.00 for the 2019-2010 ski season for chairback advertising at the Asessippi Ski Area & Resort.

DISCUSSION

The Administration has received a letter from Asessippi Ski Area & Resort requesting advertising on a ski lift chairback for the 2019/2020 ski season. The resort has three chairlifts with approximately 30,000 visiting riding the lifts during the ski season. Asessippi Ski Area & Resort is an economic contributor to the RM throughout the year.

RECOMMENDATION IMPLICATIONS

Financial Implications

Funds for this would be from the advertising allocation for 2019.

Policy and/or Strategic Implications

Sponsorship of local events reinforces Council's commitment to investing in the RM.

COMMUNICATION

Asessippi Ski Area & Resort will be advised of Council's decision.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer



Chairback Advertising with Aseissippi

Advertise on the Chairs	
	<p>We have 3 chairlifts at Aseissippi with over 30,000-40,000 visitors riding the chairlifts during winter.</p> <p>\$248 per Season – includes placement and sign development \$150 per Season – if you already have a sign and just want to renew ALL PRICING IS PLUS TAXES.</p>

Business Name			
Contact Person			
Postal Address			
Email			
Phone			
Payment type	<input type="checkbox"/> Direct Billing	<input type="checkbox"/> Cheque	<input type="checkbox"/> Credit Card
Card Number	EXP.		CCID
Invoice Requested	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Callback/Follow-up date			

Chairback	
19/20 Season - \$150 + taxes	New Sign? - \$98 + taxes

**Sign is produced by Art Farm. We will forward your logo and sign details onto Bruce who will create your sign.
 You will approve the sign prior to printing*

Date: September 4, 2019

To: Members of Council

Re: Costs Regarding Tax Collection

RECOMMENDATION

That the Rural Municipality of Riding Mountain West (RM) approve the following costs be added to the tax accounts for the following roll numbers:

Roll Number	Amount
054400	\$345.00

DISCUSSION

As of August 14, 2019, there are 9 properties remaining in tax sale. At this time no payment arrangements have been made with the property owners.

Further costs respecting service to landowners has been incurred. Due to several registered landowners on title, TAXervice must take steps to contact the necessary people before proceeding to the notice of sale.

RECOMMENDATION IMPLICATIONS

Financial Implications

The RM is required to pay TAXervice upon demand. Affected landowners are responsible to reimburse the RM for all tax sale costs incurred and any associated fees incurred during the collection of outstanding taxes.

Policy and/or Strategic Implications

The RM, by virtue of Section 342(2) of *The Municipal Act*, has authority to collect all costs and fees associated with the collection of property taxes.

Debt to municipality

342(2) Each amount payable to a municipality under this Part or Part 10 (powers of Taxation), whether it is a tax, a penalty, a recoverable cost of seizure or sale payable by a taxpayer or an amount payable by a third party in respect of the tax arrears of a taxpayer, is a debt owing to the municipality by the person liable to pay the amount and is recoverable in a court of competent jurisdiction.

COMMUNICATION

All affected landowners have been notified by TAXervice that costs will continue to be added to their tax roll accounts, with or without notice, until the properties have been fully redeemed from the tax sale process or auctioned.

Respectfully submitted,



Ashley Chamberlain
Municipal Clerk

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer

Date: September 4, 2019

To: Members of Council

Re: Establish Date for Sale of Property for Tax Arrears

RECOMMENDATION

That the Rural Municipality of Riding Mountain West approve Wednesday, December 11, 2019 as the date for the sale of properties in tax arrears.

DISCUSSION

As of August 14, 2019, there are nine properties still in the tax sale process, accounting for approximately \$45,000 in unpaid taxes. TAXservice is requesting that a date during the week of December 9 be set as the date for the tax sale. The Administration is proposing Wednesday, December 11, 2019 as the date for the sale.

RECOMMENDATION IMPLICATIONS

Financial Implications

The unpaid taxes regarding the nine properties is substantial. The RM has already paid out the education tax portion associated with these properties.

Policy and/or Strategic Implications

The RM is being fiscally responsible in ensuring that all property taxes are collected.

COMMUNICATION

The legislatively required notice will be carried out with respect to the sale date.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer

Date: September 4, 2019

To: Members of Council

Re: Public Sector Partners for Progress – Asset Management

RECOMMENDATION

That the Rural Municipality of Riding Mountain West approve the Chief Administrative Officer entering into discussions with Public Sector Partners for Progress regarding whether the methodology used meets the requirements for public sector asset management in Manitoba and provide a report with a proposal for an asset management strategy to the November 6, 2019 meeting of Council

DISCUSSION

Reeve Boryskavich and the Administration have received a letter from Public Sector Partners for Progress regarding their assessment management program. The Administration is recommending that discussion be undertaken with Public Sector Partners to determine if their methodology meets the requirements for asset management in Manitoba. If it is found to meet requirements, the Administration will enter into discussions on moving forward with asset planning through Public Sector Partners after providing Council with a report for approval for the program.

During 2019 budget deliberations, Council has set aside \$30,000 for asset management. Should it be determined that Public Sector Partners' methodology is in compliance with regulations, there could be substantial cost savings for the implementation of an asset management program.

RECOMMENDATION IMPLICATIONS

Financial Implications

\$30,000 has been allocated for asset management through the 2019 budget process.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

The Administration will enter into discussions with Public Sector Partners and will provide Council with an update at the November 6, 2019 meeting.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer



Asset management specialists. Applying science, advancing public infrastructure

Dear Reeve Boryskavich,

August 27, 2019

Public Sector Partners for Progress is a non-profit organization specializing in asset management as it applies to allocation of public funds in the provision of societal infrastructure. This includes but is not limited to Roads, Sidewalks, Bridges, Culverts, Sanitary Networks, Water Distribution Network, Storm Network, Storm Water Management, Buildings, Parks, Forestry, Fleet, Fire Services, Equipment, and Cemeteries.

Unlike an age-based approach, that has no scientific backing; Public Sector Partners applies a commonsense approach to forecasting infrastructure spending and performance (levels of service) according to unique characteristics of each community. After eight years of intensive research on the topic at the University of Waterloo, and its successful application at the City of Waterloo, and other municipalities across Canada, we are happy to offer your administration the following:

1. Analysis of existing infrastructure,
2. Development of infrastructure modelling parameters; and,
3. Forecasting of current and future asset performance (level of service) and expenditure.

Our asset management approach is uniquely Canadian in that its theory and application were developed at a Canadian University in close collaboration with Canadian municipalities. The forecasting capabilities account for significantly more decision-factors than just age or condition of an asset. They incorporate unique characteristics of each community, such as economies of scale, citizen defined levels of service, funding capacity, project delivery capacity, grant funding accommodation, cost-sharing potential, new design standards' accommodation, and asset data maturity and timeliness.

As we are a non-profit specializing in infrastructure asset management, the cost to your community for our services is only \$1/resident. That is, a total fee which is directly proportional to the population of your community.

This is an opportunity to ensure the benefits of latest capabilities in the field, reach your citizens in a timely manner. Improved infrastructure planning allows for a higher standard of living and socioeconomic growth of the community.

Please contact us so that we may discuss the benefits of becoming our partner as we strive to make infrastructure sustainable for all Canadians.

Kind regards,

Jerry Godin,
President, Public Sector Partners for Progress (Non-Profit)

289-230-3842

<https://publicsectorpartners.ca/>

Jerry.Godin@publicsectorpartners.ca

Date: September 4, 2019

To: Members of Council

Re: Ski Hill Road – Old Highway 83

RECOMMENDATION

That the Rural Municipality of Riding Mountain West refer the maintenance/repair of the Ski Hill Road, Old Highway 83 to the Roads and Transportation Committee to determine the best course of action for a repair for this highly travelled road and that a report be provided back to Council for approval of the proposed course of action.

DISCUSSION

Councillor Sudbury has asked that this item be included on the agenda to determine a course of action for the maintenance/repair of the Ski Hill Road. The Administration is recommending that the Roads and Transportation Committee do a site visit with the Senior Public Works Operator to determine a course of action for the maintenance/repair of this road. Once a course of action has been determined, a report should be brought back to Council for approval.

RECOMMENDATION IMPLICATIONS

Financial Implications

There is no financial implication associated with this report. The costs will be determined once the repair/maintenance course of action has been determined.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

The Administration will coordinate a site meeting for the Roads and Transportation Committee.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer

cao@rmwest.ca

From: Rod Sudbury <rsudbury@rmwest.ca>
Sent: August 27, 2019 2:54 PM
To: Erna At Riding Mountain West
Cc: Grant Boryskavich
Subject: Ski Hill Road - Old Highway 83
Attachments: jpeg-imag003.jpg

[https://share.icloud.com/photos/0P0w2YyqGGIfG_9WWJ1a72VAw#Asessippi Provincial Park](https://share.icloud.com/photos/0P0w2YyqGGIfG_9WWJ1a72VAw#Asessippi%20Provincial%20Park)

Erna
Could you please add this issue to the agenda for the Sep 4 meeting?
This road gets a tremendous amount of traffic compared to a lot of other roads in the municipality and given the fact that it leads to one of the major attractions in the municipality I think that we should consider improving it. We have been spending money on machinery roads and neglecting this one to the point that it is an embarrassment. Let's at least get this on the agenda for discussion.
Rod



Date: September 4, 2019

To: Members of Council

Re: Primary Server Equipment (Dell), Rack and UPS (CDW) Costs

RECOMMENDATION

That the Council of the Rural Municipality of Riding Mountain West approve the purchase of a new Munisoft Database Computer Server along with Rack and UPS as follows:

Vendor	Equipment	Cost (less taxes)
Dell	Server System Package	\$4,000.00
CDW	Rack, UPS, Network Switch, Accessories	\$1,928.93

DISCUSSION

Currently our primary and only Munisoft file storage and database equipment consists of a substandard personal home workstation with minimal processing power and no redundancy or fault tolerance. The file storage capacity is 85% utilized and is running outdated (end of life) Windows 7 software on a single hard disk drive. This system was purchased in September of 2014 with warrantee ending on Oct 2017.

The Administration is recommending an entry-level enterprise-class server, along with server rack, uninterrupted power supply (UPS) and managed network switch be purchased. This will be adaptable to meet the RM's evolving IT needs with scalability and reliable security features that can be depended on.

Enterprise-class servers have significant performance with 50% higher processing power, this budget-conscious business system can reduce operation costs with multi-vector cooling that automatically calculates and delivers the proper airflow needed for optimal cooling. Harness data growth with 4 hot swap hard drives running in a Redundant Array of Independent Disks (RAID) securing the data because it is mirrored and duplicated for greater protection and performance. Running Microsoft most updated version of Windows Server 2019.

The Administration estimates total cost of equipment is approximately \$6,000.00 and should have a service life of three to four years.

The associated risks of continuing as is with the existing equipment could result in failure or loss of the Munisoft system along with all contained databases and files consisting of ratepayers' personal information with associated utility and tax billings and payment ledgers.

RECOMMENDATION IMPLICATIONS

Financial Implications

As part of the 2019 financial plan, Information Technology allocations were approved as follows:

Computer Equipment	\$4,500.00
Technology	\$7,000.00
Website	\$7,000.00

Policy and/or Strategic Implications

There are no policy and/strategic implications associated with this report.

COMMUNICATION

There is no communication plan associated with this report.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Colin Plante".

Colin Plante
Municipal Clerk

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Erna M. Hall".

Erna M. Hall
Chief Administrative Officer

Date: September 4, 2019

To: Members of Council

Re: Tri-Roads Planning District – Administrative Support

RECOMMENDATION

That the Rural Municipality of Riding Mountain West advise the Board of the Tri-Roads Planning District that the administrative support for the planning district can be accommodated within the current staffing compliment of the RM and that the cost sharing for salary and benefits be on fifty-fifty basis between Tri-Roads Planning District and the RM of Riding Mountain West.

DISCUSSION

At the August 29, 2019 meeting of the Tri-Roads Planning District, the Board discussed administrative support moving forward. The Administration is recommending that the administrative support be provided through the RM office for a number of reasons.

RMW currently has formal application processes in place for both variance and conditional use applications. These can be transitioned from strictly for RMW to the planning district as a whole.

In the report on building permits issued since 2006, of the 72 permits issued, 58 of them, or 81% were issued to residents of RMW. The process currently in place for applications for variance and conditional uses can be modified for the issuance of building permits. Working together with the Building Inspector, the process can be adapted to ensure that the administrative work of building permits will be handled by the administration, allowing the Building Inspector to focus on the inspection function.

RMW currently has a staff member who is well versed in the application process and the requirements of the planning and zoning by-laws. This skill set will be well suited for the administrative function for Tri-Roads Planning District.

RECOMMENDATION IMPLICATIONS

Financial Implications

The financial implications will be dependent on Council and Tri-Roads Planning District's decision.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

The communication plan will be dependent on Tri-Roads Planning District's final decision.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Erna M. Hall', written in a cursive style.

Erna M. Hall
Chief Administrative Officer

Date: September 4, 2019

To: Members of Council

Re: Noxious Weeds – RM and Private Property

RECOMMENDATION

That the Rural Municipality of Riding Mountain West receive and file the report regarding noxious weeds.

DISCUSSION

Councillor Sudbury has asked that this item be included on the agenda (see attached). The Administration advertised for a licensed sprayer to do contract work on behalf of the RM. There were no responses to the request. In speaking with other RM's, there are a number that have an employee that is licensed to spray. The Administration has also been in contact with the Manitoba Weed Supervisor Association. It is the Administration's understanding that the majority of the members are employees of different municipalities.

There are a couple of options that the Administration will be pursuing; discussions with staff to see if anyone would be interested in going through the training to obtain their license and also putting a notice out to see if a resident would be interested, with the RM paying the training costs.

Having a licensed spraying would be one part of the equation, the other would be the equipment to do the work. The Administration is, at the time of writing this report, not aware of the cost of the equipment required.

RECOMMENDATION IMPLICATIONS

Financial Implications

There is no financial implication associated with this report.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

There is no communication plan associated with this report.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer

cao@rmwest.ca

From: rsudbury@rmwest.ca
Sent: August 24, 2019 11:12 AM
To: 'Colin Plante'; 'Erna Hall'
Cc: 'Grant Boryskavich'
Subject: RE: Burdock in ditches along boundary Road south of 549

I was in Shellmouth yesterday (2019-08-24) and had occasion to check out the burdock complaint area. Kochanowski has cut down a bunch of the burdock on the property off Boundary Rd. but there are still burdock plants in the area that he could not reach with the mower.

The burdock in the ditches both north and south of PR 549 is still in evidence and it has now gone to seed. It is too late to spray it now. The only way to deal with the problem would be to cut it and physically remove it from the site to a place where it can be burned. This will be a much more labour intensive and expensive task. I think that the municipality has a duty to control the burdock on 'our' property and that it is hypocritical to ask property owners to control burdock when we do not do it ourselves.

I am wondering whether we have done enough to deal with this problem. I have only seen one ad in the local papers looking for a licensed sprayer. Have we had any responses? If not we have to cast the net a bit wider and try to engage someone to do this on a going forward basis. We can't go through this process every year. Nor can we ignore it and hope that it will go away.

Could you put this item on the agenda for the next meeting and give us an update on the status.

We should also be considering creating a job description for the position of Weed Inspector. I am not sure that we (or they) know what is expected.

Rod

From: Colin Plante <colin@rmwest.ca>
Sent: Friday, August 9, 2019 11:03 AM
To: Erna Hall <cao@rmwest.ca>
Cc: Rod Sudbury <rsudbury@rmwest.ca>
Subject: Burdock in ditches along boundary Road south of 549

Good Morning

FYI WO# 342 was created to have PW remediate the issue

Colin Plante

Municipal Clerk

[Rural Municipality of Riding Mountain West](#)

Date: September 4, 2019

To: Members of Council

Re: Policy PER-004 – Time Off Requests/Availability

RECOMMENDATION

That the Rural Municipality of Riding Mountain West approve policy PER-004 Time Off Requests/Availability to be effective upon Council approval.

DISCUSSION

The Administration is recommending a policy be adopted to streamline and standardize permanent employees' requests for time off and understanding the availability of casual and/or part-time employees.

Currently, office employees submit emails to the Chief Administrative Officer (CAO) for time off. For Public Works employees, the practise has been to write the information on the board in the shops.

The Administration is recommending a more formalized approach to this in order to plan appropriately for work to be completed with available employees.

RECOMMENDATION IMPLICATIONS

Financial Implications

There is no financial implication associated with this report.

Policy and/or Strategic Implications

By implementing a formalized process for time off and availability, the Administration will be in a better position to allocate staff appropriately.

COMMUNICATION

Once the policy has been approved, the CAO will meet with employees to explain the new process.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer

Rural Municipality of Riding Mountain West

Policy No. PER-004	Reference:
Policy Title: Time Off Requests and Availability (Vacation, sick leave/leave without pay, availability)	Pages:
Policy Effective:	Adopted by Resolution No.

1. POLICY

All employees of the RM are eligible for time off, either paid or unpaid leave.

2. PURPOSE

This policy is to document the process to request time off and notify of availability.

3. SCOPE

This policy applies to all employees of the RM.

4. RESPONSIBILITY

Acceptance and/or approval of the request for time off will be the responsibility of the direct supervisor and/or the Chief Administrative Officer.

5. GUIDELINES

Permanent staff:

All permanent, full-time employees of the RM are eligible for paid vacation. The Employee's vacation entitlement shall not be capable of accumulation, unless approved by the Chief Administrative Officer (CAO). Any vacation entitlement remaining at the end of the calendar year will be paid out at the Employee's regular wage rate, unless otherwise stated in the current Employee Agreement.

The Time Off Request/Availability Form will be filled out by the employee at least 7 days in advance of the requested time-off. The completed form will be submitted to the CAO for



approval. A response to the request will be provided to the employee within two business days.

Part-time/casual employees:

Although part-time/casual employees are not expected to work every day, understanding the availability of these employees is critical to the RM. The Time Off Request/Availability Form will be filled out by the employee for the following month, one week prior to the end of the current month. The completed form will be submitted to the CAO. Should circumstances arise that the availability of the employee changes once the form has been submitted, a new form with the requested days off shall be submitted as soon as possible to the CAO.

Rural Municipality of Riding Mountain West

Time Off Request/Availability Form

Employee Name: _____

Date: _____

Permanent Employees:

I request the following days and/or times off:

Day of the Week	Date(s)	Time from	Time to

Explanation/Comments:

Part-time/casual Employees:

I am not available on the following days:

Day of the Week	Date(s)	Time from	Time to

Request Approved: ☐ Yes ☐ No

Approval Signature: _____

Date: _____

Date: September 4, 2019

To: Members of Council

Re: Casual Quarry Permit – 2018 and 2019

RECOMMENDATION

That the Rural Municipality of Riding Mountain West approve reimbursement to the Chief Administrative Officer of the following expenses:

1. \$2,278.55 for the 2018 Quarry Permit overages sustained in removing more product from the location that was allowed by the issued permit.
2. \$103.95 for the permit application fees for three quarry permits for the following locations:
 - a. LS 15 & 16, 36 22 29 WPM
 - b. NW ½ 11 24 28
 - c. SE ¼ 32 22 29

DISCUSSION

The Administration was contacted by the Mines Branch regarding the 2018 quarry permit report. It was determined that an error was made in the application for the permit for 15 and 16, 36-22-29. In the quantity of material being applied for, 500 tonnes was entered instead of 5000. This resulted in the RM taking more product from this site that it was permitted for. The resulting overage fees, administration and rehab fees amounted to \$2,278.55.

The Chief Administrative Officer had previously informed Council that the corporate credit card had been cancelled. In light of the fact that the Mines Branch would not issue the 2019 permits until the overage and other related fees for 2018 were paid, the CAO authorized the payment be made using a personal credit card. In order to expedite the issuance of the 2019 permits, the application fees of \$103.95 was also processed through the personal credit card.

RECOMMENDATION IMPLICATIONS

Financial Implications

The fees will be allocated to the appropriate account within the 2019 budget.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

There is no communication plan associated with this report.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Erna M. Hall", is enclosed within a rectangular box.

Erna M. Hall
Chief Administrative Officer

MANITOBA MINES BRANCH.
360 1395 ELLICE AVENUE
WINNIPEG MB

CARD *****2412
CARD TYPE MASTERCARD
DATE 2019/08/28
TIME 1877 15:26:14
RECEIPT NUMBER
M84048152-001-377-003-0

PURCHASE
TOTAL

\$103.95

APPROVED

AUTH# 08450Z 01-027
THANK YOU

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

MANITOBA MINES BRANCH.
360 1395 ELLICE AVENUE
WINNIPEG MB

CARD *****2412
CARD TYPE MASTERCARD
DATE 2019/08/28
TIME 2252 15:24:50
RECEIPT NUMBER
M84048152-001-377-002-0

PURCHASE
TOTAL

\$2,278.55

APPROVED

AUTH# 03531Z 01-027
THANK YOU

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

cao@rmwest.ca

From: cao@rmwest.ca
Sent: August 28, 2019 12:54 PM
To: 'mines_br@gov.mb.ca'
Cc: 'Grextan-Van Wynsberghe, Tracy (GET)'
Subject: Applications for Casual Quarry Permit (3)
Attachments: Permit 32 22 29.pdf; Permit 11 24 28.pdf; Permit 15 and 16 36 22 29.pdf

Good afternoon:

Please find attached three applications for casual quarry permits for the following locations:

15 & 16 36 22 29 WPM
NW ¼ 11 24 28 WPM
SE ¼ 32 22 29 WPM

Please contact the undersigned to process a credit card payment for the fees.

Erna M. Hall

Chief Administrative Officer

RURAL MUNICIPALITY OF RIDING MOUNTAIN WEST

Box 110, 118 Main St, Inglis, MB R0J 0X0

p.204-564-2589 | c.639-571-3412 | f.204-564-2643

**APPLICATION FOR CASUAL QUARRY PERMIT
FOR CROWN QUARRY MINERAL**

(In accordance with subsection 133(1) of The Mines and Minerals Act)



Name of Applicant Rural Municipality of Riding Mountain West Contact Person Erna Hall
(Please Print)
Address Box 110
City Inglis Province Manitoba Postal Code R0J 0X0 Telephone No. 204-564-2589
E-mail cao@rmwest.ca iMaQS ID #

1. List legal:
(a) Legal Description L.S./Q.S. 15 & 16 Sec. 36 Twp. 22 Rge. 29 WPM
(b) Exclusions WPM/EPM
Municipality
2. Is this location an existing pit/quarry? Yes ☒ No ☐
3. Will the removal be exclusively from an existing stockpile? Yes ☐ No ☒
4. Will mining require the use of explosives? Yes ☐ No ☒
5. Type of material requested (SEE SCHEDULE C) Gravel
6. Quantity of material 5000 tonnes. (ONE MINERAL PER APPLICATION)
CONVERSION FORMULA: (CUBIC YARDS X 1.5 X .9072 = TONNES)
7. Use of material:

<input type="checkbox"/> base course	<input type="checkbox"/> airfield runway	<input type="checkbox"/> railway ballast
<input type="checkbox"/> bituminous plant mix	<input type="checkbox"/> concrete	<input type="checkbox"/> rip rap
<input type="checkbox"/> shoulders	<input type="checkbox"/> driveway	<input type="checkbox"/> septic field
<input type="checkbox"/> traffic gravel	<input checked="" type="checkbox"/> municipal roads	<input type="checkbox"/> fill

Other use (specify):
8. Will the material be processed? Yes ☒ No ☐
9. If material will be processed, indicate mode of processing:
☐ screening plant ☒ crushing plant ☐ washing plant
Other (specify):
10. If under government contract state agency and contract no.
11. Expected termination date December 31, 2019 * Expires within calendar year
12. Enclose application fee of \$34.65 (includes GST)

I certify that the goods or services applied for will be used solely for commercial use/activity.

Date: Aug 28/19

[Signature]
Signature of Applicant

Application to be filed at the Office of the Recorder:

Unit 360 -1395 Ellice Avenue
Winnipeg, MB R3G 3P2
Telephone: 204-945-6531
Fax: 204-948-2578

Barrow Building
143 Main Street
Flin Flon, MB R8A 1K2
Telephone: 204-687-1630

Email: mines_br@gov.mb.ca

Website: www.gov.mb.ca/em/mines/imags/index.html

OFFICIAL USE ONLY

Cheque/Cash/Auth. No. _____
Amount _____
Payer _____
Client No. _____
Date _____
Receipt No. _____
Amount _____

CASH STAMP

Agencies Contacted:

M.E. (Q.I.)
HIGHWAYS
W/D
AGRICULTURE
MTS
S.D.
IMR
HYDRO
FIRST NATIONS
OTHER -

**APPLICATION FOR CASUAL QUARRY PERMIT
FOR CROWN QUARRY MINERAL**

(In accordance with subsection 133(1) of The Mines and Minerals Act)



Name of Applicant Rural Municipality of Riding Mountain West Contact Person Erna Hall
(Please Print)
Address Box 110
City Inglis Province Manitoba Postal Code R0J 0X0 Telephone No. 204-564-2589
E-mail cao @mwest.ca iMaQS ID #

1. List legal:

(a) Legal Description L.S./Q.S. NW 1/4 Sec. 11 Twp. 24 Rge. 28 WPM
WPM/EPM

(b) Exclusions
Municipality

2. Is this location an existing pit/quarry? Yes ☒ No ☐
3. Will the removal be exclusively from an existing stockpile? Yes ☐ No ☒
4. Will mining require the use of explosives? Yes ☐ No ☒

5. Type of material requested (SEE SCHEDULE C) Gravel

6. Quantity of material 5000 tonnes. (ONE MINERAL PER APPLICATION)

CONVERSION FORMULA: (CUBIC YARDS X 1.5 X .9072 = TONNES)

7. Use of material:

- | | | |
|---|--|--|
| <input type="checkbox"/> base course | <input type="checkbox"/> airfield runway | <input type="checkbox"/> railway ballast |
| <input type="checkbox"/> bituminous plant mix | <input type="checkbox"/> concrete | <input type="checkbox"/> rip rap |
| <input type="checkbox"/> shoulders | <input type="checkbox"/> driveway | <input type="checkbox"/> septic field |
| <input type="checkbox"/> traffic gravel | <input type="checkbox"/> municipal roads | <input type="checkbox"/> fill |

Other use (specify):

8. Will the material be processed? Yes ☒ No ☐

9. If material will be processed, indicate mode of processing:

☐ screening plant ☒ crushing plant ☐ washing plant

Other (specify):

10. If under government contract state agency and contract no.

11. Expected termination date December 31, 2019 * Expires within calendar year

12. Enclose application fee of \$34.65 (includes GST)

I certify that the goods or services applied for will be used solely for commercial use/activity.

Date: Aug. 28/19

Erna Hall
Signature of Applicant

Application to be filed at the Office of the Recorder:

Unit 360 -1395 Ellice Avenue
Winnipeg, MB R3G 3P2
Telephone: 204-945-6531
Fax: 204-948-2578

Barrow Building
143 Main Street
Flin Flon, MB R8A 1K2
Telephone: 204-687-1630

Email: mines_br@gov.mb.ca

Website: www.gov.mb.ca/fem/mines/imags/index.html

OFFICIAL USE ONLY

Cheque/Cash/Auth. No.

Amount

Payer

Client No.

Date

Receipt No.

Amount

CASH STAMP

Agencies Contacted:

M.E. (Q.I.)
HIGHWAYS
W/D
AGRICULTURE
MTS
S.D.
IMR
HYDRO
FIRST NATIONS
OTHER -

**APPLICATION FOR CASUAL QUARRY PERMIT
FOR CROWN QUARRY MINERAL**

(In accordance with subsection 133(1) of The Mines and Minerals Act)



Name of Applicant Contact Person
(Please Print)
Address
City Province Postal Code Telephone No.
E-mail iMaQS ID #

1. List legal:

(a) Legal Description L.S./Q.S. Sec. Twp. Rge. WPM

(b) Exclusions
Municipality

2. Is this location an existing pit/quarry? Yes ☒ No ☐
3. Will the removal be exclusively from an existing stockpile? Yes ☐ No ☒
4. Will mining require the use of explosives? Yes ☐ No ☒

5. Type of material requested (SEE SCHEDULE C)

6. Quantity of material tonnes. (ONE MINERAL PER APPLICATION)

CONVERSION FORMULA: (CUBIC YARDS X 1.5 X .9072 = TONNES)

7. Use of material:

- | | | |
|---|---|--|
| <input type="checkbox"/> base course | <input type="checkbox"/> airfield runway | <input type="checkbox"/> railway ballast |
| <input type="checkbox"/> bituminous plant mix | <input type="checkbox"/> concrete | <input type="checkbox"/> rip rap |
| <input type="checkbox"/> shoulders | <input type="checkbox"/> driveway | <input type="checkbox"/> septic field |
| <input type="checkbox"/> traffic gravel | <input checked="" type="checkbox"/> municipal roads | <input type="checkbox"/> fill |

Other use (specify):

8. Will the material be processed? Yes ☒ No ☐

9. If material will be processed, indicate mode of processing:

- ☐ screening plant ☒ crushing plant ☐ washing plant

Other (specify):


10. If under government contract state agency and contract no.

11. Expected termination date * Expires within calendar year

12. Enclose application fee of \$34.65 (includes GST)

I certify that the goods or services applied for will be used solely for commercial use/activity.

Date:


Signature of Applicant

Application to be filed at the Office of the Recorder:

Unit 360 - 1395 Ellice Avenue
Winnipeg, MB R3G 3P2
Telephone: 204-945-6531
Fax: 204-948-2578

Barrow Building
143 Main Street
Flin Flon, MB R8A 1K2
Telephone: 204-687-1630

Email: mines_br@gov.mb.ca

Website: www.gov.mb.ca/lem/mines/mags/index.html

OFFICIAL USE ONLY

Cheque/Cash/Auth. No. _____

Amount _____

Payer _____

Client No. _____

Date _____

Receipt No. _____

Amount _____

CASH STAMP

Agencies Contacted:

M.E. (Q.I.)
HIGHWAYS
WD
AGRICULTURE
MTS
S.D.
IMR
HYDRO
FIRST NATIONS
OTHER -

RM of Riding Mountain West

Box 110

Inglis, MB R0J 0X0

CA

Casual Quarry Permit No.CP-2018-1012277

Stockpile for GRAVEL

The Permittee named above is authorized in accordance with Part 2 of Quarry minerals Regulation, 1992 to produce not more than 680.0 tonnes of GRAVEL from the following location:

LS 15,16 SEC 36 TWP 022 RGE 029 W1

subject to the following conditions:

- a) this casual quarry permit expires on November 30, 2018 and all production shall be completed by this date.
- b) operations shall be conducted in accordance with The Mines and Minerals Act and Regulations thereunder as amended from time to time.
- c) the permittee shall comply with The Workplace Safety and Health Act and Regulation, and
 - (i) provide orientation, instruction, training and competent supervision to all employees, and
 - (ii) identify and correct all hazards found at the workplace.
- d) where the right to use the surface is vested in a person other than Permittee, the Permittee shall not enter upon the lands described in the permit, unless
 - (i) the Permittee has written authorization to do so from the owner or occupant of the land and a copy of such authorization has been filed with the Mining Recorder; or
 - (ii) the Permittee has been granted right-of-entry pursuant to the provisions of The Mines and Minerals Act.
- e) all material produced shall be subject to a royalty of 50.0 cents per tonne.
- f) all material produced shall be subject to a rehabilitation levy of 12 cents per tonne.
- g) the quarry return attached hereto shall be forwarded to the recorder within 30 days of the expiry of this permit, detailing the quantities of materials produced, accompanied by royalty payment of Certificate of Exemption, and if applicable, a rehabilitation levy.
- h) additional clauses on attached page.

This Casual Quarry Permit is issued on behalf of the Mining Recorder on March 15, 2018



RM of Riding Mountain West

Box 110
Anglin, MB R0J 0X0

CA

Casual Quarry Permit No.CP-2018-1012275

for GRAVEL

The Permittee named above is authorized in accordance with Part 2 of Quarry minerals Regulation, 1992 to produce not more than 6804.0 tonnes of GRAVEL from the following location:

NW1/4 SEC 11 TWP 024 RGE 028 W1

subject to the following conditions:

- a) this casual quarry permit expires on November 30, 2018 and all production shall be completed by this date.
- b) operations shall be conducted in accordance with The Mines and Minerals Act and Regulations thereunder as amended from time to time.
- c) the permittee shall comply with The Workplace Safety and Health Act and Regulation, and
 - (i) provide orientation, instruction, training and competent supervision to all employees, and
 - (ii) identify and correct all hazards found at the workplace.
- d) where the right to use the surface is vested in a person other than Permittee, the Permittee shall not enter upon the lands described in the permit, unless
 - (i) the Permittee has written authorization to do so from the owner or occupant of the land and a copy of such authorization has been filed with the Mining Recorder; or
 - (ii) the Permittee has been granted right-of-entry pursuant to the provisions of The Mines and Minerals Act.
- e) all material produced shall be subject to a royalty of 50.0 cents per tonne.
- f) all material produced shall be subject to a rehabilitation levy of 12 cents per tonne.
- g) the quarry return attached hereto shall be forwarded to the recorder within 30 days of the expiry of this permit, detailing the quantities of materials produced, accompanied by royalty payment of Certificate of Exemption, and if applicable, a rehabilitation levy.
- h) additional clauses on attached page.

This Casual Quarry Permit is issued on behalf of the Mining Recorder on April 19, 2018

RM of Riding Mountain West

Box 110

Inglis, MB R0J 0X0

CA

Casual Quarry Permit No.CP-2018-1012276

Stockpile for GRAVEL

The Permittee named above is authorized in accordance with Part 2 of Quarry minerals Regulation, 1992 to produce not more than 68040.0 tonnes of GRAVEL from the following location:

SE1/4 SEC 32 TWP 022 RGE 029 W1

subject to the following conditions:

- a) this casual quarry permit expires on November 30, 2018 and all production shall be completed by this date.
- b) operations shall be conducted in accordance with The Mines and Minerals Act and Regulations thereunder as amended from time to time.
- c) the permittee shall comply with The Workplace Safety and Health Act and Regulation, and
 - (i) provide orientation, instruction, training and competent supervision to all employees, and
 - (ii) identify and correct all hazards found at the workplace.
- d) where the right to use the surface is vested in a person other than Permittee, the Permittee shall not enter upon the lands described in the permit, unless
 - (i) the Permittee has written authorization to do so from the owner or occupant of the land and a copy of such authorization has been filed with the Mining Recorder; or
 - (ii) the Permittee has been granted right-of-entry pursuant to the provisions of The Mines and Minerals Act.
- e) all material produced shall be subject to a royalty of 50.0 cents per tonne.
- f) all material produced shall be subject to a rehabilitation levy of 12 cents per tonne.
- g) the quarry return attached hereto shall be forwarded to the recorder within 30 days of the expiry of this permit, detailing the quantities of materials produced, accompanied by royalty payment of Certificate of Exemption, and if applicable, a rehabilitation levy.
- h) additional clauses on attached page.

This Casual Quarry Permit is issued on behalf of the Mining Recorder on April 03, 2018

Date: September 4, 2019

To: Members of Council

Re: Chief Administrative Officer Report

RECOMMENDATION

That the Rural Municipality of Riding Mountain West approve:

1. Referring the maintenance work for Government Road in Angusville to the Roads & Transportation Committee for a report back on the course of action required to mitigate the situation.
2. That the Administration contact Asessippi Ski Area & Resort regarding their request for additional traffic control signs.
3. The request for service and/or application process whereby the Roads & Transportation Committee reviews first and provides recommendations to Council.

DISCUSSION

Tenders:

The Administration has issued two tenders, Audit Services and Garbage and Recycling Collection. The tender for audit services was in response to the current contract for audit services ending after the audit for the 2018 financial year. The Garbage and Recycling Collection tender was issued in order to determine the costing for the special service levy Council has directed the Administration to implement.

LUD of Angusville – Government Road

At the LUD of Angusville meeting on August 22, 2019 a member expressed concern regarding the road allowance along Government Road. It is the Administration's understanding that maintenance work has been requested for a number of years to address the water over the road in the springtime concern. The area has been mowed but there is some concern that more work is required to address the situation. The Administration is recommending that the Roads & Transportation Committee do a site inspection to determine what work needs to be undertaken and whether a water control permit is required.

Asessippi Ski Area & Resort

An email was received from Asessippi Ski Area & Resort regarding traffic control signs in the area. In response to the request, members of the Roads & Transportation Committee visited the site and have determined that the signage currently in place is sufficient.

Requests for Service/Applications

There are a number of applications and requests for service on today's agenda that the Administration is recommending be referred to the Roads & Transportation Committee for review. The Administration would like to propose the following process in order to utilize time at Council meetings more effectively.

1. Requests/applications received in the office from either a member of Council or ratepayer.
2. List is compiled for review by Roads & Transportation Committee
3. Roads & Transportation Committee has a standing weekly meeting with the Administration to review the list and determine if:
 - a. work is general maintenance and can be undertaken without further review and/or approval
 - b. site visits are required to determine scope of work
 - c. after site visit, report is provided to Council for approval of the work

RECOMMENDATION IMPLICATIONS

Financial Implications

There are no financial implications associated with this report.

Policy and/or Strategic Implications

There are no policy and/or strategic implications associated with this report.

COMMUNICATION

LUD of Angusville and Asessippi Ski Area & Resort will be advised of Council's decision.

Respectfully submitted,



Erna M. Hall
Chief Administrative Officer



cao@rmwest.ca

From: debbiek@asessippi.com
Sent: August 14, 2019 10:23 AM
To: cao@rmwest.ca
Cc: Outdoor Ops; Blue Moffat
Subject: Need of signage.

Dear Reeve Boryskavich and councillors,

I had called your office and spoke to Collin on Tuesday, August 13 regarding needing more signage for the RM road that goes down through the Asessippi Ski Area & Resort.

We have been made aware by the RCMP that there have been many calls to their office reporting violations of people going the wrong way on this one way road. We have tried to resolve this problem with "NO EXIT" and "One Way" signs. It is the feeling of the GM and staff here at Asessippi that we have done all we can and that official signage is needed now.

We are asking that the RM supply a minimum of four (4) One Way signs; to be place at the entrance, at the drop zone, and where there is an intersection joining the RM road , and one (1) No Entrance sign to be placed on this stretch of road.

Thank you for your consideration of this matter and we look forward to hearing from you at your earliest convenience. If you have any questions, please contact Richard Crosthwaite GM @ 204-564-2000 or on his cell phone @ 204-821-4947.

Have a great day.
Debbie

Debbie Kriewaldt

School Sales
Asessippi Ski Area & Resort
Asessippi Toll Free: 1.888.564.2001, ext. 101
Connect with Us!



RECEIVED AUG 15 2019



Pure Elements
Environmental Solutions™

August 15, 2019

Rural Municipality of Riding Mountain West
Attention: Ms. Erna Halls
118 Main Street
Box 110
Inglis, Manitoba R0J 0X0

Dear Ms. Halls:

We would like to introduce ourselves, and a product we market which we believe answers a growing need in our communities. The technology we are providing is a turnkey solution allowing landfill operators and other community stakeholders a safe and environmentally friendly method for the disposal of animal remains, and other hazardous waste streams by incineration. Our company is a Canadian representative for **Inciner8**, a waste and medical incineration equipment provider.

Please review the attached brochure featuring the incinerators and our packaged solutions. We would be happy to quote you on a solution for this application or any other solid waste management disposal issues which would include disposal of narcotics or construction waste.

Please feel free to contact me 403-724-0014, I look forward to hear from you.

Regards,

A handwritten signature in black ink, appearing to read 'Rob Comartin', written over a light blue circular background.

Rob Comartin
President



INCINER8

www.inciner8.com

technical excellence
...it's in our DNA

18-250A INCINERATOR – WHAT WE SUPPLY:

Everything to get you up and running quickly including:

- Primary combustion chamber
- 5x Gas burners
- Secondary chamber
- 2x Temperature probes
- Chimney
- All nuts & bolts
- Control panel and stand

YOU MUST PROVIDE PRIOR TO INSTALLATION:

All our models are designed to be easy to assemble and commission. To ensure this is a smooth process and is completed in good time, please ensure the following requirements are met on-site:

- Suitable concrete foundation to site incinerator
- Suitable power supply & electrician to connect the control panel in line with local regulations*
- Lifting equipment (crane or forklift depending on system weight)
- Dedicated premises with ventilation or at least a three-sided metal shelter*
- Provisions for the chimney to extend into the atmosphere
- Minimum clearance of 1.5 meters on all sides of the incinerator
- Adequate fuel for curing & commissioning

*Not required for mobile incinerators

SPARE PARTS PACKAGE:



Our '1 Year Spare Parts Package' includes everything required to replace consumables and service the incinerator for 1-2 years such as:

- Replacement gas burner (1)
- Replacement thermocouple (1)
- Replacement fire rope kit (1)
- Cement repair kit (1)
- Mastic tube (1)

Annual services packages are available upon request



WHY CHOOSE INCINER8?

INCINER8 Ltd is one of the largest suppliers of incinerators throughout the world. Manufacturing in Southport, England and shipping out products all over the world (currently to 185 countries) through our dedicated sales team & Global Dealership Network.

An experienced team of researchers, designers and engineers have made **INCINER8** an innovator in the waste incinerator sector, achieving two Queens Awards and many regional business awards.

Our hand engineered machines can process municipal, medical and animal waste streams, providing the best solutions to waste problems around the world.

Many of our performance components are CE marked ensuring that we meet the highest standards in safety and construction. Environmental compliance through our various pollution control options is at the heart of everything we do, we offer the latest technological solutions to help comply with **Directive 2010/75/EU** for non-hazardous and hazardous waste applications. We also have a large range of **DEFRA** approved units which meet the highest regulations for animal waste incineration.

- Highest Efficiency Product Range
- Vast Experience in Global & Local Provision
- Innovative Technologies
- World Class Aftersales Support



INCINER8 Terms and Conditions



**The
manufacturers'
organisation**




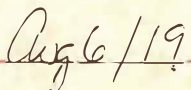

Certificate of Appreciation

In Recognition of Sponsorship and Contributions
to the 2019 Roblin & District Fair & Rodeo

This certificate is awarded to:

**R. M. of Riding
Mountain West**

GOLD PLUS SPONSOR

Signature		Date	
Signature		Date	